UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

Use only for course additions, deletions, and changes that required signatures on the *Approvals and Consultations* (AAC) *Form*.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N			✔		✔	REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

NOTE: Handwritten entries will not be accepted. Please type your entries.

UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

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UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

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UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

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UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

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		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

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UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

NOTE: Handwritten entries will not be accepted. Please type your entries.

UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

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		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

NOTE: Handwritten entries will not be accepted. Please type your entries.

UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

Use only for course additions, deletions, and changes that required signatures on the *Approvals and Consultations* (AAC) *Form*.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

NOTE: Handwritten entries will not be accepted. Please type your entries.

UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

Use only for course additions, deletions, and changes that required signatures on the *Approvals and Consultations* (AAC) *Form*.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: CREATIV and Professional Communications

DATE of SUBMISSION: October 2021

Course Code/ Number	Course Title	Nature of Change						Identify Change (i.e., add to Required-Group 1)	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CMN 405	Oral Advocacy	N						REMOVE from Core Elective Table II > Professional Communications Module > Elective	CREATIV / PRO COM	FALL 2022

NOTE: Handwritten entries will not be accepted. Please type your entries.

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: RTA School of Media

List the courses that following approvals, consultations and additional information refers to i.e. HST 508, HST 405.

FCD 222, FCD 962, RTA 330, RTA 835, RTA 848, RTA 913, RTA 936, RTA 950, RTA 960, RTA 984

1. LIBRARY CONSULTATION | YES | NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ YES ☒ NO

1b. If so, how will these be rectified? _____

Name of subject area librarian _____ Date(s) of consultation _____

2. ADDITIONAL RESOURCES REQUIRED? | YES | NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes? ☐ YES ☒ NO

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ YES ☒ NO

3. CONTINUING EDUCATION COURSES AFFECTED? | YES | NO

3a. Is there a Chang School Offering of the course(s)? ☐ YES ☒ NO

3b. Are any Chang School courses/certificate programs affected by this change? ☐ YES ☒ NO

3c. If yes, specify course/certificate program affected and obtain Chang School approval _____

4. MINORS AFFECTED? | YES | NO

4a. Are any Minors affected by this change? ☐ YES ☒ NO

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION | YES | NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ YES ☒ NO

5b. Academic Standards Committee for Category 3 and Major changes ☐ YES ☒ NO

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT | YES | NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ YES ☒ NO

6b. If yes, you will need to submit the with approval of the Teaching Department's Council and Dean

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	RTA School of Media		
	Department/School Council Approval Date			
	Chair/Director	Kathleen Pirrie Adams	Kathleen Pirrie Adams	july 15, 2021
	Dean	Sandra Tullio-Pow	Sandra Tullio-Pow	August
Program Department	Department/School	RTA School of Media		
	Department/School Council Approval			
	Chair/Director	SAME		
	Dean	SAME		
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

Undergraduate Significant Course Change Summary Form (CCS)
Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) form.

School or Department initiating the course change: RTA School of Media

Date of Submission:

Course Subject + Number	Course Title	New Course	Existing Course	Nature of Change: Existing Course Check One (X)			Nature of Change: Check one (X)		Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)
				Re-position	Addition	Deletion	Required	Elective			
FCD 222	Coding for Creatives	☐	☑	☐	☑	☐	☐	☑	ADD to Core Elective Table	Media Production	2022-2023
FCD 222	Coding for Creatives	☐	☑	☐	☑	☐	☐	☑	ADD to Digital Media Concentration	Media Production	2022-2023
FCD 962	Designing Interactions	☐	☑	☐	☑	☐	☐	☑	ADD to Digital Media Concentration	Media Production	2022-2023
FCD 962	Designing Interactions	☐	☑	☐	☑	☐	☐	☑	ADD to Core Elective Table	Media Production	2022-2023
RTA 330	Advanced Live Sport Production	☐	☑	☐	☑	☐	☐	☑	ADD to Core Elective Table	Media Production	2022-2023
RTA 330	Advanced Live Sport Production	☐	☑	☐	☑	☐	☐	☑	ADD to Television & Video Concentration	Media Production	2022-2023
RTA 913	Media Entrepreneurship	☐	☑	☐	☑	☐	☐	☑	ADD to Core Elective Table	Media Production and Sport Media,	2022-2023
RTA 913	Media Entrepreneurship	☐	☑	☐	☑	☐	☐	☑	ADD to "other" courses on Core Elective Table	New Media	2022-2023
RTA 913	Media Entrepreneurship	☐	☑	☐	☑	☐	☐	☑	ADD to Media Business Concentration	Media Production	2022-2023
RTA 936	The Business of Art	☐	☑	☐	☑	☐	☐	☑	ADD to Media Business Concentration	Media Production	2022-2023
RTA 950	Selected Topics in Media	☐	☑	☐	☑	☐	☐	☑	ADD to Core Elective Table	Sport Media	2022-2023
RTA 960	Selected Topics in International Media	☐	☑	☐	☐	☑	☐	☑	REMOVE from Media Business Concentration	Media Production	2022-2023
RTA 984	Single-Camera Production Advanced	☐	☑	☐	☐	☑	☐	☑	RETIRE this course	RTA School of Media	2022-2023
RTA 848	Esports and Online Streaming Production	☑	☐	☐	☑	☐	☐	☑	ADD to Core Elective Table	Media Production, New Media, and Sport Media	2022-2023
RTA 848	Esports and Online Streaming Production	☑	☐	☐	☑	☐	☐	☑	ADD to Social Media Concentration	Media Production	2022-2023
RTA 835	Media and Museums	☐	☑	☑	☐	☐	☐	☑	MOVE to Fine Arts Courses on Core Elective Table	New Media	2022-2023
		☐	☐	☐	☐	☐	☐	☐			
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Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO
Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.		
1a. Are there serious deficiencies in current Library resources available to support this change?	☐	■

1b. If so, how will these be rectified?

Name of subject area librarian: Naomi Eichenlaub Date(s) of consultation: October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO
2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes	☐	■
2b. If yes, specify course(s) requiring the resources		
2c. Have you consulted with the University Planning Office?	☐	■

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO
3a. Is there a Chang School Offering of the course(s)?	☐	■
3b. Are any Chang School courses/certificate programs affected by this change?	☐	■
3c. If yes, specify course/certificate program affected and obtain Chang School approval:		

4. MINORS AFFECTED?	YES	NO
4a. Are any Minors affected by this change?	☐	■
4b. If yes, specify course and obtain the approval of the Program that oversees the Minor:		

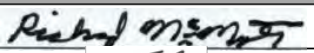
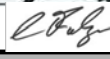
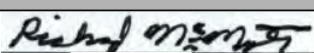
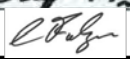
5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO
5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes	■	☐
5b. Academic Standards Committee for Category 3 and Major changes	☐	■

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO
6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department?	☐	■

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			5/18/21
	Chair/Director	Richard McMaster		10/05/21
	Dean	Charles Falzon		10/7/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			5/18/21
	Chair/Director	Richard McMaster		10/05/21
	Dean	Charles Falzon		10/7/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

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- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	Richard McMaster	
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

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1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

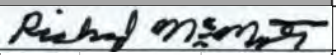
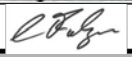
6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		10/05/21
	Dean	Charles Falzon		10/7/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		10/05/21
	Dean	Charles Falzon		
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	**YES**	**NO**

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	**YES**	**NO**

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	**YES**	**NO**

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	**YES**	**NO**

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	**YES**	**NO**

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	**YES**	**NO**

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	Anthony Franceschi	
	Dean	Charles Falzon		
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	Anthony Franoschucci	
	Dean	Charles Falzon		
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: RTA School of Media

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

RTA 101, RTA 849, RTA 220, RTA 962, RTA 320, RTA 867, RTA 886, RTA 521, RTA 323

	YES	NO
1. LIBRARY CONSULTATION		
Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.		
1a. Are there serious deficiencies in current Library resources available to support this change?	☐	■
1b. If so, how will these be rectified?		
Name of subject area librarian _____ Date(s) of consultation _____		
2. ADDITIONAL RESOURCES REQUIRED?	YES	NO
2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes	☐	■
2b. If yes, specify course(s) requiring the resources	☐	■
2c. Have you consulted with the University Planning Office?	☐	■
3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO
3a. Is there a Chang School Offering of the course(s)?	☐	■
3b. Are any Chang School courses/certificate programs affected by this change?	☐	■
3c. If yes, specify course/certificate program affected and obtain Chang School approval:		
4. MINORS AFFECTED?	YES	NO
4a. Are any Minors affected by this change?	☐	■
4b. If yes, specify course and obtain the approval of the Program that oversees the Minor:		
5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO
5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes	☐	■
5b. Academic Standards Committee for Category 3 and Major changes	☐	■
6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO
6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department?	☐	■
6b. If yes, you will need to submit the with approval of the Teaching Department's Council and Dean.		

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	RTA School of Media		
	Department/School Council Approval Date			4/19/21
	Chair/Director	Laura Nenych (interim)	Laura Nenych	09/30/21
	Dean	Sandra Tullio-Pow	Sandra Tullio-Pow	10/5/2021
Program Department	Department/School	RTA School of Media		
	Department/School Council Approval			4/19/21
	Chair/Director	SAME		
	Dean	SAME		
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

Signature Required - AAC Form - Additional Calendar Changes - RTA

Final Audit Report 2021-10-05

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"Signature Required - AAC Form - Additional Calendar Changes - RTA" History

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Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	**YES**	**NO**

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	**YES**	**NO**

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	**YES**	**NO**

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	**YES**	**NO**

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	**YES**	**NO**

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

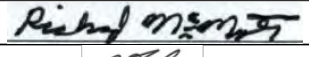
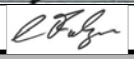
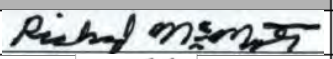
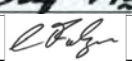
6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	**YES**	**NO**

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		10/05/21
	Dean	Charles Falzon		10/7/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		10/05/21
	Dean	Charles Falzon		
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Significant Course Change Summary Form (CCS)Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) form.

School or Department initiating the course change:

Date of Submission:

Course Subject + Number	Course Title	New Course	Existing Course	Nature of Change: Course Check C			Check		Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)
				Re-position	Addition	Deletion	Required	Elective			
GCM 822	Packaging and Distribution	Y			X			X	5th, 6th, 7th and 8th semester GCM Core Electives	The Creative School/GCM	Fall 2022
GCM 824	Digital Package Prototyping	Y			X			X	5th, 6th, 7th and 8th semester GCM Core Electives	The Creative School/GCM	Fall 2022
GCM 826	Plastics and Packaging	Y			X			X	5th, 6th, 7th and 8th semester GCM Core Electives	The Creative School/GCM	Fall 2022
						X			Deletion of the Core Elective for the 6th, 7th and 8th semetres	The Creative School/GCM	Fall 2022
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Undergraduate Significant Course Change Summary Form (CCS)Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) form.

School or Department initiating the course change: CREATIV

Date of Submission: Oct 1st 2021

Course Subject + Number	Course Title	New Course	Existing Course	Nature of Change: Course Check: Re-position	Addition	Deletion	Check: Required	Elective	Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)	
Table I	CORE ELECTIVE > TABLE I (CRI)	####	####	###	###	####	###	###	Title Change - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
Table II (Creative-Content Modules).	CORE ELECTIVE > TABLE II (Creative-Content Modules)	####	####	###	###	####	###	###	Title Change - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
Table III (Business Module).	CORE ELECTIVE > TABLE III (Business Module)	####	####	###	###	####	###	###	Title Change - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
Table III (Business Module).	CORE ELECTIVE > TABLE III (Business Module)	####	####	###	###	####	###	###	Retire Table III - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
Core Elective > Table I (CRI)	Reposition	####	####	###	###	####	###	###	Reposition ONE x Core Elective > Table I (CRI) from Third Year (6th semester) to Forth Year (8th semester) NEW 2022/23 CURRICULUM	CREATIV	2022-23	
Core Elective > Table II Creative-Content Modules)	Reduce	####	####	###	###	####	###	###	Reduce Table II reqirement from 12 credits to 10 credits - NEW 2022/23 CURRICULUM	Fashion, Image Arts, Journalism, RTA, Interiod Design, Performance, Professional Communication	2022-23	
Core Elective > Table III (Business Module)	Remove	####	####	###	###	####	###	###	Remove Table III. NEW 2022/23 CURRICULUM	Entrepreneurship (TRSM), Global Management (TRSM), Business Technology Management (TRSM), Information Technology Management (TRSM), Marketing (TRSM)	2022-23	
Table B > Upper Level Lib/Studies	Reposition	####	####	###	###	####	###	###	Reposition ONE x ULS (Table B) from Third Year (5th semester) to Forth Year (7th semester) - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CMN 405	**Oral Advocacy**	####	####	###	###	####	###	###	Remove from CORE ELECTIVES > Table II > Professional Communication Module. NEW 2022/23 CURRICULUM	CREATIV / PROFESSIONAL COMMUNICATION	2022-23	
CRI 460 (Requested number)	**Financial Management for Creatives**	####	####	###	###	####	###	###	Add to CORE. Third Year (5th semester) - NEW 2022/23 CURRICULUM	CREATIV	2022-23	Anti-req: FIN 305, ACC 340. NO PREREQUSITES
CRI 460 (Requested number)	**Financial Management for Creatives**	####	####	###	###	####	###	###	Add to OPEN ELECTIVES. NEW 2022/23 CURRICULUM	CREATIV	2022-23	Anti-req: FIN 305, ACC 340. NO PREREQUSITES
CRI 460 (Requested number)	**Financial Management for Creatives**	####	####	###	###	####	###	###	Add to BUSINESS ESSENTIALS Minor - NEW 2022/23 CURRICULUM	CREATIV / BUS	2022-23	Anti-req: FIN 305, ACC 340. NO PREREQUSITES
CRI 470 (Requested number)	**Black Creative Practices** (Title and Description are in my inbox under 2022 Calendar changes folder)	####	####	###	###	####	###	###	Add to CORE ELECTIVES > Table I NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 470 (Requested number)	**Black Creative Practices** (Title and Description are in my inbox under 2022 Calendar changes folder)	####	####	###	###	####	###	###	Add to OPEN ELECTIVES. NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 470 (Requested number)	**Visual Culture Industries** (Title and Description are in my inbox under 2022 Calendar changes folder)	####	####	###	###	####	###	###	Add to CORE ELECTIVES > Table I NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 480 (Requested number)	**Visual Culture Industries** (Title and Description are in my inbox under 2022 Calendar changes folder)	####	####	###	###	####	###	###	Add to CORE ELECTIVES > Table II > Visual Culture Module. NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 480 (Requested number)	**Visual Culture Industries** (Title and Description are in my inbox under 2022 Calendar changes folder)	####	####	###	###	####	###	###	Add to OPEN ELECTIVES. NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 500	**Project Management**	####	####	###	###	####	###	###	Add to CORE. Forth Year (7th semester)- NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 500	**Project Management**	####	####	###	###	####	###	###	Remove from CORE ELECTIVE > Table I	CREATIV	2022-23	
CRI 600	**The Creative Process**	####	####	###	###	####	###	###	Reposition to Second Year (3rd or 4th semester) - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 700	**Human Resources in Creative Industries**	####	####	###	###	####	###	###	Reposition to Third Year (5th semester) - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
CRI 710	**Creative Industries Research Methodology**	####	####	###	###	####	###	###	Reposition to Third Year (5th semester) - NEW 2022/23 CURRICULUM	CREATIV	2022-23	
EID 100	**Digital Skills: Int'l Innovation**	####	####	###	###	####	###	###	Add to OPEN ELECTIVES. NEW 2022/23 CURRICULUM	CREATIV	2022-23	
MKT 100	**Principles of Marketing**	####	####	###	###	####	###	###	Add to CORE. Second Year (3rd or 4th semester) - NEW 2022/23 CURRICULUM	Marketing (TRSM)	2022-23	

MKT 100	**Principles of Marketing**	#####	#####	###	###	#####	###	###	Add to CORE ELECTIVE > Table III. NEW 2022/23 CURRICULUM	Marketing (TRSM)	2022-23	
MKT 310	**Marketing Plans**	#####	#####	###	###	#####	###	###	Remove from CORE ELECTIVE > Table III. NEW 2022/23 CURRICULUM	Marketing (TRSM)	2022-23	
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Undergraduate Significant Course Change Summary Form (CCS)
Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) form.

School or Department initiating the course change: RTA School of Media

Date of Submission: October 1, 2021

Course Subject + Number	Course Title	New Course	Existing Course	Nature of Change: Existing Course Check One (X)			Nature of Change: Check one (X)		Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)
				Re-position	Addition	Deletion	Required	Elective			
RTA 101	Introduction to Media Theory and Practice	☐	☑	☐	☐	☑	☑	☐	Remove as Required Sem 1	RTA School of Media - New Media	2022-2023
RTA 849	Introduction to New Media	☑	☐	☐	☑	☐	☑	☐	ADD as Required Sem 1	RTA School of Media - New Media	2022-2023
RTA 220	New Media Art History	☐	☑	☑	☐	☐	☑	☐	Move from Sem 2 to Sem 4 Req'd	RTA School of Media - New Media	2022-2023
RTA 962	Interaction Design	☐	☑	☐	☑	☐	☑	☐	ADD as Required Sem 2	RTA School of Media - New Media	2022-2023
RTA 962	Interaction Design	☐	☑	☐	☐	☑	☐	☑	Remove from Core Elective Table (Fine Arts)	RTA School of Media - New Media	2022-2023
RTA 320	Interactive Storytelling	☐	☑	☐	☐	☑	☑	☐	Remove from Required Sem 3	RTA School of Media - New Media	2022-2023
RTA 320	Interactive Storytelling	☐	☑	☐	☐	☑	☐	☑	ADD to Core Elective Table (Fine Arts)	RTA School of Media - New Media	2022-2023
RTA 867	Game Engines	☑	☐	☐	☑	☐	☑	☐	ADD as Required Sem 3	RTA School of Media - New Media	2022-2023
RTA 886	Intro to Studio Practice	☑	☐	☐	☑	☐	☑	☐	ADD as Required Sem 4	RTA School of Media - New Media	2022-2023
RTA 521	Media for Social Change	☐	☑	☐	☐	☑	☑	☐	Remove from Required Sem 6	RTA School of Media - New Media	2022-2023
RTA 521	Media for Social Change	☐	☑	☐	☐	☑	☐	☑	ADD to Core Elective Table (Fine Arts)	RTA School of Media - New Media	2022-2023
RTA 323	Contemporary Strategies	☐	☑	☑	☐	☐	☑	☐	Move from Sem 4 to Sem 6 Req'd	RTA School of Media - New Media	2022-2023
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		☐	☐	☐	☐	☐	☐	☐			
		☐	☐	☐	☐	☐	☐	☐			
		☐	☐	☐	☐	☐	☐	☐			

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	J. McMaster	
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster	J. McMaster	
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Fashion Design (FA001) and Fashion Communication (FA002)

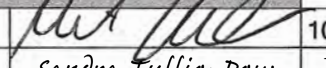
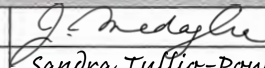
List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

FCD 362

	YES	NO
1. LIBRARY CONSULTATION		
Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.		
1a. Are there serious deficiencies in current Library resources available to support this change?	☐	■
1b. If so, how will these be rectified? _____		
Name of subject area librarian _____ Date(s) of consultation _____		
2. ADDITIONAL RESOURCES REQUIRED?	YES	NO
2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes	☐	■
2b. If yes, specify course(s) requiring the resources _____		
2c. Have you consulted with the University Planning Office?	☐	■
3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO
3a. Is there a Chang School Offering of the course(s)?	☐	■
3b. Are any Chang School courses/certificate programs affected by this change?	☐	■
3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____		
4. MINORS AFFECTED?	YES	NO
4a. Are any Minors affected by this change?	☐	■
4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____		
5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO
5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes	☐	■
5b. Academic Standards Committee for Category 3 and Major changes	☐	■
6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO
6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department?	☐	■
6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.		

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	Graphic Communications Management		
	Department/School Council Approval Date			
	Chair/Director	Martin Habekost		10/6/21
	Dean	Sandra Tullio-Pow	Sandra Tullio-Pow	10/8/21
Program Department	Department/School	Fashion		
	Department/School Council Approval			9/28/21
	Chair/Director	Joseph Medaglia		10/6/21
	Dean	Sandra Tullio-Pow	Sandra Tullio-Pow	10/8/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	10/08/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)

To be submitted for Category 2, Category 3, and Major changes

Fashion Communication (FA002) & Fashion Design (FA001)

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Fashion Communication (FA002)

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

FCM 390 FCD 920

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional		
	Department/School Council Approval Date	N/A		
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
Program Department	Department/School	School of Professional		
	Department/School Council Approval			
	Chair/Director	Richard McMaster		
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Significant Course Change Summary Form (CCS)Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) form.

School or Department initiating the course change: Fashion

Date of Submission: October 8, 2021

Course Subject + Number	Course Title	New Course	Existing Course	Nature of Change: Course Check: Re-position	Addition	Deletion	Check: Required	Elective	Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)
FCD 362*	Designing for Web and Cross-Media (FCAD Electiv	####	####	###	###	####	###	###	Delete restriction from Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table III - Courses marked with an asterisk (*) are available to Fashion Design students only.	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FCD 920*	Visual Storytelling: Video Production (FCAD Electiv	####	####	###	###	####	###	###	Delete restriction from Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table III - Courses marked with an asterisk (*) are available to Fashion Design students only.	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FCD 815	Design Solutions Supercourse	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II Add to Fashion (FA003) Design Leadership Concentration	Fashion (FA003)	2022-2023
FCD 817	Live Event Supercourse I	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) Required Group I	Fashion Communication (FA002)	2022-2023
FCD 817	Live Event Supercourse I	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II Add to Fashion (FA003) Fashion Communication Concentration	Fashion (FA003)	2022-2023
FCD 827	Live Event Supercourse II	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) Required Group I	Fashion Communication (FA002)	2022-2023
FCD 827	Live Event Supercourse II	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II Add to Fashion (FA003) Fashion Communication Concentration	Fashion (FA003)	2022-2023
FFD 405	Grading Techniques	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II Add to Fashion (FA003) Fashion Design Concentration	Fashion (FA003)	2022-2023
FFD 650	Responsible Fashion Design	####	####	###	###	####	###	###	Delete from Fashion (FA003) Core Table II	Fashion (FA003)	2022-2023
FFD 650	Responsible Fashion Design	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table III	Fashion (FA003)	2022-2023
FMF 130	Material Sensibilities	####	####	###	###	####	###	###	Add to Fashoin Communication (FA002) Professional Table I	Fashion Communication (FA002)	2022-2023
FMF 130	Material Sensibilities	####	####	###	###	####	###	###	Add to Fashoin Design (FA001) Professional Table I	Fashion Design (FA001)	2022-2023
FMF 235	Jewellery Design	####	####	###	###	####	###	###	Add to Fashoin Communication (FA002) Professional Table I	Fashion Communication (FA002)	2022-2023
FMF 235	Jewellery Design	####	####	###	###	####	###	###	Add to Fashoin Design (FA001) Professional Table I	Fashion Design (FA001)	2022-2023
FMF 330	Prototyping and Modelling	####	####	###	###	####	###	###	Add to Fashoin Communication (FA002) Professional Table I	Fashion Communication (FA002)	2022-2023
FMF 330	Prototyping and Modelling	####	####	###	###	####	###	###	Add to Fashoin Design (FA001) Professional Table I	Fashion Design (FA001)	2022-2023
FMF 335	Millinery Design	####	####	###	###	####	###	###	Add to Fashoin Communication (FA002) Professional Table I	Fashion Communication (FA002)	2022-2023
FMF 335	Millinery Design	####	####	###	###	####	###	###	Add to Fashoin Design (FA001) Professional Table I	Fashion Design (FA001)	2022-2023
FSN 105	Fashion Systems I	####	####	###	###	####	###	###	Add to Open Elective Table	Fashion (FA003)	2022-2023
FSN 224	Refashioning History	####	####	###	###	####	###	###	Add to Open Elective Table	Fashion (FA003)	2022-2023
FSN 525	Indigenous Fashion	####	####	###	###	####	###	###	Add to Open Elective Table	Fashion (FA003)	2022-2023
FSN 525	Indigenous Fashion	####	####	###	###	####	###	###	Add to Fashion Studies Minor	Fashion (FA003)	2022-2023
FSN 557	Design and Art Writing	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table III	Fashion (FA003)	2022-2023
FDL 610	Ethical & Sustainable Fashion Leadership	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table III Add to Fashion (FA003) Design Leadership Concentration	Fashion (FA003)	2022-2023
FDL 610	Ethical & Sustainable Fashion Leadership	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table II	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FFS 120	Fashion and Race	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table I	Fashion (FA003)	2022-2023
FFS 120	Fashion and Race	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table II	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FFS 120	Fashion and Race	####	####	###	###	####	###	###	Add to Open Elective Table	Fashion (FA003)	2022-2023
FFS 120	Fashion and Race	####	####	###	###	####	###	###	Add to Fashion Studies Minor	Fashion (FA003)	2022-2023
FFS 200	Textile Histories	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II	Fashion (FA003)	2022-2023
FFS 200	Textile Histories	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table II	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FFS 200	Textile Histories	####	####	###	###	####	###	###	Add to Open Elective Table	Fashion (FA003)	2022-2023
FFS 200	Textile Histories	####	####	###	###	####	###	###	Add to Fashion Studies Minor	Fashion (FA003)	2022-2023

FFS 400	Embodying Textiles	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table III	Fashion (FA003)	2022-2023
FFS 400	Embodying Textiles	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table II	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FMF 630	Bio Textile Design	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II Add to Fashion (FA003) Textiles and Material Practices Concentration	Fashion (FA003)	2022-2023
FMF 630	Bio Textile Design	####	####	###	###	####	###	###	Add to Fashoin Communication (FA002) Professional Table I	Fashion Communication (FA002)	2022-2023
FMF 630	Bio Textile Design	####	####	###	###	####	###	###	Add to Fashoin Design (FA001) Professional Table I	Fashion Design (FA001)	2022-2023
FSN 620	Black Fashion	####	####	###	###	####	###	###	Add to Fashion (FA003) Core Table II Add to Fashion (FA003) Fashion Studies Concentration	Fashion (FA003)	2022-2023
FSN 620	Black Fashion	####	####	###	###	####	###	###	Add to Fashion Communication (FA002) and Fashion Design (FA001) Professionally-Related Table II	Fashion Communication (FA002) and Fashion Design (FA001)	2022-2023
FSN 620	Black Fashion	####	####	###	###	####	###	###	Add to Open Elective Table	Fashion (FA003)	2022-2023
FSN 620	Black Fashion	####	####	###	###	####	###	###	Add to Fashion Studies Minor	Fashion (FA003)	2022-2023

		####	####	###	###	####	###	###		
		####	####	###	###	####	###	###		
		####	####	###	###	####	###	###		
		####	####	###	###	####	###	###		
		####	####	###	###	####	###	###		
		####	####	###	###	####	###	###		

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	J. McMaster	
	Dean	Charles Falzon Sandra Tullio-Pow	Sandra Tullio-Pow	10/08/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster	J. McMaster	
	Dean	Charles Falzon Sandra Tullio-Pow	Sandra Tullio-Pow	10/08/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	J. Medaglia	
	Dean	~~Charles Falzon~~ Sandra Tullio-Pow	Sandra Tullio-Pow	10/8/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster	J. Medaglia	
	Dean	~~Sandra Tullio-Pow~~ Charles Falzon	Sandra Tullio-Pow	10/8/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Professional Communication

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

CMN 390

1. LIBRARY CONSULTATION	YES	NO

Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.

1a. Are there serious deficiencies in current Library resources available to support this change? ☐ ☐

1b. If so, how will these be rectified? _____

Name of subject area librarian Naomi Eichenlaub Date(s) of consultation October 4, 2021

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO

2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes ☐ ☐

2b. If yes, specify course(s) requiring the resources _____

2c. Have you consulted with the University Planning Office? ☐ ☐

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO

3a. Is there a Chang School Offering of the course(s)? ☐ ☐

3b. Are any Chang School courses/certificate programs affected by this change? ☐ ☐

3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____

4. MINORS AFFECTED?	YES	NO

4a. Are any Minors affected by this change? ☐ ☐

4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____

5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO

5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes ☐ ☐

5b. Academic Standards Committee for Category 3 and Major changes ☐ ☐

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO

6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department? ☐ ☐

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Professional Communication		
	Department/School Council Approval Date			
	Chair/Director	Richard McMaster	J. McMaster	
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
Program Department	Department/School	School of Professional Communication		
	Department/School Council Approval			
	Chair/Director	Richard McMaster	J. McMaster	
	Dean	Charles Falzon	Sandra Tullio-Pow	10/8/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: The Creative School/GCM

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

GCM 822 -Packaging and Distribution, GCM 826 - Plastics and Packaging and GCM 824- Digital Package Prototyping

	YES	NO
1. LIBRARY CONSULTATION		
Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.		
1a. Are there serious deficiencies in current Library resources available to support this change?	☐	■
1b. If so, how will these be rectified?		
Name of subject area librarian _____ Date(s) of consultation _____		
2. ADDITIONAL RESOURCES REQUIRED?	YES	NO
2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes	☐	■
2b. If yes, specify course(s) requiring the resources		
2c. Have you consulted with the University Planning Office?	☐	■
3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO
3a. Is there a Chang School Offering of the course(s)?	☐	■
3b. Are any Chang School courses/certificate programs affected by this change?	☐	■
3c. If yes, specify course/certificate program affected and obtain Chang School approval:		
4. MINORS AFFECTED?	YES	NO
4a. Are any Minors affected by this change?	☐	■
4b. If yes, specify course and obtain the approval of the Program that oversees the Minor:		
5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO
5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes	☐	■
5b. Academic Standards Committee for Category 3 and Major changes	☐	■
6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO
6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department?	☐	■
6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.		

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	GCM/The Creative School		
	Department/School Council Approval Date			9/23/21
	Chair/Director	Martin Habekost	Martin Habekost	Sep 29, 21
	Dean	Charles Falzon	C Falzon	10/01/21
Program Department	Department/School	GCM/The Creative School		
	Department/School Council Approval			9/23/21
	Chair/Director	Martin Habekost	Martin Habekost	Sep 29, 21
	Dean	Charles Falzon	C Falzon	10/01/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

Undergraduate Course Changes: Approvals and Consultations (AAC)
To be submitted for Category 2, Category 3, and Major changes

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Image Arts

List the courses that following approvals, consultations and additional information refers to: i.e. HST 508, HST 405.

FPN735, FPN835, NPF700, NPF705

1. LIBRARY CONSULTATION	YES	NO
Many types of course/program changes have implications for Library resources. In such cases, consultation with the subject librarian is to take place before a course change form is submitted.		
1a. Are there serious deficiencies in current Library resources available to support this change?	☐	■

1b. If so, how will these be rectified? _____

Name of subject area librarian _____ Date(s) of consultation _____

2. ADDITIONAL RESOURCES REQUIRED?	YES	NO
2a. Are additional resources (e.g., faculty, space, technology) required to implement and sustain the proposed changes	☐	■
2b. If yes, specify course(s) requiring the resources _____		
2c. Have you consulted with the University Planning Office?	☐	■

3. CONTINUING EDUCATION COURSES AFFECTED?	YES	NO
3a. Is there a Chang School Offering of the course(s)?	☐	■
3b. Are any Chang School courses/certificate programs affected by this change?	☐	■
3c. If yes, specify course/certificate program affected and obtain Chang School approval: _____		

4. MINORS AFFECTED?	YES	NO
4a. Are any Minors affected by this change?	☐	■
4b. If yes, specify course and obtain the approval of the Program that oversees the Minor: _____		

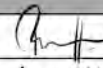
5. CURRICULUM MANAGEMENT AND ACADEMIC STANDARDS COMMITTEE CONSULTATION	YES	NO
5a. Curriculum Advising and Undergraduate Publications for Category 2, Category 3, and Major changes	■	☐
5b. Academic Standards Committee for Category 3 and Major changes	☐	■

6. DELETION OF REQUIRED COURSE TAUGHT OUTSIDE PROGRAM DEPARTMENT	YES	NO
6a. Are you deleting a required course in your program's curriculum that is taught by another Teaching Department?	☐	■

6b. If yes, you will need to submit the AAC Supplementary Form with approval of the Teaching Department's Council and Dean.

7. APPROVALS AND SIGNATURES

- All Category 2, Category 3 and Major changes require the approval of the Teaching Department, their Department/School Council and their Dean. The approval of other Program Departments, their Department/School Council and their Dean may also be required.
- Approval by the Chang School is required only if the proposed changes directly affect Chang School offerings or the changes are initiated by The Chang School.
- An approval signature means that the signing party has been informed of the change and accepts the change.

		Name	Signature	Date
Teaching Department	Department/School	School of Image Arts		
	Department/School Council Approval Date			9/28/21
	Chair/Director	Robert Ott		10/5/21
	Dean	Sandra Tullio-Pow	Sandra Tullio-Pow	10/6/21
Program Department	Department/School	School of Image Arts		
	Department/School Council Approval			9/28/21
	Chair/Director	Robert Ott		10/5/21
	Dean	Sandra Tullio-Pow	Sandra Tullio-Pow	10/6/21
CE	CE Council Approval			
	CE Program Director Approval			
	Dean			

For more information, refer to Senate Policy 127

graduate Significant Course Change Summary Form (CCS)Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) f

School or Department initiating the course change:

Date of Submission:

Course Subject + Number	Course Title	New Course	Existing Course	Nature of Change					Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)
				Course Check			Check				
				Re-position	Addition	Deletion	Required	Elective			
FPN735	Directed Field Study I	####	###	###	###	####	###	###	Add to Core Elective Table I	School of Image Arts	Fall 2022
FPN835	Directed Field Study II	####	###	###	###	####	###	###	Add to Core Elective Table I	School of Image Arts	Fall 2022
NPF700	Global Photographies	####	###	###	###	####	###	###	Add to Open Elective Table	School of Image Arts	Fall 2022
NPF705	Thinking Through Diversity	####	###	###	###	####	###	###	Add to Open Elective Table	School of Image Arts	Fall 2022
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Undergraduate Significant Course Change Summary Form (CCS)
Use for course additions, deletions, and changes that require signatures on the Approvals and Consultations (AAC) form.

School or Department initiating the course change: School of Professional Communication

Date of Submission: October 8, 2021

Course Subject + Number	Course Title	Nature of Change: New Course	Existing Course	Existing Course Check One (X): Re-position	Addition	Deletion	Check one (X): Required	Elective	Identify Change (eg: add to Core Elective Table I)	List stakeholders affected by and informed of the change: Programs, Schools, Departments, Continuing Education	Implementation Date (the first year change will be implemented eg: 2022-2023)
CMN 390	Communicating with Comics	☑	☐	☐	☑	☐	☐	☑	Add to Core Elective Table I (currently Professional Table I)	School of Professional Communication	2022- 2023
CMN 462	Critical Health Communication	☑	☐	☐	☑	☐	☐	☑	Add to Core Elective Table I (currently Professional Table I)	School of Professional Communication	2022- 2023
N/A	N/A	☐	☐	☐	☐	☐	☐	☐	Rename "Professional Table I" to "Core Elective Table I"	School of Professional Communication	2022- 2023
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