

RYERSON UNIVERSITY
SENATE MEETING AGENDA
Tuesday, December 2, 2008

5:30 p.m. Dinner will be served in The Commons, Jorgenson Hall, Room POD-250.

6:00 p.m. Meeting in The Commons (POD-250).

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|------------|---|
| Pages 1-3 | 1. President's Report |
| | 1.1 President's Update |
| | 1.1.1 Presentation of Sarwan Sahota Award |
| Pages 4-8 | 1.2 Ryerson Achievement Report |
| | 1.3 Performance Indicators (November, 2008) – Paul Stenton |
| | 5. Report of the Secretary of Senate |
| | 2.1 Elections 2009-2010 |
| | 1. The Good of the University |
| | 4. Minutes: |
| Pages 9-13 | 4.1 Minutes of the November 4, 2008 Meeting |
| | 5. Business Arising From the Minutes |
| | 1. Correspondence |
| | 7. Reports of Actions and Recommendations of Departmental and Divisional Councils (<i>see attachments, pages 47-183</i>) |
| | 7.1 <u>From Arts:</u> |
| | Course changes in: Arts & Contemporary Studies; Criminal Justice and Criminology; English; French/Spanish; Geography; History; Philosophy and Music; Politics and Public Administration; Psychology; and Sociology. |
| | 5.0 <u>From Communication & Design:</u> |
| | Course changes in: School of Fashion; Professional Communications; Radio & Television Arts; and Theatre. |
| | 5.1 <u>From Community Services:</u> |
| | Course changes in: Disabilities Studies; Early Childhood Education; Midwifery; Nursing; Social Work; and Urban & Regional Planning. |
| | 5.2 <u>From Engineering, Architecture and Science:</u> |
| | Course changes in: Chemistry and Biology; Computer Science; Electrical & Computer Engineering; Mathematics; Mechanical Engineering; and Physics. |
| | 5.3 <u>From Ted Rogers School of Management:</u> |
| | Course changes in: Business Management; Finance; and Marketing |

8. Reports of Committees

Pages 14-42

8.1 Report #F2008-3 of the Composition and By-laws Committee
- Notice of Motion to amend the Senate By-law

Pages 43-46

8.2 Report #F2008-2 of the Academic Standards Committee
5.0.0 **Motion #1:** *That Senate approve the **Certificate in Sustainability** for the G. Raymond Chang School of Continuing Education*

8.2.2 **Motion #2:** *That Senate approve the proposed revisions to admission requirements for the **Direct Entry Program in Early Childhood Education.***

1. New Business

10. Adjournment

Ryerson University Senate

President's Update for the meeting of: December 2, 2008

In+ersections – On November 4th, Ryerson launched its first research magazine at an event that presented a superb and beautiful publication celebrating one of our highest university priorities. There was a shared sense of pride and accomplishment in Ryerson creating a magazine of exceptional quality to acknowledge the steps being taken in research, with profiles representing all of the researchers at the university in excellence and depth of endeavour, and promising more research stories to come in subsequent issues. At the launch, graduate students and faculty underscored the significance of releasing this type of publication for increasing awareness and standing in the research community, and more generally raising public perception. Thanks and congratulations are due to Vice-President Research & Innovation Tas Venetsanopoulos for the initiative; to featured Ryerson researchers; and to colleagues in VPRI and Public Affairs, Marketing & Communications, and the design/writing team for producing a first-rate document.

Annual Student Awards Events – It is a distinguishing feature of Ryerson that recognition of student success happens so wonderfully at the level of departments and Schools, with the further distinction of involving the enthusiastic and supportive participation of students, faculty, families, and donors. Members of the Executive Group try to attend as many events as we can, and try to cover them all among us, to recognize and encourage our pride in student achievement and the shared commitment that makes every one of these celebrations a joy each year.

Welcome -- The Ryerson community is pleased to welcome Daniel Mothersill, entrepreneur, angel investor, and president and founding member of the National Angel Capital Organization (NACO) as a Distinguished Visiting Professor in the Ted Rogers School of Management for the 2008/09 academic year.

Support for 'Spanning the Gaps' – It was a privilege to host William and Phyllis Waters at a dinner celebrating their \$1 million donation supporting Spanning the Gaps. The program was founded by Rona Abramovitch, Advisor on Outreach and Access, and includes options such as Ryerson University Now (RUN), which offers marginalized high school students the opportunity to take a credit course, and Second Chance or Bridges to Ryerson, which serves adults whose first attempts at education may not have worked out for any number of reasons. Among the ways to build the Ryerson reputation, offering hope and confidence through access is very meaningful.

Closing Gould Street – Ryerson students continue to lead public advocacy efforts to close Gould Street to traffic. With the event on October 28th, they continued to press for change in the best interests of the university and the community. Closing Gould Street is consistent with the outline and principles of the Master Plan, and it is great to have students involved. Ultimately, this kind of support will have the strongest impact on making the case to the City of Toronto.

Remembrance Day – The university ceremony gave members of the community an opportunity to pause in reflection, and to recognize that the significance of this day remains important in every generation.

Association of Universities and Colleges of Canada – At the AUCC Annual Meeting in Ottawa on October 21-22, the agenda was overtaken by discussions of the global financial situation, and its implications for universities. Like Ryerson, institutions across the county are analyzing the impact on operating budgets, endowments, and pension plans. It is very clear, and not surprising, that there are challenges to be faced from coast to coast.

Government Relations:

Federal Election October 14th – Following the vote, I wrote letters of congratulations to many MPs I know personally, and have been in contact with two newly-appointed Ministers to indicate an interest in sitting down together to discuss issues. The responses have been very positive, and I will be following up in the near future.

University Day at Queen's Park – A day was set aside on November 6th when many MPPs, including Cabinet Ministers, met with university presidents in different groupings, both to allow us to share with them the priorities of the university system, and to provide the opportunity for us to gain a better understanding of their priorities. It was evident from the discussions that everyone is interested in working cooperatively to handle the challenge of these economic times.

Ministry of Training, Colleges and Universities – The Ministry is working with Courtyard Group on the capital planning associated with projected enrollment expansion. John Ronson is visiting all Ontario universities to go over their ideas on the capital expansion and facilities renewal necessary to handle enrollment growth. Discussions are at a preliminary stage with every university in the province, and there will be many follow-up meetings to come. The Ryerson meeting was excellent, and we look forward to next steps.

Infrastructure Ontario – We have had a preliminary discussion with the leaders of the bid for the 2015 Pan Am Games about ways in which the university could support the bid as things develop. More information will follow as there is a better sense of the range of possibilities.

Ministry of Finance – As Vice-Chair of the Council of Ontario Universities, and Chair of the Standing Committee on Government and Community Relations, I attended a meeting on November 13th with Deputy Minister Peter Wallace and COU President and CEO Dr. Paul Genest on the general economic situation in the province.

President's Congratulations – *I am proud to acknowledge Ryerson achievements sent to me since the last update, and continue to encourage everyone to let me know about accomplishments by members of our community. More details of achievements, research, awards and distinctions, and life at the university are available at 'News and Events' on the Ryerson web site.*

- ❖ October 20, 2008: Nursing student Ashlea Patchett won the Youth Entrepreneur Award for her business *First Aid Education Training* at the annual Toronto Small Business Forum.

- ❖ October 21, 2008: Professor Richard Lachman won a Gemini Award in the Best Cross Platform Project category for *Race to Mars Interactive* produced for Discovery Channel.
- ❖ October 27, 2008: Dr. Abhay Sharma, Chair, School of Graphic Communications Management, was elected an Associate Member of the Advisory Board of The International Cooperation for the Integration of the Processes in Prepress, Press and Postpress (CIP4) Organization.
- ❖ October 29, 2008: Michelle Magnan (Journalism 2005) was presented with the 2008 Canadian Association for Suicide Prevention Media Award for her article “Shining A Light” published in the *Calgary Herald* in October 2007.
- ❖ October 29, 2008: Dr. R. Ian MacDonald (Diploma, Architectural Science, 1965) received the title Professor Emeritus at the University of Manitoba Fall Convocation for his contributions to the university and community as a professor in the Faculty of Architecture for 26 years.
- ❖ November 4, 2008: Ryerson and CineGrid received a 2008 Orion Award at the “Powering Innovation: A National Summit” conference recognizing achievements in Ontario research, education and scientific discovery. The digital cinema team at the Rogers Communications Centre, led by Director Dr. Paul Hearty, is a founding member of CineGrid, a global research consortium that uses advanced networks and collaboration production technologies that are revolutionizing motion picture production and distribution.
- ❖ November 5, 2008: Image Arts student Brandon Cronenberg was awarded Best Achievement in Direction in the Air Canada enRoute Student Film Festival for his film Broken Tulips.
- ❖ November 11, 2008: Ryerson’s new student newspaper, The Commerce Times, released its first issue – led by Editor in Chief Chandan Sharma and a strong editorial and managing team.
- ❖ November 12, 2008: Time Magazine’s list of “Best Inventions of 2008” includes, at #34, “Made-in-Transit Packaging” created by Agata Jaworska (Interior Design 2002).
- ❖ Varsity Achievements [Ontario University Athletics (OUA)]
 - Varsity Rowing, OUA Championships
 - Matt Buie, Silver Medal, Men’s Heavyweight Single
 - Jonathon Clarke, Daniel Augello, Sebastian Jug, Tim Goff, Adam Dalbello, Bryan Kirow, Mikhail Salariu, William Oxley, Bronze Medal, Men’s Novice Eight
 - Varsity Rowing team – the Rams advanced to the finals in all six events entered
 - Men’s Soccer
 - Goran Vlaski, East Division 1st Team All-Stars
 - Vince D’Elia, East Division 2nd Team All-Stars
 - Women’s Soccer
 - Suzanne Briggs, East Division Community Service Award
 - Andrea Raso, East Division 1st Team All-Stars, CIS 2nd Team All-Canadian
 - Tessa Dimitrakopoulos, East Division 1st Team All-Stars

RYERSON ACHIEVEMENT REPORT

A sampling of achievements and appearances in the media by members of the Ryerson Community for the December meeting of Senate.

Events

The accomplishments of 1,563 graduates were celebrated at Fall 2008 Convocation. **Brian Segal**, President and Chief Executive Officer of Rogers Publishing and past-president of Ryerson and **John Honderich**, distinguished journalist, former publisher of the *Toronto Star* and more recently, Special Ambassador for Toronto's Urban Agenda and Special Advisor to the Province of Ontario on the Future of the GTA and Creative Cities were each awarded an Honorary Doctor of Laws degree. The *Toronto Star* and *National Post* reported on the awarding of an honorary doctorate to **John Honderich**. The *North Bay Nugget* spoke to **Patty Chabbert**, a Ryerson master's graduate in Public Policy and Administration, about her research on the issue of aboriginal youth suicides in Ontario.

Tom Stemberg, developer of the high-volume megastore retail strategy and founder of Staples Inc., the world's largest office supply company, was at Ryerson Oct. 27 to deliver the Michael Belcourt Lecture at the **Ted Rogers School of Retail Management**. The *Globe and Mail* and BNN reported on Mr. Stemberg's lecture.

October was Sustainability Month at Ryerson. The initiative was organized by the **RSU** and the **Continuing Education Students' Association of Ryerson (CESAR)**. A highlight was an impassioned speech to a packed lecture hall of 500 by **David Suzuki**, Canada's foremost environmentalist, world-renowned geneticist, and a 2007 honorary doctorate recipient. Other activities included the 3R's Fair to promote recycling, reducing and reusing, a Campus Sustainability Meeting, and a clothing swap.

MEDIA APPEARANCES

President Sheldon Levy spoke to the *Globe and Mail* in a Q&A focussing on the University's master plan and campus expansion.

President Levy spoke to the *Toronto Star* about the economic downturn's impact on Canadian universities.

The *Globe and Mail*, *Yonge Buzz* newsletter, CBC.CA and CFMZ-AM reported that the University has hired Goethe Institute curator **Doina Popescu** as Director of Ryerson Photography Gallery and Research Centre.

Elizabeth Evans, Ted Rogers School of Retail Management, commented on a new venture for Canadian Tire – selling groceries – in a number of newspapers, including the *Brockville Recorder and Times*, *Kingston Whig-Standard*, *Brantford Expositor*, *Simcoe Reformer*, *Niagara Falls Review*, *Sudbury Star* and *Daily Graphic* (Portage La Prairie). She also spoke to Global News at Noon and the *Sarnia Observer* about the impact of the declining dollar on current and holiday retail sales, to the *Ottawa Business Journal* about the rise in credit card fees, and to the *Kingston Whig-Standard* about the drop in cross-border shopping.

US Election Coverage:

Tariq Amin-Khan, Politics and Public Administration, appeared on OMNI News' South Asian Edition, discussing the US election and its impact on South Asia and again on about Pakistan's future being tied to that of the United States.

Arne Kislenko, History, appeared on OMNI News' South Asian Edition, discussing the US election.

Ryerson student **Boonaa Mohammed** spoke to the *Toronto Sun* about his views on the US election.

James Norrie, Associate Dean, Administration of Ted Rogers School of Management, appeared on the *John Oakley Show* (CFMJ-AM) on several occasions discussing the US election and comments made by Heather Mallick about American Vice-Presidential candidate Sarah Palin.

A *New American* article on positive media coverage of American Presidential hopefuls mentioned a *Ryerson Review of Journalism* article.

Members of Ryerson's United Black Students appeared on CBC Radio's *Metro Morning* discussing the American election.

Eric Kam, Economics, appeared on CJBC-AM (Toronto) and CBEF-AM (Windsor) discussing the impact of the US election outcome on Canadian business.

Mediacaster reported that Ryerson and CineGrid won the ORION Discovery Award, in recognition of a media production and distribution project.

The *Toronto Star* quoted **Said Easa**, Civil Engineering, in an article on new technology that makes trucks safer to drive.

The *Belleville Intelligencer* mentioned Professor Emeritus **Marvyn Novick**, who founded the "25-5 blueprint for poverty reduction in Ontario." He was also quoted in *Metroland* and *Toronto Star* articles on child poverty in Canada.

The *Cobourg Daily Star* reported that **Shelagh Stewart**, Fashion, would donate a painting to the Writers and Friends festival.

The *Goderich Signal Star* reported on research by **Bibek Mondal** and **Mustafa Warith**, Civil Engineering, on ways to filter waste water by using waste materials, such as scrap tires.

TheStar.com reported that Rams soccer forward **Andrea Raso** was named to the CIS second all-star team.

Mediacaster reported on the Canadian Media History listserv established by **Gene Allen**, Journalism.

Metroland reported that Nursing student **Ashlea Patchett** won the Youth Entrepreneur Award for her company First Aid Education Training.

Patrice Dutil, Politics and Public Administration, appeared on French CBC's *L'Ontario Aujourd'hui* and TFO's *Panorama* discussing the province's equalization payments. He also appeared on Radio-Canada discussing provincial politics and the federal election and spoke to CJBC about the political climate in Windsor. Prof. Dutil was quoted in a *Kingston Whig-Standard* article about an Illinois hockey team adopting the same logo as the Kingston Frontenacs OHL team. He also spoke to *Le Telejournal Ontario* about the new federal Cabinet.

Citytv's *Breakfast Television* reported on the En Route Student Film Festival. Ryerson alumnus **Brandon Cronenberg** won the award for Achievement in Direction. Another Ryerson filmmaker, **Adam Brown** received a runner up award for Achievement in Animation.

A *Metro* article mentioned that Ryerson's MBA students were studying the current economic situation.

The *Toronto Star* reported on a presentation at Ryerson by Herve Kempf, a French environmentalist and author.

John Miller, Journalism, was quoted in a *Chronicle-Herald* article on free speech.

Fashion Television profiled Ryerson Fashion alumna **Kendra Francis**.

Kileen Tucker Scott, Director of the Daphne Cockwell School of Nursing, appeared on *Goldhawk Live* to talk about the current nursing shortage and the government's decision to delay hiring new nurses.

Allan Phoenix, a graduate of Photographic Preservation and Collection Management program, appeared on the Mike Naburrs Show (CHAM-AM).

Metroland reported on a new joint health nursing initiative between the Toronto District School Board, Humber College and Ryerson University.

The *Globe and Mail* spoke to **Duncan MacLellan**, Politics and Public Administration, about the 2010 City of Toronto mayoral election. He was also quoted in a *National Post* article about Toronto Mayor David Miller.

Graphic Repro On-line reported that **Abhay Sharma**, Graphic Communications Management, was appointed an Associate Representative for The International Co-operation for the Integration of the Processes in Prepress, Press and Postpress (CIP4).

The *Calgary Herald* reported that Journalism alumna **Michelle Magnan** received an award in the media category from the Canadian Association for Suicide Prevention.

The *Engineering Business Journal* reported on research by **Lamya Amleh**, Civil Engineering, and his colleagues that has advanced engineering knowledge about the deterioration of bond as a result of corrosion.

The *Cornwall Standard-Freeholder* profiled Ryerson Theatre School alumnus **Duncan McIntosh**, a "bright light of Canadian theatre".

Sally Kotsopoulos, Manager of the Early Learning Centre, appeared on CBC News at Six discussing the upcoming renovation of 100 GTA playgrounds.

The *Times Colonist* reported on a national survey by **Ann Rauhala** and **Marsha Barber**, Journalism, in an article on sexism in Canadian newsrooms.

Canadian Architecture published an article by **Marybeth McTeague**, Faculty of Engineering, Architecture and Science, on sustainable design and the Canada Green Building Council's first summit.

La Presse Canadienne quoted **Jian Guan**, Ted Rogers School of Management, in an article on racial profiling in media coverage of major events such as 9/11 and the SARS crisis.

The *National Post* reported that a team of students from the Ted Rogers School of Management was, at the time of writing, in 10th position in the Financial Post MBA Portfolio Management Competition.

The *Toronto Star* reported that Parti Quebecois Leader Pauline Marois received an award for the affordable child care program in Quebec that she established in 1997, at the 8th annual Child Care Worker & Early Childhood Educator Appreciation Day forum held at the School of Early Childhood Education.

The *Sudbury Star* quoted **Suanne Kelman**, Journalism, in an article on the unfair portrayal of female political candidates.

Canadian Student Magazine reported on a joint architecture program between Ryerson and Fachhochschule Frankfurt am Main University of Applied Sciences.

The *Toronto Star* quoted **Shezeen Suleman**, a member of the Association of Ryerson Midwifery Students, in an article about a film focussing on pleasurable childbirth that was screened at Ryerson. The *Hamilton Spectator* also reported on the film screening.

A *Metro* article on the power of word-of-mouth quoted **Knud Jensen**, Ted Rogers School of Management.

Wendy Cukier, Ted Rogers School of Management, spoke to the *Toronto Star*, *Simcoe Reformer* and *Welland Tribune* about an initiative in the City of Toronto to exchange guns for cameras.

The *Globe and Mail* profiled **Sean Wise**, Ted Rogers School of Management, and his new book, *How to be a Business Superhero*.

Metroland reported on **Margaret Webb**, Journalism, and her book, *Apples to Oysters*.

John Shields, Politics and Public Administration, appeared on CKCO's *News at Six*, discussing how immigrants can survive in tough economic times.

The *Times & Transcript* and *New Brunswick Telegraph Journal* quoted **Judy Rebick**, CAW-Sam Gindin Chair, after she spoke at the Summit on Poverty in Moncton.

Patrice Dutil, Politics and Public Administration, appeared on *Infos Windsor* (CBEF-AM) discussing Canadian municipalities and on CBON-FM regarding the province of Ontario's deficit.

Greg Inwood, Politics and Public Administration, was quoted in a Canadian Press article on the province of Ontario needing to adapt to handle the economic downturn.

The St. John's *Telegram* profiled Ryerson Rams men's basketball coach **Glenn Taylor**. The *Peterborough Examiner* reported that **Steve Daniels**, Program Director, New Media option, School of Image Arts, would be exhibiting his work, "homologies," at Artspace.

A *Regina Leader-Post* article on the Globe Theatre's Actor Conservatory Training Program mentioned that **Perry Schneiderman**, Chair, Ryerson Theatre School, had taught half-mask workshops at the conservatory.

Julia Hanigsberg, Interim Dean of The G. Raymond Chang School of Continuing Education, spoke to *Metro News* about a Monster.ca study which showed that workers are increasingly eyeing a return to school.

Business Wire reported that the F. Wolf Jr. Memorial Scholarship would be awarded to Ryerson student **Jeremy Mark Littler**.

John Miller was quoted in a *National Post* article about freedom of speech and a complaint against *Maclean's* magazine.

A *National Post* article on student politicians profiled RSU Vice President, Finance and Services **Toby Whitfield**.

Disability Studies student **Helen Henderson** is a regular columnist in the *Toronto Star*.

The *Globe and Mail* quoted **Myer Siemiatycki**, Politics and Public Administration, in an article about the political feud in Vaughan.

The *Niagara Falls Review* profiled **Sandra Tullio-Pow**, Fashion, and her work in creating stylish clothes for breast-cancer patients.

The *National Post* published a letter to the editor on the issue of national child care written by **Carolyn Ferns**, an MA candidate in Early Childhood Studies.

Martin Antony, Psychology, spoke to *Now Weekly* about facing one's phobias.

Janet Chappell, Nutrition, spoke to the *Harbour City Star* about the importance of starting the day with foods that have staying power and pack a nutritional punch.

BlogTO reported that George Roter, co-founder of Engineers without Borders, will speak at Ryerson.

A review of the best programs for documentary filmmakers by IndependentMagazine.org listed Ryerson's **Documentary Media program** among the top 10 programs in North America.

IT World Canada profiled research by **Isaac Woungang**, Computer Science, and his team on protecting the security of wireless networks.

InsideToronto.com profiled fourth-year Image Arts student and filmmaker **Drew Lint**.

Andrew Furman, Interior Design, was quoted in a *24 Hours* article about designer taste on a student budget.

Prepared by the Office of Public Affairs.

**MINUTES OF SENATE MEETING
TUESDAY, November 4, 2008**

Members Present:			
<u>Ex-Officio:</u>	<u>Faculty:</u>		<u>Students:</u>
K. Alnwick	A. Bal	M. Panitch	M. Abadir
S. Boctor	D. Checkland	R. Ravindran	K. Chadha
C. Cassidy	P. Corson	D. Rose	M. Malik
G. R. Chang	Y. Derbal	J. Saber	S. Martin
D. Doz	A. El-Rabbany	C. Stuart	J. McIntosh
J. Hanigsberg	S. Espin	N. Thomlinson	H. D. Mwendwa
U. George	P. Goldman	D. Tucker	M. Piacente
L. Grayson	R. Hudyma	J. Turtle	D. Sookram
A. Kahan	G. Kapelos	K. Webb	C. Sule
H. Lane Vetere	D. Lee	A. Wellington	N. Williams
M. Lefebvre	A. Levin	J. Zboralski	P. Yoon
S. Levy	A. Lindgren		
A. Shepard	J. Macalik		
P. Stenton	D. Mason		
A. Venetsanopoulos	A. Mitchell		
M. Yeates	Z. Murphy		
<u>Regrets:</u>	<u>Absent:</u>		<u>Alumni:</u>
M. Dewson	M. Anthony		
S. Dhebar	M. Haider		
K. Jones	R. Keeble		
R. Rose	Y. T. Leong		
A. Sharif	C. Gouldson		
A. Singh	T. Hassan		
J. Lassaline	A. Walker		
	K. Zeppieri		

5. **President's Report:** The President commented that it was hoped that the Senate meeting did not go long given the interest in the US election.

President Levy reported on the fiscal situation. The operating budget of the University is made up of half tuition fees and half grants. Tuition fees are set under the last year of the policy that limits annual tuition raises to 5%. There is little information from the government on operating grants. There is a good estimate of expenses for next year, and a number of universities have agreed that it is prudent to slow down on new academic appointments to avoid being accused of not being able to afford them later. Those who wish the University to take more risk in these hires should realize that the risk will fall on the most vulnerable in the community. Ryerson's operating budget is one of the strongest in the system. We have low exposure on endowments because we do not have that many. Those which support student bursaries and scholarships will be honoured. Ryerson's pension is a defined benefit plan, and therefore the current financial situation has no effect on anyone's pension. Other institutions with defined contribution plans have a problem as those who wished to retire may no longer be able to do so. Ryerson's pension is very strong and as long as the market turns upward in the next few years, the pension will remain strong. Enrollments remain strong. It was asked about the implications of the financial situation on the construction of new buildings. The President replied that the money was already in the budget for the gallery and the Student Learning Centre.

6. **Report of the Secretary of Senate** – there will be a Senate Consultation on the revised By-law on November 27, 2008 from 3-4. An email with the location will follow.
7. **Good of the University** – A. Mitchell chaired.

K. Alnwick reported that flyers were distributed related to the "Friday is Monday" on November 28. He also reminded Senate that the SAS upgrade is about to occur. The exam schedule will be posted on Friday.

R. Ravindran stated that he was pleased to attend a function today in celebration of research. It is a positive move for Ryerson. Other universities are already making use of our labs.

M. Piacente invited students to an event at TRSM for Pathways, a program to assist students in getting an education.

D. Mason noted that the random seating does not seem to be working, and asked that there be more intermingling.

8. **Minutes**

Motion: *That Senate approve the minutes of the October 7, 2008 meeting.*

D. Mason moved, R. Ravindran seconded.

D. Checkland asked that the names of the members of the Presidential Advisory Review Committee be listed in the minutes. The Secretary will amend the minutes.

Motion approved.

5. **Business Arising from the Minutes** – There was none.
6. **Correspondence** – There was none.
7. **Reports of Actions and Recommendations of Departmental and Divisional Councils**
There were none.
8. **Reports of Committees**
 - 8.1 **Report of the Awards & Ceremonials** – Presented for information.
 - 8.2 **Report of the Composition and By-laws Committee**

Motion: *That Senate approve the By-laws of the School of Early Childhood Education Council*

D. Checkland moved, P. Corson seconded.

Motion approved.

8.3 **Report of the Academic Standards Committee** – A. Shepard reported that Motion 8.3.2 is to be taken of the table.

A. Shepard moved all the motions. M. Zeytinoglu gave a short summary of each.

8.3.1 **Motion #1:** *That Senate approve the proposed curriculum changes in the Criminal Justice program.*

C. Cassidy seconded

Motion approved.

8.3.3. **Motion #3:** *That Senate approve the proposed curriculum changes in the Midwifery Program.*

U. George seconded

Motion approved.

8.3.4. **Motion #4:** *That Senate approve the proposed Midwifery 2-year stream for health care professionals.*

M. Panitch seconded.

A question was asked about the academic standing variation which is completely general regarding the School's ability to allow students to be in placements. M. Zeytinoglu explained that there is a more complete statement that explains the criteria.

Motion approved.

8.3.5. **Motion #5:** *That Senate approve the proposed changes to admission requirements for the Biology, Chemistry, Contemporary Science, Mathematics and Its Applications, and Medical Physics programs.*

C. Sule seconded
Motion approved.

8.3.6. **Motion #6:** *That Senate approve the proposed revisions to the Mathematics Minor.*

E. Bal seconded
Motion approved.

8.3.7. **Motion #7:** *That Senate approve the proposed revisions to the Entrepreneurship Major.*

U. George seconded
Motion approved.

8.3.8 **Motion #8:** *That Senate approve the proposed revisions to the Global Management Major.*

M. Piacente seconded
Motion approved.

8.3.9. **Motion #9:** *That Senate approve the proposed revisions to the Marketing Management Major and the Marketing Minor.*

M. Abadir seconded
Motion approved.

8.3.10. **Motion #10:** *That Senate approve the proposed Law and Business Major.*

A. Levin seconded
Motion approved.

8.3.11. **Motion #11:** *That Senate approve the proposed revisions to the Finance Minor.*

R. Hudyma seconded.
Motion approved.

8.3.12. **Motion #12:** *That Senate approve the proposed Sales Management and Service Quality Minor.*

J. Saber seconded
Motion approved.

8.3.13. **Motion #13:** *That Senate approve the proposed curriculum revisions in the Retail Management program.*

A. Levin seconded
Motion approved.

8.3.14. **Motion #14:** *That Senate approve the proposed Retail and Services Management Minor.*

A. Levin seconded
Motion approved.

9. **New Business** – there was no new business.

10. **Adjournment** - The meeting was adjourned at 6:35 pm.

Respectfully submitted,

Diane R. Schulman, PhD
Secretary of Senate

Report of the Composition and By-Laws Committee
F2008-03
December 2, 2008

Notice of Motion: The Composition and By-Laws Committee gives notice to Senate that it will make a motion at the January 27, 2009 meeting of Senate to amend the Senate By-law. A draft of the By Law is attached to this notice for discussion.

Respectfully submitted,

Sheldon Levy, Chair for the Committee

David Checkland, Murtaza Haider, George Kapelos, Ronald Keeble, Dana Lee, Mohamed Malik, Annick Mitchell, Diane Schulman (non voting), Natasha Williams

**RYERSON UNIVERSITY
SENATE
BYLAW**

1. DEFINITION OF TERMS

2. COMPOSITION OF SENATE

- 2.1 *Ex officio* Senators
- 2.2 Elected voting Senators
 - 2.2.1 Faculty Senators
 - 2.2.2 Student Senators
 - 2.2.3 Alumni Senators
- 2.3 Senate Associates
 - 2.3.1 Chang School Associates
 - 2.3.2 CUPE Associates
 - 2.3.3 Chair, Academic Standards Committee

3. ELECTIONS

- 3.1 Schedules, Guidelines, Procedures
- 3.2 Nominations
 - 3.2.1 Senate
 - 3.2.2 Committees
- 3.3 Timing of Elections
 - 3.3.1 Senate
 - 3.3.2 Committees
- 3.4 Election of Senators from Constituent Union Groups
- 3.5 Senate Vacancies
- 3.6 Committee Vacancies
- 3.7 Filling Vacancies between General Elections
- 3.8 Membership Lists

4. TERM OF OFFICE

- 4.1 Senate
- 4.2 Senate Committees

5. OFFICERS OF SENATE

- 5.1 Chair
- 5.2 Vice-Chair
- 5.3 Secretary
- 5.4 Chief Electoral Officer

6. STANDING COMMITTEES OF SENATE

- 6.1 Establishment, Composition, Terms of Reference, and Review
- 6.2 Standing Committees of General Responsibility
 - 6.2.1 Senate Priorities Committee (SPC)
 - 6.2.2 Academic Governance and Policy Committee (AGPC)
 - 6.2.3 Scholarly, Research and Creative Activity Committee (SRCAC)

- 6.3 Other Standing Committees
 - 6.3.1 Senate Appeals Committee (SAC)
 - 6.3.2 Academic Standards Committee (ASC)
 - 6.3.3 Animal Care Committee (ACC)
 - 6.3.4 Awards and Ceremonials Committee (AWCC)
 - 6.3.5 Learning and Teaching Committee (LTC)
 - 6.3.6 Research Ethics Review Board (REB)

7. AD HOC COMMITTEES

- 7.1 General
- 7.2 Joint Committees with the Board of Governors

8. GOVERNANCE COUNCILS

- 8.1 Council of the School of Graduate Studies
- 8.2 Council of the G. Raymond Chang School of Continuing Education
- 8.3 Department/School Councils
- 8.4 Liberal Studies Council

9. MEETINGS AND PROCEDURES

- 9.1 Principles
- 9.2 Authority, Approval, and Codification
- 9.3 Meetings of Senate
 - 9.3.1 Notice of Meetings
 - 9.3.2 Regular Meetings
 - 9.3.3 Summer Authority
 - 9.3.4 Special Meetings
 - 9.3.5 Quorum at Start
 - 9.3.6 Calling of Quorum
 - 9.3.7 Meeting Duration
 - 9.3.8 Visitors
 - 9.3.9 Meeting *in camera*
- 9.4 Agenda
 - 9.4.1 Formulation/Circulation
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 - 9.6.3 Abstentions
 - 9.6.4 Majorities
- 9.7 Conduct of Proceedings
 - 9.7.1 Quorum
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 - 9.7.5 Appealing a Ruling of the Chair
 - 9.7.6 Senate Policies and Associated Procedures

- 9.7.7 Motions and Rationales
- 9.7.8 Types of Motion
- 9.7.9 Notices of Motion
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- 9.7.11 Determining that Motions are in Order
- 9.7.12 Motions that are Debatable
- 9.7.13 Debating a Motion
- 9.7.14 Dividing a Motion
- 9.7.15 Amendments
- 9.7.16 Scope of Amendments
- 9.7.17 Sub-Amendments
- 9.7.18 “Friendly” Amendments
- 9.7.19 Reading the Question
- 9.7.20 Resolving a Motion, Amendment, or Sub-Amendment
- 9.7.21 Procedural Motions
 - 9.7.21.4 to Refer
 - 9.7.21.5 to Put the Question
 - 9.7.21.6 to Introduce Business for which Due Notice has not been given
 - 9.7.21.7 to move into Committee of the Whole
 - 9.7.21.8 to Adjourn Debate
 - 9.7.21.9 to Adjourn the Meeting
 - 9.7.21.10 to Extend and Further Extend Meetings
- 9.7.22 Other Procedural Motions
- 9.7.23 Hortative Motions
- 9.7.24 Precedence of Motions
- 9.7.25 Points of Order, Information, and Privilege
- 9.7.26 Items for Information
- 9.8 Committee of the Whole

APPENDIX A: COMMITTEES OF SENATE

1. DEFINITION OF TERMS

- 1.1. **AGPC:** the Academic Governance and Policy Committee as defined by Article 6.2.2 of this Bylaw.
- 1.2. **Alumni:** The *Ryerson University Act* defines alumni as “persons who have received degrees, diplomas or certificates from Ryerson Institute of Technology, Ryerson Polytechnical Institute, Ryerson Polytechnic University, or Ryerson University and who are no longer registered as students.”
- 1.3. **Chang School:** The G. Raymond Chang School of Continuing Education.
- 1.4. **Committee Member:** Unless otherwise stated, members of a committee do not have to be members of Senate. Unless otherwise stated, faculty and students are as defined in the *Ryerson University Act*.
- 1.5. **ex officio:** holds office by virtue of another office held. Fully participating (and voting) unless otherwise indicated.
- 1.6. **Faculty** (where capitalised): Academic unit consisting of teaching Departments/Schools and established by Senate and the Board of Governors.
- 1.7. **faculty** (where not capitalised): The *Ryerson University Act* defines “teaching faculty” as the “full-time employees of the University whose principal duty is the performance of the teaching function or the research function of the University, including employees holding the offices of Dean, Chair or Assistant Chair of a department, or Academic Director.”
- 1.8. **Member, Graduate Studies:** Approved faculty member of the School of Graduate Studies.
- 1.9. **Session:** The Senate session shall extend from July 1 each year to June 30 of the following year.
- 1.10. **The *Ryerson University Act*:** statute of the Province of Ontario establishing, and governing the operation of Ryerson University.
- 1.11. **SGS:** The School of Graduate Studies.
- 1.12. **SPC:** the Senate Priorities Committee as defined by Article 6.2.1 of this Bylaw.
- 1.13. **SRCAC:** the Scholarly, Research, and Creative Activity Committee as defined by Article 6.2.3 of this Bylaw.
- 1.14. **Student:** The *Ryerson University Act* defines students as “persons registered in a program or course of study at the University that leads to a degree, diploma or certificate of the University.” Only such students are eligible to be members of Senate, serve on Senate committees and vote in student elections for these positions.
- 1.15. **Union:** Ryerson Faculty Association (RFA); Canadian Union of Public Employees, Local 3904 (CUPE); Ryerson Students’ Union (RSU); and Continuing Education Students’ Association of Ryerson (CESAR).
- 1.16. **University:** when capitalised, means Ryerson University

2. COMPOSITION OF SENATE

2.1. *Ex officio* Senators

2.1.1. As per the *Ryerson University Act*:

- 2.1.1.1. the Chancellor;
- 2.1.1.2. the President (who shall be the Chair of the Senate);
- 2.1.1.3. the Vice Presidents (including the Provost);
- 2.1.1.4. the Deans;
- 2.1.1.5. the Chief Librarian; and
- 2.1.1.6. the Registrar

2.1.2. All Vice Provosts.

2.2. Elected Voting Senators

As per the *Ryerson University Act*, there shall be fifty-one (51) elected voting Senators. These shall be apportioned as follows.

2.2.1. Faculty Senators

2.2.1.1. ***At-Large faculty***: There shall be faculty Senators elected at-large by and from all full time faculty, as defined above, in such number as to ensure that the total number of elected faculty Senators equals thirty-three (33). Chairs/Directors may vote but may not serve. There may be no more than three at-large faculty Senators from any one Faculty unless there are insufficient candidates from other Faculties to fill all at-large positions.

2.2.1.2. ***Faculty***: There shall be three (3) faculty members elected from each of the Faculties, by and from the full-time teaching faculty in each Faculty. Chairs/Directors may vote but may not serve.

2.2.1.3. ***Chang School faculty***: There shall be two (2) faculty Senators from the Chang School who are full-time teaching faculty and who are teaching at least one course in the Chang School in the year of their election, or who serve on a Chang School committee, such as the School Council.

2.2.1.4. ***Chairs/Directors***: There shall be one (1) Chair/Director, elected from each of the Faculties, by and from the Chairs/Directors in each Faculty.

2.2.1.5. ***Ryerson Faculty Association (RFA)***: There shall be one (1) RFA Senator (who is eligible to serve on Senate as defined by the *Ryerson University Act*) specifically elected to the position using such procedures as are specified in the Bylaw(s) of the RFA.

2.2.1.6. ***Librarian***: There shall be one (1) librarian Senator, elected by and from the University librarians, who is a member of the RFA, and who is eligible to serve on Senate as defined by the *Ryerson University Act*.

2.2.1.7. ***Canadian Union of Public Employees (CUPE) Local 3904***: There shall be one (1) CUPE Senator (who is eligible to serve on Senate as defined by the *Ryerson University Act*) specifically elected to the position using such procedures as are specified in the Bylaw(s) of CUPE Local 3904.

2.2.2. Student Senators

2.2.2.1. ***At-Large Undergraduate Students***: There shall be undergraduate student Senators elected at-large by and from all undergraduate students, as defined above, in such number as to ensure that the total number of elected student Senators equals sixteen (16). No more than two at-large student Senators may be from any one

Faculty unless there are insufficient candidates from other Faculties to fill all at-large positions.

2.2.2.2. Faculty Undergraduate Students: There shall be one (1) student Senator from each Faculty, elected by and from students registered in that Faculty.

2.2.2.3. Graduate Students: There shall be two (2) Senators elected by and from those students of the University enrolled in a graduate studies program.

2.2.2.4. Continuing Education Students: There shall be two (2) Senators elected by and from those students of the University enrolled in a Chang School course at the time of election, and who are eligible to serve on Senate as determined by the *Ryerson University Act*.

2.2.2.5. Ryerson Students' Union (RSU): There shall be one (1) RSU Senator who is duly elected to the position using such procedures as are specified in the Bylaw of the RSU, and who is eligible to serve on Senate as determined by the *Ryerson University Act*.

2.2.2.6. Continuing Education Students' Association of Ryerson (CESAR): There shall be one (1) CESAR Senator who is duly elected to the position using such procedures as are specified in the Bylaw of the CESAR, and who is eligible to serve on Senate as determined by the *Ryerson University Act*.

2.2.3. Alumni Senators: There shall be two (2) Ryerson alumni Senators elected by and from the members of the Ryerson University Alumni Association who have obtained at least one certificate, diploma or degree offered by the University, and who are no longer registered as students or eligible to serve in any other capacity.

2.3. Senate Associates: There shall be up to five (5) Senate Associates as follows who, while not eligible to vote at Senate, otherwise have full rights of participation in Senate meetings:

2.3.1. Chang School Representatives: There shall be two (2) Chang School representatives elected by and from Chang School Program Directors using such procedures as the Chang School shall determine.

2.3.2. Part-time, Sessional and Continuing Education Instructors (CUPE Local 3904 Units 1 and 2): There shall be two (2) Part-time, Sessional and Continuing Education (CUPE Local 3904 Units 1 and 2) Instructors elected by and from that group, using such procedures as CUPE Local 3904 shall determine.

2.3.3. Chair of the Academic Standards Committee: the Chair of the Academic Standards Committee, if not already an elected member of Senate, shall serve as a Senate Associate.

3. ELECTIONS

3.1. Schedules, Guidelines and Procedures: The Chief Electoral Officer of Senate shall annually publish the election schedule, guidelines and procedures.

3.2. Nominations:

3.2.1. Senate: The Chief Electoral Officer shall call for nominations in accordance with published Election Procedures.

3.2.2. Committees:

3.2.2.1. Membership: Unless otherwise specified in the Committee's Terms of Reference or in this Bylaw, committee membership is not limited to members of Senate.

3.2.2.2. Annual Nominating Committee: Early in each Session, the Academic Governance and Policy Committee (AGPC) shall strike an Annual Nominating Committee consisting of at least one(1) Dean, one (1) faculty Senator from each Faculty, two (2) student Senators and one (1) alumni Senator, and shall report the Committee's membership to the November meeting of Senate. The Committee shall prepare and present – to the AGPC, which shall report to the May meeting of Senate in each year – a list of nominees for positions on all Senate Standing Committees, including Committee Chairs, for the following year, unless those positions are otherwise specified in this Bylaw.

3.2.2.3. Nominations from the Floor: Nominations beyond those brought forward by the Annual Nominating Committee may be made from the floor of Senate provided the person nominated is eligible and consents to the nomination. A person who is not present may only be nominated if that person has given prior permission to the Secretary of Senate.

3.3. Timing of Elections:

3.3.1. Senate: Elections shall be held annually before March 1.

3.3.2. Committees: If the number of nominations exceeds the number of members specified in this Bylaw or in the approved terms of reference for any committee, Senate shall, at the May meeting of Senate, elect the committee members from among the nominees, with all Senators eligible to vote. For positions where a specific body is specified in this By Law as the electors for that position, the Chief Electoral Officer shall conduct, or cause to be conducted, an election for those positions prior to the May meeting of Senate.

3.4. Election of Senators from Constituent Union Groups: Constituent Union groups (RFA, CUPE, RSU, and CESAR) shall each be responsible for the election of their representatives and shall inform the Secretary of the process of their election and the election results.

3.5. Senate Vacancies: Senate seats shall be declared vacant in the event of:

3.5.1. Resignation: An elected Senator resigns; or

3.5.2. Change of Position: An elected Senator is no longer a member of the constituency s/he was elected to represent; or

3.5.3. Failure to attend Senate meetings: An elected Senator fails to attend two (2) consecutive meetings without written notice to the Secretary, or three in total during a Session.

3.6. Committee Vacancies: Membership on a committee of Senate shall terminate in the event of:

3.6.1. Resignation: An elected Senator resigns his/her committee membership; or

3.6.2. Change of Position: An elected Senator representing a particular constituency on the committee is no longer a member of the constituency s/he was elected to represent; or

3.6.3. Failure to attend Committee meetings: An elected Senator fails to attend two (2) consecutive committee meetings without written notice to the Chair of the committee, or three meetings in total during a Session.

3.7. Filling vacancies between general elections: Vacancies will be filled provided there are at least two Senate meetings remaining in a Senator's term when the vacancy occurs.

- 3.7.1. If a Senate vacancy occurs in the Chair/Director, Library or Union constituencies between general elections, the Chief Electoral Officer will ask the affected group to conduct a by-election.
- 3.7.2. If a Senate vacancy occurs in any other constituency between general elections, the Chief Electoral Officer will call for nominations from the affected group. If more than one nomination is received from the affected group, the replacement member will be elected by Senate from among the nominees, with all Senators eligible to vote.
- 3.7.3. The Chief Electoral Officer shall inform Senate of the results of all Senate elections, including an accounting of votes cast.
- 3.7.4. If a vacancy occurs in any committee membership, the Chair of the affected committee shall forward the name of a nominee replacement member to the AGPC, which shall inform Senate. Senate shall approve or reject the candidate.

3.8. Membership Lists: The Secretary of Senate will provide a list of Senate and Committee members by the first meeting of a Session, and shall advise Senate of all changes to membership, and shall post a revised membership list on the Senate website whenever changes are made.

4. TERM OF OFFICE

4.1. Senate

- 4.1.1. Each successful candidate will commence service on July 1 of the year elected.
- 4.1.2. *Ex officio* members and Union representatives hold their positions on Senate as long as they hold their office or Union positions.
- 4.1.3. Faculty and Alumni representatives are elected for a two-year term and may be nominated for a second consecutive two-year term.
- 4.1.4. Student representatives are elected for a one-year term, and may be nominated for a second consecutive one-year term.
- 4.1.5. Chang School Senate Associates are elected for a two-year term and are not subject to term limits.
- 4.1.6. CUPE Senate Associates are elected for a two-year term, and may be nominated for a second consecutive two-year term, but may serve no more than two (2) consecutive terms without an absence of one (1) year.
- 4.1.7. Senators elected to fill a vacancy serve until the end of that Senate Session, but may then stand for election in the scheduled general elections. If elected, the term following the general elections shall be considered their first.
- 4.1.8. Senators may be re-nominated to the same position (e.g., a faculty Senator representing a certain Faculty) after an absence of one (1) year, but may be nominated to a new position with no break in service, however in no case shall an elected Senator serve more than four (4) consecutive terms.

4.2. Senate Committees

- 4.2.1. Each successful candidate will commence service on July 1 of the year elected.
- 4.2.2. Chairs of Senate Committees who are not *ex officio* members of Senate are appointed for a two-year term and are not subject to term limits.

- 4.2.3. Members of Senate committees who are required to be Senators may serve as long as they remain Senators.
- 4.2.4. Members of Senate committees who are not required to be Senators may serve up to three (3) two-year terms.

5. OFFICERS OF SENATE

- 5.1. **Chair:** The President of the University shall be, *ex officio*, the Chair of Senate. The duties of the Chair shall be to:
 - 5.1.1. establish, in consultation with the Senate Priorities Committee and the Secretary, the agenda of all meetings of Senate;
 - 5.1.2. report to Senate on current issues of the University;
 - 5.1.3. conduct meetings of Senate;
 - 5.1.4. break a tie vote; and
 - 5.1.5. call the Vice-Chair, or another member if necessary, to the Chair when the President wishes to engage in debate, or for meetings that the Chair cannot attend.
- 5.2. **Vice-Chair:** The Vice-Chair shall be elected by and from elected Senators at the first meeting of each Session. The duties of the Vice-Chair shall be to
 - 5.2.1. act as Chair of Senate if called upon by, or in the absence or incapacity of, the Chair; and
 - 5.2.2. serve, if a faculty member, as Vice-Chair of the Senate Priorities Committee.
- 5.3. **Secretary:** The President of the University shall appoint a permanent Secretary of Senate, who shall serve, *ex officio*, as a non-voting member of all standing committees of Senate as well as of the Annual Nominating Committee. The office of the Secretary shall:
 - 5.3.1. collect information for, advise on, and establish, in consultation with the Senate Priorities Committee, the agenda of Senate meetings;
 - 5.3.2. organize and schedule Senate meetings, and distribute the Senate agenda, normally one (1) week in advance of regular meetings;
 - 5.3.3. take responsibility for the Senate website;
 - 5.3.4. act as a resource to the Chair at Senate meetings;
 - 5.3.5. prepare, and issue to all members, minutes of every meeting of Senate;
 - 5.3.6. conduct correspondence in the name of Senate;
 - 5.3.7. create, advise upon, draft, and prepare for submission to Senate academic policies as appropriate, assuring adherence to proper format and procedures;
 - 5.3.8. maintain all records and accounts of Senate and its committees, including a directory of the current policies of Senate;
 - 5.3.9. assist committees in research supporting their efforts and act as a resource;
 - 5.3.10. oversee and provide advice on Senate policies and procedures;
 - 5.3.11. record and maintain the records of the Academic Standards Committee;
 - 5.3.12. oversee the Undergraduate Academic Consideration and Appeals Policy and the Student Code of Academic Conduct;

- 5.3.13. oversee the operations of the Senate Appeals Committee; and
- 5.3.14. carry out such other duties as may be required to ensure the proper functioning of Senate.

5.4. Chief Electoral Officer: The Secretary of Senate shall, unless Senate should otherwise direct, serve as Chief Electoral Officer. The duties of the Chief Electoral Officer shall be to:

- 5.4.1. Conduct elections pursuant to Article 3 of this Bylaw;
- 5.4.2. solicit nominations for Vice-Chair at least three (3) weeks prior to the first Senate meeting of the Session;
- 5.4.3. conduct an election, if necessary, for Vice-Chair at the first Senate meeting of the Session;
- 5.4.4. solicit nominations and conduct elections, as required, to fill vacancies pursuant to Article 3.7 of this Bylaw;
- 5.4.5. liaise with Deans to ensure that faculty and Chair/Director elections in each Faculty are conducted in accordance with Senate timelines and procedures;
- 5.4.6. liaise with unions to ensure that elections are conducted in accordance with Senate timelines and procedures;
- 5.4.7. assist the Annual Nominating Committee in the solicitation of nominees for Senate Committees; and
- 5.4.8. conduct elections pursuant to Article 3.7.4 of this Bylaw, if necessary, to fill Committee positions.

6. STANDING COMMITTEES OF SENATE

6.1. Establishment, Composition, Terms of Reference and Review

- 6.1.1. Senate shall have three (3) standing committees (see Appendix A) with composition and terms of reference established by, and specified in, the Bylaw of Senate as follows:
 - 6.1.1.1. Senate Priorities Committee (SPC);
 - 6.1.1.2. Academic Governance and Policy Committee (AGPC); and
 - 6.1.1.3. Scholarly Research and Creative Activity Committee (SRCAC)
- 6.1.2. Senate shall establish terms of reference and composition of such other standing committees as it sees fit and shall, through the AGPC, periodically review the composition and terms of reference of such committees.
 - 6.1.2.1. The AGPC may make recommendations to Senate regarding the establishment or dissolution of standing committees.
 - 6.1.2.2. Any standing committee may recommend to Senate – via the AGPC or the SRCAC, as appropriate – changes to its terms of reference and composition.
 - 6.1.2.3. All standing committees shall, at their first meeting of each Session, name a Secretary who shall be responsible to maintain all records of the committee and to ensure that such records are filed with the Secretary of Senate on a regular basis.
 - 6.1.2.4. The current terms of reference, composition, and membership of all Standing Committees – as determined by Senate – shall be maintained by the Secretary of Senate who shall post them on the Senate website.

6.2. Standing Committees of General Responsibility**6.2.1. Senate Priorities Committee (SPC)****6.2.1.1. *Composition:***

- 6.2.1.1.1.** the President, who shall serve as Chair;
- 6.2.1.1.2.** the Vice-Chair (who is the Vice-Chair of Senate if that office is held by a faculty member; or is elected by Senate from among elected faculty Senators if not);
- 6.2.1.1.3.** the Provost and Vice President Academic;
- 6.2.1.1.4.** the Vice Provost, University Planning;
- 6.2.1.1.5.** one (1) Dean elected by and from the Deans;
- 6.2.1.1.6.** one (1) member elected by and from the Vice Provosts, Deans and Chief Librarian;
- 6.2.1.1.7.** four (4) members elected by and from the faculty Senators (including the Librarian Senator); and
- 6.2.1.1.8.** one (1) undergraduate student Senators elected by and from all student Senators;
- 6.2.1.1.9.** one (1) graduate student Senator elected by and from all student Senators.

6.2.1.2. *Terms of Reference:*

- 6.2.1.2.1.** to take responsibility to formulate, in consultation with the Secretary, the agenda for each Senate meeting, together with supporting documentation;
- 6.2.1.2.2.** to select, for at least two (2) Senate meetings per year, topics of importance and interest to the Ryerson community, and relevant to the responsibilities of Senate:
 - 6.2.1.2.2.1.** Such topics shall be discussed, in Committee of the Whole, for 40-60 minutes; and
 - 6.2.1.2.2.2.** the SPC shall notify Senate in advance of such topics and arrange for their presentation;
- 6.2.1.2.3.** to bring to the attention of Senate, and to consult with Senior administration regarding, emergent issues facing the University and, when appropriate, to recommend to Senate the referral of such issues to a Standing Committee, or to recommend to Senate the creation of an *ad hoc* Committee to address such an issue, or to recommend some other course of action;
- 6.2.1.2.4.** to review the state of the University's overall finances and priorities with respect to their impact on academic programs and activities, and to present to Senate at least annually a report on these matters, identifying, where appropriate, priority areas where some action or change is thought desirable, and to consult with and advise the Provost during the annual budget development process with respect to academic priorities in light of the Academic Plan;
- 6.2.1.2.5.** to represent Senate in meetings, to be established on a regular basis that is mutually agreeable, with the Board of Governors (or a designated committee thereof) to discuss matters of mutual

concern; to report back to Senate on the nature of, and any outcomes from, such meetings;

6.2.1.2.6. to explore the implications and sustainability of the creation of new Faculties and/or Departments/Schools, and to advise Senate accordingly;

6.2.1.2.7. to act on behalf of Senate, if needed, during the summer months, and to report to Senate at the first meeting of the following Session any actions taken on its behalf.

6.2.2. Academic Governance and Policy Committee (AGPC)

6.2.2.1. *Composition:*

6.2.2.1.1. the Provost and Vice President Academic, who shall serve as Chair);

6.2.2.1.2. the Vice Provost, Students, who shall serve as Vice-Chair;

6.2.2.1.3. the Registrar;

6.2.2.1.4. one (1) Dean;

6.2.2.1.5. one (1) faculty Senator per Faculty, no more than one of whom may be a Chair/Director;

6.2.2.1.6. one (1) Participating Associate from the Chang School;

6.2.2.1.7. one (1) Senator who is a Chair/Director;

6.2.2.1.8. two (2) undergraduate student Senators; and

6.2.2.1.9. one (1) graduate student Senator.

6.2.2.2. *Terms of Reference:*

6.2.2.2.1. to propose, oversee, and periodically review Senate bylaws, policies and University procedures regarding any matter within the purview of Senate, except those matters for which responsibility is specifically assigned, in this Bylaw, to the SRCAC.

6.2.2.2.2. to recommend to Senate the establishment of Policy Review Committees, each mandated by Senate to undertake a periodic review or special review of an existing policy or policy area; to ensure that such Review Committees draw substantially on appropriate experience and expertise in the policy area (i.e., from those who serve, or who have recently served on an existing Senate Standing Committee); and to ensure that appropriate co-ordination with other existing policies occurs by, when necessary, having a Policy Review Committee report to the AGPC rather than directly to Senate;

6.2.2.2.3. to propose new Senate policy in areas when and where the absence of policy is demonstrably necessary or prudent, and to propose, when advisable, the formation of a special task force or subcommittee to draft such policies;

6.2.2.2.4. to request reports from other University committees, sub-committees or departments whose business has an academic policy dimension, or a substantial effect on the academic mandate or performance of the University; and

- 6.2.2.5. to bring forward to Senate a list of nominees to constitute and Annual Nominating Committee in accordance with Article 3.2.2.2 of this Bylaw.

6.2.3. Scholarly Research and Creative Activity Committee (SRCAC)

6.2.3.1. *Composition:*

- 6.2.3.1.1. The Vice President Research and Innovation (VPRI), who shall serve as Chair;
- 6.2.3.1.2. one (1) faculty member from each Faculty, at least two (2) of whom are Senators, one (1) of whom shall serve as Vice-Chair;
- 6.2.3.1.3. the Dean of Graduate Studies or designate;
- 6.2.3.1.4. one (1) Dean;
- 6.2.3.1.5. the Chair, Research Ethics Board or a designated faculty member of the REB;
- 6.2.3.1.6. the Chair, Animal Care Committee or designate;
- 6.2.3.1.7. one (1) Associate Dean or designate from each Faculty;
- 6.2.3.1.8. one (1) Librarian, not necessarily a Senator;
- 6.2.3.1.9. one (1) graduate student, not necessarily a Senator;
- 6.2.3.1.10. one (1) undergraduate student Senator; and
- 6.2.3.1.11. such non-voting Associates as the Committee may, from time to time, designate.

6.2.3.2. *Terms of Reference:*

- 6.2.3.2.1. to examine and report annually to Senate regarding the state of SRC activity at Ryerson and upon issues regarding SRC activity that are likely to arise;
- 6.2.3.2.2. to establish a sub-committee, consisting of the VPRI and the Associate Deans or designates from each Faculty, which shall:
 - 6.2.3.2.2.1. develop its own terms of reference to be approved by the SRCAC
 - 6.2.3.2.2.2. advise the VPRI and the SRCAC on the funding of SRC activity generally, and specifically with regard to procedures affecting SRC activity, and the internal allocation of funds intended to enhance SRC activity.
- 6.2.3.2.3. to advise Senate on existing and emerging trends in research funding, and on government policies and priorities relevant to SRC activity at Ryerson;
- 6.2.3.2.4. to review, and report to Senate on, the extent to which SRC activity informs, and is integrated into, the undergraduate and graduate curriculum;
- 6.2.3.2.5. to provide input regarding SRC activity into the academic and strategic planning process;
- 6.2.3.2.6. to recommend to Senate, when necessary, the establishment of policies to promote, support and regulate SRC activity involving Ryerson, and to review any such existing policies; and

- 6.2.3.2.7.** to initiate periodic review of the terms of reference and policies governing the Research Ethics Review Board and the Animal Care Committee by establishing a Review Committee (drawing substantially on faculty members with expertise in these areas) and bringing proposed changes in such policies forward to Senate for approval.

6.3. Other Standing Committees

6.3.1. Senate Appeals Committee (SAC):

- 6.3.1.1. *General Purpose:*** Hears appeals of decisions on matters related to the policies on Graduate and Undergraduate Academic Consideration and Appeals, the Student Code of Academic Conduct and the Student Code of Non-Academic Conduct.
- 6.3.1.2. *Reporting:*** The SAC reports directly to Senate regarding its regular business. It directs to the AGPC recommendations regarding policy changes or changes to its terms of reference or composition.

6.3.2. Academic Standards Committee (ASC):

- 6.3.2.1. *General Purpose:*** Provides advice to Senate with respect to the quality of both operating and proposed undergraduate programs (degree, diploma, certificate, and special-purpose programs), including undertaking periodic program reviews, assessment of new undergraduate program proposals, review and formulation of policies governing undergraduate curriculum structure, and regarding such other matters as referred to it by Senate or the Provost and Vice President Academic.
- 6.3.2.2. *Reporting:*** The ASC reports directly to Senate regarding recommendations about undergraduate programs (e.g., new programs, program reviews, program changes). It directs to the AGPC recommendations regarding policy changes or changes to its terms of reference and composition.

6.3.3. Animal Care Committee (ACC):

- 6.3.3.1. *General Purpose:*** Monitors all research and teaching protocols involving animals; and is responsible for ensuring that CCAC and University policies and guidelines involving research with animals are adhered to.
- 6.3.3.2. *Reporting:*** The ACC reports directly to Senate regarding its regular business. It directs to the SRCAC recommendations regarding policy changes or changes to its terms of reference or composition.

6.3.4. Awards and Ceremonials Committee (AWCC):

- 6.3.4.1. *General Purpose:*** Approves, on behalf of Senate, the award of graduate and undergraduate degrees and certificates, Honorary Doctorate degrees and various medals and awards for excellence. Recommends to Senate policies and procedures respecting the awarding of, as well as the ceremonies associated with, the awarding of degrees, certificates, medals, and other marks of academic achievement.
- 6.3.4.2. *Reporting:*** The AWCC reports directly to Senate regarding its regular business. It directs to the SPC recommendations regarding policy changes or changes to its terms of reference or composition.

6.3.5. Learning and Teaching Committee (LTC):

6.3.5.1. *General Purpose:* Identifies, prioritises and acts upon issues from across the University related to the promotion of an effective and comprehensive educational environment. The Committee may initiate activities that address specific issues or develop and make academic policy recommendations to Senate where appropriate.

6.3.5.2. *Reporting:* The LTC reports directly to Senate regarding its regular business. It directs to the AGPC recommendations regarding policy changes or changes to its terms of reference or composition.

6.3.6. Research Ethics Review Board (REB):

6.3.6.1. *General Purpose:* Reviews and evaluates all proposed or ongoing research involving human subjects that is conducted within or under the auspices of Ryerson University by faculty, staff, or students of the University so as to protect research subjects and ensure that research is conducted in an ethical manner. No research involving human subjects shall be undertaken without the prior approval of the REB.

6.3.6.2. *Reporting:* The REB reports directly to Senate regarding its regular business. It directs to the SRCAC recommendations regarding policy changes or changes to its terms of reference or composition.

7. *Ad hoc* Committees**7.1. General:**

7.1.1. Formation and Life: An *ad hoc* committee may be formed for a limited term by a Senate resolution. Members need not be members of Senate. Unless reconstituted by Senate, the committee is dissolved upon presentation of its report. The motion to establish an *ad hoc* committee must include the Terms of Reference of the committee, and may include:

7.1.1.1. the proposed number of members on the committee;

7.1.1.2. details of proposed distribution of members, if any;

7.1.1.3. names of proposed members of the committee, if any; and

7.1.1.4. the committee report date.

7.1.2. Nominations:

7.1.2.1. Nominations for members of the committee may be accepted from the floor and voted upon. A person who is not present may only be nominated if that person has given prior permission to the Secretary of Senate; or

7.1.2.2. The Chair may appoint the committee; or

7.1.2.3. The Chair may announce that the members of the committee will be announced at a later date.

7.1.3. Chair:

7.1.3.1. a Chair shall be elected, normally from those members who are also members of Senate, at the first meeting of an *ad hoc* committee; or

7.1.3.2. The Committee Chair may be specified in the motion to establish the committee; or

7.1.3.3. The Chair may appoint a Committee Chair.

- 7.2. Joint Committees with the Board of Governors:** Joint Committees with the Board of Governors may be formed with mutual consent. Such committees shall be formed by a motion in each body, according to the rules of each body.

8. Governance Councils

8.1. Council of the School of Graduate Studies

- 8.1.1. General Purpose:** The Council of School of Graduate Studies (SGS) will act on behalf of graduate education and programs at Ryerson and SGS. Among other duties, it shall review and make recommendations to Senate regarding proposals for new and existing graduate programs and degree designations, facilitate the review and evaluation of proposed programs, and develop and recommend to Senate policies relevant to the operation of graduate programs.
- 8.1.2. Operation:** The SGS Council shall operate under Bylaw(s) approved by Senate. Such Bylaw(s) shall govern such matters as: i) the composition, terms of office, and method of appointment of Council members; ii) the composition, terms of reference for, and method of appointment of members of any standing committees of Council.
- 8.1.3. Reporting:** The Council of the SGS reports directly to Senate regarding its operations. It directs to the ACPC recommendations regarding policy changes or changes to the Council's Bylaw(s).

8.2. Council of the G Raymond Chang School of Continuing Education:

- 8.2.1. General Purpose:** The Council of the G. Raymond Chang School of Continuing Education serves as the academic policy coordinating group for the School, working collaboratively with Department/School Councils. It recommends to Senate, academic policy for continuing education programs and courses; undertakes to review periodically all degree-credit and non-degree-credit programs and courses offered by the School; and recommends appropriate changes to relevant academic departments.
- 8.2.2. Operation:** The Council shall operate under Bylaw(s) approved by Senate, which shall include: terms of reference for, and composition of, Council; method of appointment of Council members; any standing sub-committees, their terms of reference, composition, and specification of scheduled meetings.
- 8.2.3. Reporting:** The Council of the Chang School reports directly to Senate regarding its operations. It directs to the AGPC recommendations regarding policy changes or changes to the Council's Bylaw(s).

8.3. Department/School Councils:

- 8.3.1. General Purpose:** Each Department/School that operates a program or programs shall establish a Department/School Council in accordance with Senate policy to develop and recommend policy relevant to the Department/School that is in accord with the general policies of Senate and the University.
- 8.3.2. Operation:** Department/School Councils shall develop Bylaw(s) for approval by Senate upon recommendation of the AGPC.
- 8.3.3. Reporting:** A Department/School Council may report directly to Senate regarding those of its operations that affect more than its own Department/School, and regarding matters of general interest. It directs to the AGPC recommendations regarding policy changes or changes to the Council's Bylaw(s).

8.4. Liberal Studies Council:

- 8.4.1. General Purpose:** In accordance with Senate policy, the Liberal Studies Council reviews and approves proposed Liberal Studies courses for their academic quality and conformity with existing policy governing Liberal Studies courses.
- 8.4.2. Operation:** Liberal Studies Council shall operate under terms of reference and composition approved by Senate.
- 8.4.3. Reporting:** The Liberal Studies Council reports directly to Senate regarding its operations. It directs to the AGPC recommendations regarding policy changes and the implementation thereof, as well as recommendations concerning changes to the Council's composition or terms of reference.

9. MEETINGS & PROCEDURES

- 9.1. Principles:** These principles inform the rules of Senate, and the interpretation and application of the rules shall be consistent with these principles.
- 9.1.1.** Senate has a responsibility to conduct its business and carry forward its mandate of academic governance as described in the *Ryerson University Act*.
- 9.1.2.** Senators shall be provided with due notice of matters to be decided at a meeting.
- 9.1.3.** Senate meetings are open unless:
- 9.1.3.1.** the criteria for an *in camera* meeting specified by the *Ryerson University Act* are met; and
- 9.1.3.2.** Senate duly resolves to move into closed session pursuant to Article 9.3.9 of this Bylaw.
- 9.1.4.** Senators have a duty to attend meetings of the Senate and to vote on resolutions which come before the Senate, and may not appoint a proxy if they are unable to attend. Senators have an obligation to act with civility and decorum.
- 9.1.5.** Senators shall have the opportunity to debate issues under consideration before a decision is made.
- 9.1.6.** All Senators have the same rights and obligations under Senates rules.
- 9.1.7.** The Chair of all meetings of Senate and its committees shall enforce the rules in the spirit of these principles and, in so doing, will act fairly and impartially.
- 9.2. Authority, Approval and Codification of the Rules and Procedures**
- 9.2.1.** Changes (additions, deletions, alterations) to the rules of Senate shall be considered an amendment to the Senate Bylaw, of which they are a part.
- 9.2.2.** No rule governing the procedure of Senate or its Committees shall be suspended unless two-thirds of the members present and voting consent thereto.
- 9.2.3.** In issues not covered by these rules, the provisions of *Bourinot's Rules of Order* shall apply.
- 9.3. Meetings of Senate**
- 9.3.1. Notice of Meetings:**
- 9.3.1.1.** The accidental omission of notice to a member shall not invalidate a meeting which has otherwise been duly convened.
- 9.3.1.2. *Regular Meetings***
A schedule of dates of regular meetings and the deadlines for the submission of materials shall normally be published by the Secretary on the

Senate website by the final meeting of the previous session. The Secretary shall distribute an agenda package to all Senators and Participating (non-voting) Associates at least one week in advance of any regular meeting.

9.3.1.3. *Special Meetings*

A special meeting requires at least seventy-two (72) hours notice.

- 9.3.2. Regular Meetings:** At least seven (7) regular meetings of Senate shall be held between 01 October and 31 May according to the schedule published pursuant to Article 9.3.1.2 of this Bylaw, except where the Secretary, in consultation with the SPC, determines that circumstances warrant a change from the normal schedule.
- 9.3.3. Summer Authority:** Between the May meeting of Senate and the first regular meeting of Senate in October, the SPC may act on behalf of Senate, if needed, but shall report to Senate, at the first meeting of the following Session, any actions taken on its behalf.
- 9.3.4. Special Meetings:** A special meeting may be called by the Chair, the Provost, the SPC, or by any 20 members writing a requisition to the Secretary. Any Senate meeting may pass a resolution calling a special meeting. Only such business as is specified in the notice of the meeting may be transacted at a special meeting.
- 9.3.5. Quorum at Start:** A quorum of any meeting from September 1 to May 31 shall be one-half of the members. The quorum for a special meeting from June 1 to August 31 shall be 25 members. If, after a lapse of 30 minutes from the announced starting time, the Chair decides there is still not a quorum, the Secretary shall call the roll. If the members present do not constitute a quorum, the Senate shall adjourn until the next meeting.
- 9.3.6. Calling Quorum:** If, during any meeting, the number of members present should drop below a quorum, business shall not be interrupted nor the passage or rejection of any motion questioned at subsequent meetings, unless a Senator requests, while the meeting is proceeding, that the presence of a quorum be verified. At such a call by any Senator, the Secretary shall call the roll.
- 9.3.7. Meeting Duration:** No meeting of Senate shall be of more than four (4) hours duration, except by the affirmative vote of two-thirds of those present and voting to extend for a specific period of time pursuant to Article 9.7.21.9. All outstanding business shall be deferred until the next meeting unless a special meeting is called.
- 9.3.8. Visitors:** Visitors may attend Senate meetings, and should be seated in the section reserved for observers. Such visitors may address Senate after being recognized by the Chair but may not vote on any matter.
- 9.3.9. Meeting *in camera*:**
- 9.3.9.1.** A motion to conduct all or part of any meeting *in camera* requires the assent of a majority of Senators present and voting.
- 9.3.9.2.** When Senate meets *in camera*, only Senators, Senate Associates, the Secretary, staff specifically assigned to Senate, and others at the discretion of the Chair may be present.

9.4. Agenda

- 9.4.1. Formation and Circulation:** Items for the consideration of Senate must normally be submitted to the Secretary by the deadline published on the Senate website (normally two weeks in advance of the meeting). The Secretary, in consultation with the SPC, will publish an agenda which shall be circulated with the meeting package.

- 9.4.2. Order:** The SPC may alter the order of the agenda for a particular meeting in order to prioritise matters coming before Senate provided that the order of business appears on the notice of meeting. The items of business considered at a regular meeting of Senate will normally follow this order, however Senate, by a vote of two-thirds of Senators present and voting, may resolve to alter the published agenda:
- 9.4.2.1.** Call to Order and Establishment of Quorum
 - 9.4.2.2.** Approval of Agenda
 - 9.4.2.3.** Announcements
 - 9.4.2.4.** Minutes of the Previous Meeting
 - 9.4.2.5.** Matters Arising from the Minutes
 - 9.4.2.6.** Correspondence
 - 9.4.2.7.** Reports
 - 9.4.2.7.1. Report of the President
 - 9.4.2.7.2. Report of the Secretary
 - 9.4.2.7.3. Committee Reports
 - 9.4.2.8.** Old Business
 - 9.4.2.9.** New Business as circulated
 - 9.4.2.10.** Members' Business
 - 9.4.2.11.** Adjournment
- 9.4.3. Consent Agenda:** The notice of meeting may identify items to be dealt with by consent. A consent agenda item is deemed to be approved unless, prior to the commencement of a meeting, one or more Senators advises the Chair or Secretary of a request to debate it.

9.5. Documentation

9.5.1. Distribution/Circulation

- 9.5.1.1.** Documentation related to agenda items will normally be included in the agenda package.
- 9.5.1.2.** Documents approved for circulation by the SPC, the Chair, or the Secretary, but not part of the circulated agenda package, will be available at the Registration Table, the operation of which shall be the responsibility of the Secretary of Senate.
- 9.5.1.3.** Senators may request that material not approved for circulation by the SPC, the Chair, or the Secretary be made available for the information of other Senators. Such material may be placed at an Information Table, the operation of which shall be the responsibility of the Secretary of Senate.

9.5.2. Minutes

- 9.5.2.1.** All formal actions and decisions by Senate and its standing committees shall be recorded in the minutes,¹ which shall be prepared and kept by the Secretary.

¹ *Bourinot's Rules of Order*, 4th revised edition, provides: "The minutes should accurately record the actions taken and decisions made by the meeting in regard to the items of business it considered. They should not attempt to be a verbatim account of the meeting, but can include references to the major points made in the course of debate. Usually, speakers are not identified, but their names can be recorded if that information is directly relevant to the issue being debated. The minute-taker should aim for completeness, clarity, and succinctness" (p. 59).

- 9.5.2.2. Audio recordings of Senate meetings may be made by the Secretary. Such recordings shall be used only to aid in the preparation of minutes and shall be maintained only until a motion approving the minutes is passed by Senate, at which time the recording will be erased.
- 9.5.2.3. Draft minutes of each Senate meeting shall be circulated to Senators, as part of the agenda package of the subsequent meeting.
- 9.5.2.4. Once approved by Senate, minutes of each Senate meeting shall be posted on the Senate website.

9.6. Debates and Votes

- 9.6.1. **Recognition:** A member or visitor who wishes to speak shall raise his or her hand, await recognition by the Chair and then address the Chair.
- 9.6.2. **Voting:**
 - 9.6.2.1. All Senators – and only Senators – may vote at Senate meetings.
 - 9.6.2.2. The Chair may vote only to break a tie.
 - 9.6.2.3. Votes must be cast in person
 - 9.6.2.4. When the Chair is satisfied that the debate on an item has covered the full range of issues, or when a motion to call the question has been approved, the Chair shall call the question.
 - 9.6.2.5. When a question has been called, no motion can be made and no other intervention is permitted until the tally is completed and the results announced.
 - 9.6.2.6. Questions shall be decided by a show of name placards or, where facilities exist, by electronic voting. The Chair shall determine the aggregate outcome and announce the outcome as “carried” or “defeated.”
 - 9.6.2.7. Any Senator may request that the numbers, or that his/her own vote, be recorded in the Minutes.
 - 9.6.2.8. Any Senator may make a motion that the issue on the floor be decided by ballot. The motion is not debatable and requires only a simple majority to be passed.
- 9.6.3. **Abstentions:** Senators may choose not to vote. Abstentions are not votes, are not recorded, and are not factored in the tallying of votes (although Senators who are present and who choose not to vote are counted as part of quorum).
- 9.6.4. **Majorities:** Questions shall be decided by a simple majority of those present and voting, except those specified in this Bylaw as requiring a two-thirds majority. Motions which shall require a two-thirds majority are:
 - 9.6.4.1. A motion to revise or augment the Agenda for the meeting;
 - 9.6.4.2. A motion to extend sitting beyond 10:00 pm;
 - 9.6.4.3. Any matter a simple majority designates, in a decision taken without debate, as a major question; and
 - 9.6.4.4. A motion to amend the Senate Bylaw.

9.7. Conduct of Proceedings

- 9.7.1. **Quorum:** For Senate, see Articles 9.3.5 and 9.3.6. For all Committees of Senate, quorum shall be 50% of the Committee’s members plus one.

- 9.7.2. Speakers Address the Chair:**
- 9.7.2.1.** All matters coming before Senate are to be addressed to the Chair who will ensure that Senate's business is conducted in an orderly manner consistent with the principles and procedures outlined in this document.
- 9.7.2.2.** Every member of Senate shall use a microphone, when provided, when addressing the Chair.
- 9.7.2.3.** No item of business is on the floor of Senate unless it has been recognized by the Chair.
- 9.7.3. Decorum:** Decorum is to be observed at all Senate meetings. If a Senator or an observer does not respect the Chair's request to observe decorum, the Chair may require that the Senator(s) or observer(s) leave the meeting.
- 9.7.4. Order:** If the Chair or any other Senator calls to order a member or visitor, the member or visitor shall yield the floor. At the discretion of the Chair, the member or visitor who has been called to order may be permitted to make an explanation. The Chair shall decide the point of order, subject to appeal to Senate whose decision shall be final and made without debate.
- 9.7.5. Appealing a Ruling of the Chair:** Any ruling by the Chair may be appealed and that appeal must be seconded. The Vice-Chair (or in the absence of the Vice-Chair, the Secretary) shall conduct the appeal. The appellant may state succinctly the reason for the appeal, and the Chair may state succinctly the rationale for his/her ruling. With no further debate, a vote shall be taken on whether the Chair's ruling will be sustained. Senate's decision shall be by a simple majority of members present, and the vote shall be final. At the conclusion of a vote involving an appeal, the Chair shall resume the chair.
- 9.7.6. Senate Policies and Associated Procedures (Definition and Authority):**
- 9.7.6.1.** Policies are subject to the approval of Senate, and may not be enacted or amended without Senate's approval.
- 9.7.6.2.** Procedures for the implementation of policies do not normally require Senate approval, but shall be reported to Senate for information when they are adopted or amended.
- 9.7.7. Motions and Rationales:** Matters requiring decision are normally to be framed in the form of a motion accompanied by a rationale or report. However, when a matter seems to have received the assent of Senate, and is not seen to be a matter of such substance or consequence that a detailed motion is needed, the Chair may seek consensus and briefly state the matter upon which s/he perceives agreement. If no Senator dissents, the Chair's statement shall be taken to be a decision of Senate and the minutes shall duly so record.
- 9.7.8. Types of Motions:** Motions are categorised as follows:
- 9.7.8.1.** *Substantive* motions propose that Senate exercise its authority to achieve a specified substantive objective. Substantive motions shall normally be in writing with due notice to Senate as per Articles 9.7.9 of this Bylaw. Substantive motions may be referred to a committee for study and report.
- 9.7.8.2.** *Procedural* motions (see Articles 9.7.21 and 9.7.22) relate only to process and not to substance (e.g. adjournment, referral, point of order, point of privilege, etc.).

- 9.7.8.3.** *Hortative* motions (see Article 9.7.23) express Senate’s opinion on matters lying outside its jurisdiction.
- 9.7.9.** **Notices of Motion:** No notice is required for a procedural motion. All other motions and resolutions shall be preceded by a notice of motion which is given in writing at a previous meeting of Senate; or is submitted to the SPC for consideration at its regular meeting prior to the next meeting of Senate; or is submitted to the Secretary in time to be included in the agenda circulated before the next meeting. Otherwise motions and resolutions shall not be proceeded with, except as provided for in Article 9.7.10 of this Bylaw.
- 9.7.10.** **Motion to Introduce Business for Which Due Notice Has Not Been Given:** A motion to consider matters for which due notice has not been given shall be considered under the agenda item of “Members’ Business.” If a Senator puts forward a motion for which due notice has not been provided, the matter should be treated as a notice of motion pursuant to Article 9.7.9 unless considerations of timeliness warrant, in the majority opinion of Senate, waiving the normal requirements of notice.
- 9.7.11.** **Determining that Motions Are in Order:**
- 9.7.11.1.** The Chair, with the advice of the SPC and the Secretary, is responsible for determining if motions submitted for Senate’s consideration in advance of regular or special meetings by committees, Councils, Senators, and others are in order.
- 9.7.11.2.** All motions circulated with the agenda are deemed to be in order.
- 9.7.11.3.** All rulings that a motion is out of order will be reported to Senate by the Chair together with a rationale for the ruling. Any such ruling is subject to appeal.
- 9.7.11.4.** Substantive and hortative motions for which notice has not been given must be delivered to the Chair in writing for a determination of whether the motion is in order.
- 9.7.11.5.** No motion or other intervention is in order when a vote is in progress.
- 9.7.12.** **Motions that are Debatable:** The following motions are debatable:
- 9.7.12.1.** substantive and hortative motions (as defined in Article 9.7.8);
- 9.7.12.2.** amendments to substantive and hortative motions and sub-amendments thereto;
- 9.7.12.3.** referral (debate is limited to the issues raised by referral (see Article 9.7.21.4 below);
- 9.7.12.4.** changes to the order of the agenda;
- 9.7.12.5.** rescinding previous actions;
- 9.7.12.6.** limitations on the duration of a debate or on the length of time Senators may speak.
- 9.7.13.** **Debating a Motion:** Senators may speak to any debatable motion but may speak no more than twice during the same meeting to the same motion or matter, for not more than ten (10) minutes in total. Exceptions are as follows:
- 9.7.13.1.** the mover of a motion is entitled to speak first and last;
- 9.7.13.2.** the mover, or an expert designated by the mover, may respond to questions as necessary or clarify material issues; and
- 9.7.13.3.** the time limit may be extended with the consent of a simple majority of Senators present and voting.

- 9.7.14. Dividing a Motion:**
- 9.7.14.1.** If a motion raises more than one issue for decision, the Chair may, with the agreement of the mover and seconder, divide the motion in a manner which will help Senate deal effectively with the issues.
- 9.7.14.2.** A motion may also be divided by means of a procedural motion to do so.
- 9.7.14.3.** A motion to divide shall take precedence over the substantive or hortative motion under debate.
- 9.7.14.4.** There is no debate on a motion to divide.
- 9.7.15. Amendments:**
- 9.7.15.1.** An amendment to a substantive or hortative motion may be moved without notice during debate on the main motion.
- 9.7.15.2.** Whenever feasible, the mover of an amendment should provide a written version of the amendment to the Chair.
- 9.7.15.3.** If a motion to amend is seconded and recognized by the Chair to be in order, discussion will be limited to the issues raised by the amendment until the amendment is resolved.
- 9.7.15.4.** Only one amendment to a motion may be on the floor at one time.
- 9.7.15.5.** Each amendment must be resolved before another amendment or the main motion may be considered.
- 9.7.16. Scope of Amendments:** An amendment is designed to alter the main motion without substantially changing its intent and shall be strictly relevant to the business under consideration. The Chair shall rule out of order any amendment which would negate or substantially alter the main motion.
- 9.7.17. Sub-Amendments:**
- 9.7.17.1.** A sub-amendment is intended to amend an amendment under consideration.
- 9.7.17.2.** A sub-amendment can only be moved when an amendment is on the floor.
- 9.7.17.3.** A sub-amendment is out of order if it has the effect of negating the amendment or altering the amendment to such an extent that it significantly frustrates the purpose of the amendment.
- 9.7.17.4.** If a sub-amendment is seconded and recognized by the Chair to be in order, discussion will be limited to the issues raised by the sub-amendment until such time as the sub-amendment is resolved.
- 9.7.17.5.** Only one sub-amendment may be on the floor at one time and must be resolved before another may be considered.
- 9.7.17.6.** Sub-amendments must be resolved before the amendment can be resolved.
- 9.7.18. “Friendly” Amendments:**
- 9.7.18.1.** During the course of debate, the mover and seconder may receive suggestions from the floor about the wording of motions. If the mover and seconder of a motion agree that the intent of the motion would be clarified by a change of wording, they may, with the agreement of the Chair, alter the wording of the motion accordingly.

- 9.7.18.2.** Any proposed change to the wording which significantly alters the intent of a motion is not a friendly amendment and may be ruled as such by the Chair.
- 9.7.19. Reading the Question:** Any member may require the question under discussion to be read at any time during its debate. The Secretary shall also read the question immediately before a vote is taken.
- 9.7.20. Resolving a Motion, Amendment, or Sub-Amendment:**
- 9.7.20.1.** Motions, amendments, or sub-amendments which are moved, seconded, and recognized by the Chair to be on the floor of Senate for discussion must be brought to a vote unless debate is ended by an intervening and overriding procedural motion.
- 9.7.20.2.** A motion may be withdrawn by the mover and seconder if no Senator objects. If there is an objection the question of withdrawal may be put to a vote.
- 9.7.20.3.** The Chair may request that the mover and seconder withdraw a motion if it appears that further debate is not in the best interests of Senate.
- 9.7.21. Procedural Motions:**
- 9.7.21.1.** Most procedural motions are not debatable.
- 9.7.21.2.** If a non-debatable motion has been moved, the Chair may invite the mover of the motion to explain in brief the reason for the motion.
- 9.7.21.3.** Procedural motions require a mover and seconder, and take precedence over the substantive or hortative motions which are under discussion at the time they are moved.
- 9.7.21.4. *Motion to Refer* (Debatable in part):**
- 9.7.21.4.1. Although procedural in nature, a motion to refer has substantive elements that are debatable. In particular, a motion to refer must identify the person or body to whom the reference is made.
- 9.7.21.4.2. A motion to refer is in order when a substantive or hortative motion is on the floor of Senate for discussion. A motion to refer is not in order when an amendment or sub-amendment is on the floor.
- 9.7.21.4.3. When a motion to refer is on the floor, only issues relating to the nature of the proposed referral may be debated (for example, to whom the reference is made, why the reference is being made, when a report back should be expected, etc).
- 9.7.21.4.4. If a motion to refer is defeated, no further motion to refer may be considered with respect to the specific substantive or hortative motion being considered unless, in the opinion of the Chair, significant new information has been provided in the debate which would warrant the re-consideration of a referral.
- 9.7.21.5. *Motion to Put the Question:***
- 9.7.21.5.1. A motion to put the question may be considered when a main motion, amendment, sub-amendment, or a debatable procedural motion is on the floor.
- 9.7.21.5.2. If a motion to put the question is resolved in the affirmative, the Chair invites the mover of the main motion to make concluding remarks and then puts the question to Senate.

- 9.7.21.5.3. If a motion to put the question is resolved in the negative, debate on the main motion resumes.
- 9.7.21.5.4. No further motion to put the question can be considered regarding the same motion unless, in the opinion of the Chair, the nature of the subsequent debate warrants the consideration of such motion.
- 9.7.21.6.** *Motion to Move into Committee of the Whole:* A motion to move into Committee of the Whole is in order when any substantive or hortative motion, amendment, or sub-amendment is under consideration.
- 9.7.21.7.** *Motion to Adjourn Debate:* A motion to adjourn debate is always in order. If a motion to adjourn debate is carried, Senate shall move immediately to the next item of business. The Chair, with the advice of the SPC shall determine when and how the debate will be resumed.
- 9.7.21.8.** *Motion to Adjourn the Meeting:* A motion to adjourn the meeting is always in order. If a motion to adjourn the meeting is carried, the meeting ends immediately following the vote.
- 9.7.21.9.** *Motion to Extend and Further Extend the Meeting:* A motion to extend a meeting is always in order. A motion to extend a meeting shall specify the new time by which the meeting will conclude. If a motion to extend a meeting is defeated, only one other such motion to extend may be considered subsequently.
- 9.7.22.** **Other Procedural Motions:** The Chair may recognize other procedural motions (such as a motion to recess for a specified time) in circumstances where the implementation of such a motion would assist Senate in conducting its business effectively.
- 9.7.23.** **Hortative Motions:** The Senate cannot properly make a decision on any matter that does not fall within the Powers of Senate as defined by the *Ryerson University Act*. Senate may, from time to time, consider motions of congratulation, thanks, or persuasion (i.e., urging a particular action by another decision-making body on a matter related to the educational policy of the University). Such motions are subject to the notice provisions of Articles 9.7.9 and 9.7.10 of this Bylaw, and do not take precedence over any substantive or procedural motion.
- 9.7.24.** **Precedence of Motions:** The Chair shall give precedence to motions as follows (from highest precedence to lowest):
- 9.7.24.1.** to adjourn the meeting;
 - 9.7.24.2.** to adjourn debate (or “table” a motion);
 - 9.7.24.3.** to put the question;
 - 9.7.24.4.** to move in camera;
 - 9.7.24.5.** to move into Committee of the Whole;
 - 9.7.24.6.** to permit a non-member of Senate to speak;
 - 9.7.24.7.** to refer;
 - 9.7.24.8.** to amend an amendment;
 - 9.7.24.9.** to amend.

9.7.25. Points of Order, Information, and Privilege:**9.7.25.1. *Points of Order:***

- 9.7.25.1.1. Points of order are made when it is alleged that there has been a breach of the rules of Senate.
- 9.7.25.1.2. Senators have a right and responsibility to rise on a point of order if they believe that the proceedings of a meeting are not consistent with these rules.
- 9.7.25.1.3. A point of order should be made as soon as the alleged irregularity occurs and should not be dealt with if other matters have intervened.
- 9.7.25.1.4. The Chair shall rule on a point of order without debate.

9.7.25.2. *Points of Information*

- 9.7.25.2.1. A point of information is a request directed to the Chair, or through the Chair to another officer or member, for information relevant to the business at hand but not related to any procedural matter.
- 9.7.25.2.2. Senators may not interrupt a speaker to raise a Point of Information, however the Chair may permit it to take precedence on the Speakers' List.

9.7.25.3. *Points of Personal Privilege:*

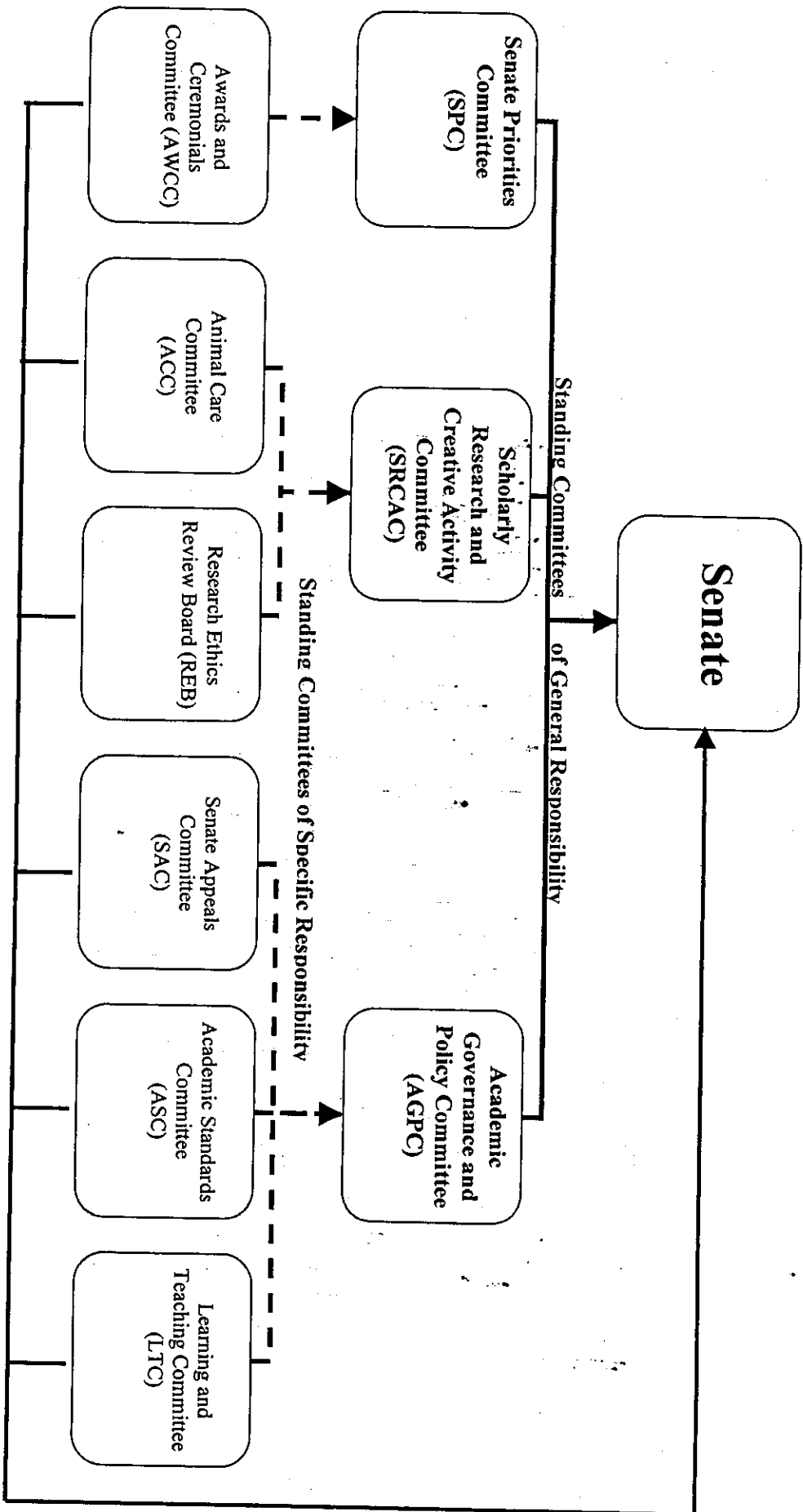
- 9.7.25.3.1. Senators may raise a point of privilege based on the belief that the integrity of Senate or a Senator has been compromised.
- 9.7.25.3.2. If the Chair agrees that a privilege has been violated, the Chair's ruling may include remedies such as requesting an apology or the withdrawal of a remark, correction of a document, or other actions consistent with the principles of Senate membership.
- 9.7.25.3.3. The Chair shall rule without debate. However, the Chair may seek the advice of Senators, and may also consult with the SPC for disposition at a later time. In any event a ruling shall be made no later than the next regular meeting of Senate.

9.7.26. Items for Information: Information published in the agenda for a meeting of Senate, or any matter distributed via the Registration Table at a meeting of Senate, is deemed to have been received by Senate.

9.8. Committee of the Whole: From time to time Senate may – and shall normally at least twice each year pursuant to Article 6.2.1.2.2 – meet as the Committee of the Whole. The purpose of meeting as the Committee of the Whole is to facilitate discussion by relaxing some rules. Normal rules apply to proceedings in Committee of the Whole with the following exceptions:

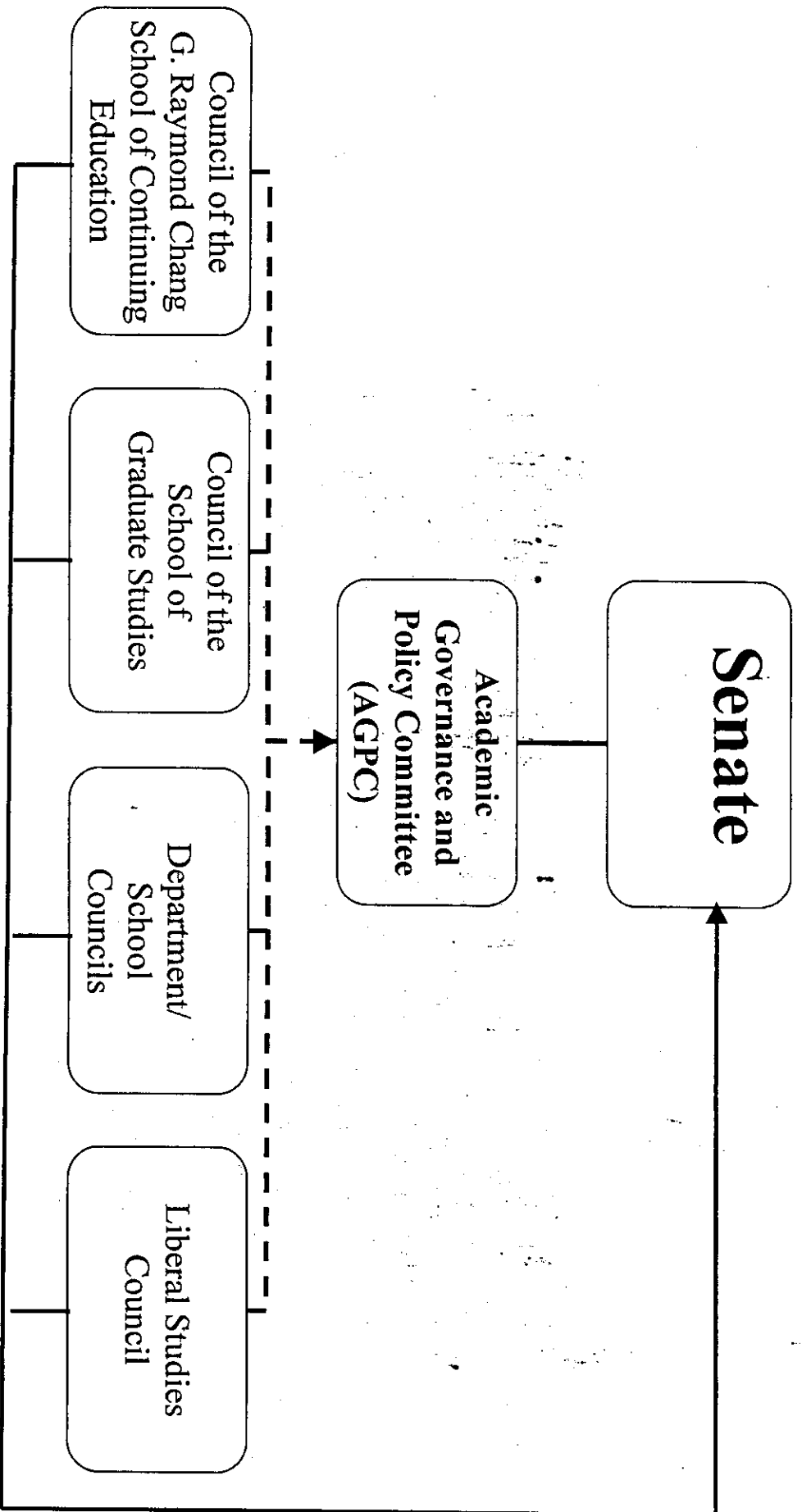
- 9.8.1.** The Vice-Chair of Senate (or, in the absence of the Vice-Chair, an elected member of Senate elected by Senate) is the Chair of the Committee of the Whole.
- 9.8.2.** Limits of time and discussion of the Committee of the Whole can only be made at the time of the motion to establish.
- 9.8.3.** Senators are not limited in the numbers of times they may speak to a particular issue under consideration, however Senators who have not spoken will be given preference over those who have.
- 9.8.4.** The only motions allowed in the Committee of the Whole are motions to adopt, amend, or “rise and report.” Motions do not require a seconder.

- 9.8.5.** The text of a resolution referred to the Committee cannot be altered by the Committee, but amendments can be presented to the Senate.
- 9.8.6.** Proceedings of the Committee of the Whole are concluded by a non-debatable motion “to rise and report.” The presiding officer then reports to the Chair on the outcome of the proceedings.



LEGEND:

A solid line indicates a direct reporting relationship to Senate. Standing Committees of Specific Responsibility report their regular business directly to Senate. A dotted line indicates that a standing committee of specific responsibility reports to a Standing Committee of General Responsibility regarding policy proposals and changes to terms of reference.



LEGEND:

A solid line indicates that Governance Councils report directly to Senate regarding their regular business.
A dotted line indicates that Governance Councils report to the AGPC regarding policy proposals and changes to terms of reference.

REPORT OF ACADEMIC STANDARDS COMMITTEE

Report #F2008–2; December 2008

In this report Academic Standards Committee (ASC) brings to Senate its evaluation and recommendation on the following proposals:

- **G. Raymond Chang School of Continuing Education:** A new *Certificate in Sustainability*.
- **Early Childhood Education:** Changes to admission requirements to the Direct Entry program.

Further documentation on the items addressed in this and all other ASC reports is available for review through the Secretary of Senate.

1. Certificate in Sustainability

The term “sustainability” is used in many different contexts. For the proposed certificate program, the working definition of sustainability is: *the way individuals, organizations, and societies integrate social, environmental, and economic concerns into their values, culture, decision making, strategy, and operations, and thereby establish better practices and products, create wealth, and improve well being for current and future generations.*

The proposed *Certificate in Sustainability* follows a cross-disciplinary approach and applies systems thinking to deal with issues of sustainability that arise in a professional setting. At the completion of the program, graduates will be equipped with knowledge and competencies that will allow them to:

5. critically understand factors influencing decision making;
6. recognize the impact of decisions and actions on the sustainability of interdependent sectors or systems;
7. comprehend contemporary ideological, regulatory, and cultural forces used by society to view and address challenges of sustainability; and
8. analyze the historical context—assess the consequences of unsound decisions and practices on the sustainability of natural and social systems.

Through an extensive list of elective courses students will study, understand, evaluate, and contribute to sustainable practices most relevant to the specific area of employment that is of interest to them.

This cross-disciplinary certificate program will have its academic home in The Chang School. The curriculum committee will consist of Ryerson faculty members derived from all contributing departments. The Program Director for the Engineering, Architecture, and Science program area will chair the curriculum committee.

Admission Requirements: This is an “advanced” certificate program that will be offered at a post-baccalaureate level. Admission to the certificate requires an undergraduate degree or

post-secondary diploma/certificate with 2/3 years of professional experience in a relevant field subject to approval of the academic coordinator.

Curriculum: The proposed certificate program will consist of a total of six courses including: (i) two required fundamentals of sustainability courses, (ii) three elective courses grouped in three streams: *Natural Environment*, *Urban Environment* and *Socio-Economics of Sustainability*, and (iii) a required capstone course.

The two fundamentals courses, which are certificate-only courses, aim to impart critical understanding, recognition, comprehension, and the ability to analyze the effects of business, regulatory, political, and scientific practices on natural and social systems. While students will be able to take the fundamentals and elective courses in any order, they will be strongly advised to take the fundamentals courses first.

The capstone course requires successful completion of both fundamentals courses and the elective courses. The course will be project based and will include an experiential learning component. As the last course in the curriculum, it will provide students with an opportunity to integrate competencies and knowledge acquired throughout the program. Where possible, projects will involve a partner organization as a potential “client” for the students working individually or in a team to produce a series of deliverables.

Required Courses

Fundamentals Courses

CKSS 100 Societal Perspectives on Sustainability

CKSS 200 Examining Current and Future Challenges to Sustainability

Capstone Project Course

CKSS 300 Capstone Experiential Learning Course

Elective Courses

Students must take three elective courses. Students can take all elective courses from a single stream. Alternatively, depending on their interests students can also choose their elective courses from across multiple streams.

Natural Environment

CKES 123 Hazardous Waste Management

CVMT 103 Applied Ecology

CVMT 205 Environmental Management Practice

CVMT 313 Environmental Assessment

CVMT 321 GIS for Environmental Management

CVMT xxx Watershed Sustainability

Urban Environment

CKAR 208 Sustainable Buildings

CKAR 502 Architectural and Preservation Techniques

CKAR 601 Building Science for Architectural Preservation and Conservation

CKLA 109 Ecology and Sustainable Landscapes

CKLA 735 The Making and Meaning of Landscapes

CKLA xxx Landscape Restoration

CVFN 410 Understanding Urban Agriculture

Socioeconomics of Sustainability

CECN 502 Economics and Natural Resources

CECN 510 Environmental Economics

CFNY 404 Food Policy and Programs for Food Security

CFNY 406 Economics of Food Security

CFNY 407 Community Development and Food Security

ASC Evaluation

This is a cross-disciplinary certificate program. The challenges associated with the development of a cross-disciplinary program were evident during several meetings ASC had with the curriculum committee. The curriculum committee also encountered the challenging task of structuring the required fundamentals courses at a level appropriate for students with diverse academic backgrounds, a reflection of the post-degree level at which the new certificate program will be offered. There are no simple, one-size-fit-all solutions to these challenges. It will be most interesting to observe how the proposed curriculum structure and the individual courses (particularly the required fundamentals and capstone courses) will be perceived by the students who will enroll in the certificate program. At a time when the recently approved Academic Plan has identified the development “cross-disciplinary programs” as one of its priorities, the experience gained from the delivery of this new certificate program will be of significant interest to the University community. Therefore, *ASC recommends that once sufficient data regarding the new certificate program and its courses is accumulated, the curriculum committee share its experience with the University community by presenting a brief report to ASC and Senate.*

The proposed certificate program will admit students with diverse backgrounds. Once in the program students can follow a multitude of curricular paths. In addition, the required capstone course will allow students to work individually or as a group on projects, which will involve a partner organization. These characteristics are likely to make the certificate highly attractive to many students. However, the same characteristics also point out the importance of academic advising that will be available to students. Therefore, *ASC recommends that the Chang School provide the necessary support for delivering academic advising at a level required for the successful delivery of the certificate program and its courses.*

Recommendation

Having satisfied itself of the academic merit of this proposal, ASC recommends:

That Senate approve the Certificate in Sustainability.

2. Early Childhood Education: Direct Entry Program, Admission Requirements

The *School of Early Childhood Education* (ECE) offers a direct entry program which admits graduates of the Ontario CAAT ECE programs. The current admission requirements to the Direct Entry program include an Ontario CAAT diploma in ECE with at least a 'B' average; completion of 3 single-term (or equivalent) liberal studies courses at a university with minimum 'B-' grades prior to admission. Applicants must also provide evidence of completion of course(s) related to children with special needs.

The *School* conducted a survey of all Ontario CAAT ECE programs. The survey has revealed that courses on children with special needs are part of the required curriculum in all Ontario CAAT ECE programs. The *School* further anticipates that these courses will not be removed from Ontario CAAT ECE diploma programs since they are now considered an essential professional component of ECE programs. In view of this information, the *School* believes that requiring applicants to provide evidence of completion of such a course is unnecessary and redundant. Therefore, the *School* proposes to remove the statement "*Evidence of completion of one course related to children with special needs (or equivalent). Applicants must indicate which course(s) completed in their diploma program should be used to verify the fulfillment of this requirement.*" from the admission requirements for the Direct Entry program.

Recommendation

Having satisfied itself of the academic merit of this proposal, ASC recommends:

That Senate approve the proposed revisions to admission requirements for the Direct Entry program in Early Childhood Education.

Respectfully submitted by

Alan Shepard,
for the 2008/2009 Academic Standards Committee

K. Alnwick (Registrar; ex-officio)	R. Keeble (Urban & Regional Planning)
D. Androustos (Electrical & Computer Eng.)	L. McCarthy (Chemistry and Biology)
A. Ball (Image Arts)	D. Schulman (Secretary of Senate; ex-officio)
J. Dianda (Philosophy)	J. Smith (Journalism)
E. Evans (Retail Management)	R. Stagg (History)
D. Glynn (Continuing Education)	J. Thorp (Student, Politics and Governance)
D. Granfield (Library)	J. Waddell (Nursing)
P. Hadian (Student, Sociology)	M. Zeytinoglu (Electrical & Computer Eng.)
G. Hunt (Business Management)	

**UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)**

Use only for course additions, deletions, and changes that required signatures on the Approvals, Consultations and Additional Information Form.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE OF SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓		Check one ✓				
		New Course (Y/N)	Re-position	Addition	Deletion	Required	Elective		
ACS 105	Critical Thinking			X	X	X		Being Replaced with SSH 105	ACS, Undeclared Arts, PSY, SOC, CRM, POL Fall 2009
ACS 301	Research Design and Qualitative Methods			X	X	X		Being Replaced with SSH 301	ACS, Undeclared Arts, PSY, SOC, CRM, POL Fall 2009
ACS 205	Writing as a Cultural Act			X	X			Being Replaced with SSH 205	Undeclared Arts, PSY, SOC, CRM, POL Fall 2009
ACS 205	Writing as a Cultural Act		X			X	X	move from required to Table II elective	ACS Fall 2009
ACS 201	Conflict Resolution and Team Building		X			X	X	move from required to Table II elective	ACS Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts & Contemporary Studies/ Social Science Programs

DATE of SUBMISSION: 10-Oct-2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one				
			Re-position	Addition	Deletion	Required			
SSH 105	Critical Thinking	Y				Y	Replacing ACS 105, 2nd semester	AC001/AU001/C.J001/PG001/PS001/SO001	Sept 2009
SSH 205	Fundamentals of Academic Writing	Y				Y	Replacing ACS 205, 1st semester	AC001/AU001/C.J001/PG001/PS001/SO001	Sept 2009
SSH 301	Research Design and Qualitative Methods	Y				Y	Replacing ACS 301, 3rd semester	AC001/AU001/C.J001/PG001/PS001/SO001	Sept 2009
SSH 502	Community Action Research	Y					Addition to PRE Table IV	C.J001/PG001/PS001/SO00	Sept 2009
SSH 502	Community Action Research	Y					Addition to PRE Table II	AC001	Sept 2009

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 SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE OF SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		Existing Courses Check one <input checked="" type="checkbox"/>	Check one <input checked="" type="checkbox"/>	New Course (Y/N)						
				Re-position	Addition	Deletion				Required
ACS 950	Directed Research Course					X			Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Code/Number	Creative Arts I	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓		New Course (Y/N)				
		Re-position	Addition	Deletion	Required	Elective			
CLD 215			X			X	Arts and Contemporary Studies	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
ECN 110	The Economics of Markets	X				X	Add to Table I - Global Studies	Arts and Contemporary Studies	Fall 2009
ECN 511	Economy and Environment	X				X	Add to Table I - Global Studies	Arts and Contemporary Studies	Fall 2009
ECN 511	Economy and Environment	X				X	Add to Table I - Inquiry and Invention	Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
ENT 726	New Venture Startup		X				Remove from Table II	Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Number	Course Title	New Course (Y/N)	Existing Courses Check one ✓				Check one ✓		Option	Department	Term
			Re-position	Addition	Deletion	Required	Elective				
MUS 110	Music and Film			X				X	Arts and Contemporary Studies	Fall 2009	
MUS 501	Traditional Musics of the World			X				X	Arts and Contemporary Studies	Fall 2009	
MUS 505	Popular Music and Culture			X				X	Arts and Contemporary Studies	Fall 2009	
MUS 501	Traditional Musics of the World			X				X	Arts and Contemporary Studies	Fall 2009	
MUS 406	Chinese Instrumental Music			X				X	Arts and Contemporary Studies	Fall 2009	
MUS 506	Chinese Music Studies			X				X	Arts and Contemporary Studies	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
PCS 181	Introduction to Astronomy		X			X	Add to Table 1 - Inquiry and Invention	Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

POL	New Course (Y/N)	Existing Courses Check one ✓				Check one ✓		Arts and Contemporary Studies	Fall 2009
		Re-position	Addition	Deletion	Required	Elective			
POL 203			X				X	Arts and Contemporary Studies	Fall 2009
POL 607			X				X	Arts and Contemporary Studies	Fall 2009
POL 688			X				X	Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Politics and Public Administration

DATE OF SUBMISSION: 20 September 2008

COURSE NUMBER	COURSE TITLE	New Course (Y/N)	Existing Courses				Check one ✓	Check one ✓	Department	Implementation
			Re-position	Addition	Deletion	Required				
POG314	Controversial Policy Topics	N		Y				Y	Disability Studies	Fall 2009
POG319	The Politics of Work and Labour	N			Y			Y	Journalism	Fall 2009
POL203	Politics of the Environment	Y		Y				Y	LS Council	Fall 2009
POL220	Canadian Politics and Social Policy	N			Y			Y	Business Management	Fall 2009
POL720	Canada in the Continent	Y		Y				Y	LS Council	Fall 2009

NOTE: TWO HARD COPIES are required. Handwritten entries will not be accepted. Please type your entries.

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**UNDERGRADUATE
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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 24, 2008

Course Code Number	One Course from Either Table I or Table II	Nature of Change					Program(s) School(s) / Department(s) Continuing Education Affected by and Informed of Change	Fall 2009
		New Course (Y/N)	Existing Courses Check one ✓	Check one ✓				
			Re-position	Addition	Deletion	Required		
NA			X			X	Arts and Contemporary Studies	
							Add in Semester 2 - in place of ACS 201	

Form CCS - October 20, 2008 NOTE: TWO HARD COPIES are required. Handwritten entries will not be accepted. Please type your entries.

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Number	Course Title	New Course (Y/N)	Existing Courses Check one				Check one		Add to Table 1 - Culture Studies	Arts and Contemporary Studies	Fall 2009
			Re-position	Addition	Deletion	Required	Effective				
SOC 202	Popular Culture		X				X	Add to Table 1 - Culture Studies	Arts and Contemporary Studies	Fall 2009	
SOC 203	Social Class and Inequality		X				X	Add to Table 1 - Diversity and Equity	Arts and Contemporary Studies	Fall 2009	
SOC 474	Immigration, Minorities and Citizenship		X				X	Add to Table 1 - Diversity and Equity	Arts and Contemporary Studies	Fall 2009	
SOC 507	Race and Ethnicity in Canadian Society		X				X	Add to Table 1 - Diversity and Equity	Arts and Contemporary Studies	Fall 2009	
SOC 603	Sociology of Gender		X				X	Add to Table 1 - Diversity and Equity	Arts and Contemporary Studies	Fall 2009	
SOC 706	Sociology of the Global Economy		X				X	Add to Table 1 - Global Studies	Arts and Contemporary Studies	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Arts and Contemporary Studies

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓				
			Re-position	Addition	Deletion	Required			
SPN 702	Advanced Business Spanish			X			Remove from Table I - Global Studies	Arts and Contemporary Studies	Fall 2009
SPN 515	Introduction to Business Spanish			X			Remove from Table I - Global Studies	Arts and Contemporary Studies	Fall 2009

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**UNDERGRADUATE
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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE of SUBMISSION: 10-Oct-2008

Course Code/Number	Course title	Nature of Change				New Course (Y/N)	Purpose of Change	Program(s) /School(s) /Departments/ Contributing Education affected by and Informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	Re-position	Elective				
		Addition	Deletion	Required	Elective				
CRM 300	Policing in Canada	Y			Y		to provide curriculum flexibility and to accommodate new required courses.	CJ001	Sept 2009

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SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE OF SUBMISSION: 10-Oct-2008

Course Code/Number	Course title	Nature of Change				Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
CRM 302	Criminological Theories	Y				Y	to position in appropriate area of curric.	CJ001	Sept 2009
							/to accommodate new Required courses		

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**UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)**

Use only for course additions, deletions, and changes that required signatures on the Approvals, Consultations and Additional Information

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE of SUBMISSION: 10-Oct-2008

Course Code/Number	Course Title	Nature of Change				Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date	
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)				
				Re-position	Addition			Deletion
C.RM 304	Youth Justice in Canada	✓	✓	Y			CJ001	Sept 2009
						to position in appropriate area of curric.		
						/to accommodate new Required courses		

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SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

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 SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology
 DATE of SUBMISSION: 10-Oct-2008

Course Code/ Number	Course Title	Nature of Change						Purpose of change	Program(S), School(S) / Department(S) / Continuing Education affected by and Informed of change	Implementation Date									
		New Course (Y/N)	Existing Courses Check one		Check one														
				Re-position	Addition	Deletion	Required	Elective											
CRM 306	Corrections in Canada		Y					Y	to provide curriculum flexibility and to accommodate new required courses.	CJ001	Sept 2009								

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		Existing Courses Check one	Check one	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
CRM 308	Criminal Courts in Canada	Y				Y	to provide curriculum flexibility and to accommodate new required courses.	CJ001	Sept 2009

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		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion				
CRM 318	Communities and Crime						Y	To build program currency	C1001	Sept 2009

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		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)	Re-position	Addition			Deletion
CRM 322	Ethics in Criminal Justice			Y			To build program currency	CJ001/JS001	Sept 2009

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		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)	Other		
CRM 324	Security Threats	Re-position Addition	Required	Y	To build program currency	CJ001	Sept 2009

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		Existing Courses Check one	Check one		New Course (Y/N)			
		Re-position	Addition	Deletion		Required	Elective	
CRM 410	Independent Study I			Y		Y	CJ001 No longer offered, insufficient resources.	Sept 2009

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		New Course (Y/N)	Existing Courses Check one	Check one	Elective	Required			
			Re-position	Addition	Deletion				
CRM 412	Independent Study II			Y		Y	No longer offered, insufficient resources.	CJ001	Sept 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE of SUBMISSION: 27-Oct-2008

CRM 402	Criminal Justice and Social Inequality	Existing Courses				New Course (Y/N)	Y	Y	Y	CJ001	Sept 2009
		Check-one	Check-one	Check-one	Check-one						
		Addition	Deletion	Required	Deletes						
									Moving from Sem 7 to Sem 6 (more appropriate level of curriculum)		

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology
DATE of SUBMISSION: 27-Oct-2008

New Course (Y/N)	Existing Courses		Check one		Addition	Deletion	Required	Change	CJ001	Sept 2009
	Re-position	Addition	Check one	Change						
		Y							addition of 1xTable II Professional Elective	
									to C.J001 Semester 7: following reposition-	
									ing of CRM 402 (Sem 7 Req course).	

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DATE OF SUBMISSION: 10-Oct-2008

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		Existing Courses Check one	Check one	New Course (Y/N)					
		Addition	Deletion	Required	Elective				
PHL 449	Issues in the Philosophy of Punishment	Y			Y		To increase Table II offerings	CJ001	Sept 2009
"	"	Y			Y		To accommodate new Required courses	JS001	Sept 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE of SUBMISSION: 10-Oct-2008

Course Code/Number	Course Title	Nature of Change					New Course (Y/N)	Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion				
JUS 500	Crime Prevention: Theory and Practice				Y			no longer offered	J5001	Sept 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE of SUBMISSION: 10-Oct-2008

Course #	Course Name	Existing Courses				Check one		no longer offered	JS001	Sept 2009
		Check one	Check one	Required	Effective					
		Re-position	Addition	Deletion	Required	Effective				
JUS 602	Organized Crime			Y		Y				

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DATE of SUBMISSION: 10-Oct-2008

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		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion			Required	Elective
		New Course (Y/N)								
JUS 80A/B	Research Paper				Y		Y		JS001	Sept 2009
								Being replaced by newly designed single-semester course		

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		Existing Courses Check one ✓	Check one ✓						
		Re-position	Addition	Deletion	Required	Elective			
SOC 706	Soc of the Global Economy		Y			Y	To broaden elective choice for students	CJ001	Sept 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Department of Criminal Justice and Criminology

DATE of SUBMISSION: 10-Oct-2008

Course Code/Number	Course Title	Nature of Change				New Course (Y/N)	Existing Courses Check one Addition Deletion Re-position	Check one Required Elective	Purpose of Change	Program(s)/School(s)/Department(s)/Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one Addition Deletion Re-position	Check one Required Elective								
SOC 474	Immig. Minorities, Citizenship		Y				Y	To broaden elective choice for students	CJ001	Sept 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: English

DATE OF SUBMISSION: October 10, 2008

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		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓				
			Re-position	Addition	Deletion	Required			
ENG 413	Colonial and Postcolonial Literatures		X				X	Arts and Contemporary Studies	Fall 2009
ENG 503	Science Fiction		X				X	Arts and Contemporary Studies	Fall 2009
ENG 507	Science and the Literary Imagination		X				X	Arts and Contemporary Studies	Fall 2009
ENG 920	Science and The Literary Imagination			X			X	Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: English

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		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓		Elective			
			Re-position	Addition	Deletion	Required				
ENG 503	Science Fiction		X				X	See Appended List	Fall 2009	
ENG 507	Science and the Literary Imagination			X			X	See Appended List	Fall 2009	

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		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
ENG 501	Canadian Literature			X			X	Delete from all programs and plans	Liberal Studies	Fall 2009
ENG 506	Cultural Encounters			X			X	Delete from all programs and plans	Liberal Studies	Fall 2009
ENG 906	Hawthorne and History			X			X	Delete from all programs and plans	Liberal Studies	Fall 2009

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		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓				
			Re-position	Addition	Deletion	Required			
ENG 108	The Nature of Narrative I		X			X	Arts and Contemporary Studies	Fall 2009	
ENG 208	The Nature of Narrative II		X			X	Arts and Contemporary Studies	Fall 2009	
ENG 222	Fairy Tales and Fantasies		X			X	Arts and Contemporary Studies	Fall 2009	
ENG 224	Children's Fiction		X			X	Arts and Contemporary Studies	Fall 2009	
ENG 520	The Language of Persuasion		X			X	Arts and Contemporary Studies	Fall 2009	
ENG 621	Reading Gender in a Global Context		X			X	Arts and Contemporary Studies	Fall 2009	
ENG 631	Reading/Writing WOfmen		X			X	Arts and Contemporary Studies	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: French & Spanish

DATE of SUBMISSION: October 17, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓				
			Re-position	Addition	Deletion	Required			
FRE 39A	Intro to 20th C French-Canadian Lit-A			X			Department of French & Spanish	Fall 2009	
FRE 39B	Intro to 20th C French-Canadian Lit-B			X			Department of French & Spanish	Fall 2009	
FRE 44A	Introduction to French- Canadian Culture -A			X			Department of French & Spanish	Fall 2009	
FRE 44B	Introduction to French- Canadian Culture -B			X			Department of French & Spanish	Fall 2009	
FRE 38A	Intro to 20th Century French Literature -A			X			Department of French & Spanish	Fall 2009	
FRE 38B	Intro to 20th Century French Literature -B			X			Department of French & Spanish	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: History

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		New Course (Y/N)	Existing Courses Check one						
			Re-position	Addition	Deletion	Check one			
HST 10A	History of European Civilization A			X	Required		Department of History	Fall 2009	
HST 10B	History of European Civilization B			X	Required		Department of History	Fall 2009	
HST 14A	Modern European History 1850-1970 A			X	Required		Department of History	Fall 2009	
HST 14B	Modern European History 1850-1970 B			X	Required		Department of History	Fall 2009	
HST 21A	History of Science and Technology A			X	Required		Department of History	Fall 2009	
HST 21B	History of Science and Technology B			X	Required		Department of History	Fall 2009	
HST 25A	World History From 1550 A			X	Required		Department of History	Fall 2009	

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		New Course (Y/N)	Existing Courses Check one		Check one				
			Re-position	Addition	Deletion	Required			
HST 25B	World History From 1550 B			X			Delete course from Calendar	Department of History	Fall 2009
HST 26A	Canada: The Struggle to Build a Nation A			X			Delete course from Calendar	Department of History	Fall 2009
HST 26B	Canada: The Struggle to Build a Nation B			X			Delete course from Calendar	Department of History	Fall 2009
HST 29A	Canada: An Introduction A			X			Delete course from Calendar	Department of History	Fall 2009
HST 29B	Canada: An Introduction B			X			Delete course from Calendar	Department of History	Fall 2009
HST 32A	Authority and Conflict-England 1558-1689 A			X			Delete course from Calendar	Department of History	Fall 2009
HST 32B	Authority and Conflict-England 1558-1689 B			X			Delete course from Calendar	Department of History	Fall 2009

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		New Course (Y/N)	Existing Courses Check one ✓				Check one ✓			
			Re-position	Addition	Deletion	Required				
HST 34A	Themes in African History A			X				Delete course from Calendar	Department of History	Fall 2009
HST 34B	Themes in African History B			X				Delete course from Calendar	Department of History	Fall 2009
HST 39A	American Revolution to Global Hegemony A			X				Delete course from Calendar	Department of History	Fall 2009
HST 39B	American Revolution to Global Hegemony B			X				Delete course from Calendar	Department of History	Fall 2009
HST 43A	Canada in World Affairs A			X				Delete course from Calendar	Department of History	Fall 2009
HST 43B	Canada in World Affairs B			X				Delete course from Calendar	Department of History	Fall 2009
HST 45A	China in the Twentieth Century A			X				Delete course from Calendar	Department of History	Fall 2009

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		Existing Courses Check one ✓	Check one ✓			New Course (Y/N)			
			Re-position	Addition	Deletion				
HST 45B	China in the Twentieth Century B			X			Delete course from Calendar	Department of History	Fall 2009
HST 47A	Social Protest in Canada A			X			Delete course from Calendar	Department of History	Fall 2009
HST 47B	Social Protest in Canada B			X			Delete course from Calendar	Department of History	Fall 2009
HST 49A	The United States in the 20th Century A			X			Delete course from Calendar	Department of History	Fall 2009
HST 49B	The United States in the 20th Century B			X			Delete course from Calendar	Department of History	Fall 2009
HST 52A	The Emergence of Ontario Since 1600 A			X			Delete course from Calendar	Department of History	Fall 2009
HST 52B	The Emergence of Ontario Since 1600 B			X			Delete course from Calendar	Department of History	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: French and Spanish

DATE OF SUBMISSION: Oct. 10/2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date	
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)	Re-position	Addition				Deletion
FRE 706	Cultural Evolution of the French Language				X				Arts and Contemporary Studies	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: French & Spanish

DATE OF SUBMISSION: October 10, 2008

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		New Course (Y/N)	Existing Courses Check one				Check one				
			Re-position	Addition	Deletion	Required	Elective				
FRE402	French Conversation and Pronunciation		X					Add to Professionally - Related Table II	Retail Management	Fall 2009	
FRE515	Introduction to Business French		X					Add to Professionally - Related Table II	Retail Management	Fall 2009	
SPN515	Introduction to Business Spanish		X					Add to Professionally - Related Table II	Retail Management	Fall 2009	
SPN702	Advanced Business Spanish		X					Add to Professionally - Related Table II	Retail Management	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: GEOGRAPHIC ANALYSIS

DATE OF SUBMISSION: Oct. 9/2008

Course Code/Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one	Check one						
			Re-position	Addition	Deletion	Required	Elective			
GEO 301	Marketing Geography			X			X		Urban & Regional Planning & Geographic Analysis	Sept. 2009

add to UP01-Table 1, UP02&UP03-111 (PR)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Geography, Faculty of Arts

DATE of SUBMISSION: June 18, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one	Check one	Required	Elective			
			Re-position	Addition	Deletion				
Geo645	Place and Population Health	Y					Addition of a new course	Geography	W2010
Geo581	GIS, Geographic Data and Mapping	Y					Addition of a new course	Soc. Crim. Pol. SW	F2009
Geo681	GIS and Geographic Analysis	Y					Addition of a new course	Soc. Crim. Pol. SW	W2010
Geo691	Canadian Immigration: Patterns and Place	Y					Addition of a new course	Soc. Crim. Pol. Psych. Nur. SW	W2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: History

DATE OF SUBMISSION: October 17, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one				
			Re-position	Addition	Deletion	Required			
HST 101	Modern European History 1850-1920			X			Delete course from Calendar	Department of History	Fall 2009
HST 125	Clash: Africa, Americas, Europe to 1800			X			Delete course from Calendar	Department of History	Fall 2009
HST 201	Modern European History 1920-1970			X			Delete course from Calendar	Department of History	Fall 2009
HST 225	A New Age: Asia and the West Since 1800			X			Delete course from Calendar	Department of History	Fall 2009
HST 519	Film and Society in 20th Century Germany			X			Delete course from Calendar	Department of History	Fall 2009
HST 520	Astronomy versus Astrology			X			Delete course from Calendar	Department of History	Fall 2009
HST 560	Water and Society			X			Delete course from Calendar	Department of History	Fall 2009

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**UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)**

Use only for course additions, deletions, and changes that required signatures on the *Approvals, Consultations and Additional Information Form*.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: History

DATE of SUBMISSION: October 17, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓						
			Re-position	Addition	Deletion	Check one ✓ Required Elective			
HST 703	Canada in World Affairs			X			Delete course from Calendar	Department of History	Fall 2009
HST 732	Understanding and Instability			X			Delete course from Calendar	Department of History	Fall 2009
HST 803	Canada and the Age of Conflict			X			Delete course from Calendar	Department of History	Fall 2009
HST 804	Afro-American History			X			Delete course from Calendar	Department of History	Fall 2009

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**UNDERGRADUATE
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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy (Changes that required signatures on approvals)

DATE of SUBMISSION: October 10, 2008

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Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one					
			Re-position	Addition	Deletion	Required	Elective			
MUS31A/B	Music in Film and Media	N					Change in requisite	Philosophy, Theatre	Fall 2009/Winter 2010	
MUS211	Music Culture of the City	N					Add course to Programs	Politics, Psy, Sociology, Crim Justice, Early Childhood Ed	Fall 2009/Winter 2010	
MUS300	Musicology	N					Change in requisite	Philosophy, Theatre	Fall 2009/Winter 2010	
MUS401	Music, Religion and Spirituality	N					Add course to Programs	Politics, Psy, Sociology, Crim Justice, Early Childhood Ed	Fall 2009/Winter 2010	
MUS501	Traditional Musics of the World	N					course description	Philosophy, Theatre	Fall 2009/Winter 2010	
PHL509	Bioethics	N					Add course to Programs	Philosophy, ACS--Inquiry and Invention Option	Fall 2009/Winter 2010	
PHL552	Philosophy of Science	N					Add course to Programs	Philosophy, ACS--Inquiry and Invention Option	Fall 2009/Winter 2010	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy (Changes that required signatures on Approvals)

DATE of SUBMISSION: October 10, 2008

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Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Re-position	Addition	Deletion	Required				
PHL710	Philosophy and Film	N						Philosophy, ACS--Culture option	Fall 2009/Winter 2010	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy and Music

DATE of SUBMISSION: 10 October 2008

Course Number	Campus	Nature of Change				Existing Courses Check one	Check one	Program(s) / School(s) Department(s) Continuing Education Affected by and Informed of Change	Information Date
		New Course (Y/N)	Re-position	Addition	Deletion				
MUS 211	Music Cultures of the City	N		Y				Make MUS available to Early Childhood E	Add to ECE Professionally related Table
MUS 401	Music, Religion, and Spirituality	N		Y				Make MUS available to Early Childhood E	Add to ECE Professionally related Table

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy and Music

DATE of SUBMISSION: 10 October 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
				Re-position	Addition	Deletion			
MUS 110	Music and Film			Y			Make MUS available to Polifics students	add to Polifics and Governance PR Table IV	
MUS211	Music Cultures of the Cify			Y			Make MUS available to Polifics students	add to Polifics and Governance PR Table IV	
MUS401	Music, Religion, and Spirituality			Y			Make MUS available to Polifics students	add to Polifics and Governance PR Table IV	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy and Music

DATE OF SUBMISSION: 10 October 2008

Course Code/ Section/ Number	Name of Change	Existing Courses				New Course (Y/N)	Program(s) / School(s) Department(s) Sponsoring Institution Initiated by and Implementation Date
		Check one Y	Check one one	Check one one	Check one one		
MUS 110	Music and Film	Y				Y	add to Sociology PR Table IV
MUS211	Music Cultures of the City	Y				N	add to Sociology PR Table IV
MUS401	Music, Religion, and Spirituality	Y				N	add to Sociology PR Table IV

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy and Music

DATE OF SUBMISSION: 10 October 2008

Course Code Number	Course Title	Nature of Change				New Course (Y/N)	Purpose of Change			Program(s) School(s) Approving/Contributing Institution	Implementation Date
		Existing Courses Check one	Check one	Deletion	Addition		Re-position	Elective	Required		
MUS 110	Music and Film	Y			Y				Make MUS available to Psychology	add to Psychology PR Table IV	
MUS211	Music Cultures of the City	N			Y				Make MUS available to Psychology	add to Psychology PR Table IV	
MUS401	Music, Religion, and Spirituality	N			Y				Make MUS available to Psychology	add to Psychology PR Table IV	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy and Music

DATE of SUBMISSION: 10 October 2008

Course Catalog Number	New Course (Y/N)	Nature of Change				Program(s) / School(s) / Department(s) / Coordinator / Eligible / Affected by / Information / Change	Implementation Date
		Existing Courses Check One		Check one			
		Re-position	Addition	Deletion	Required		
MUS 110	Y		Y			Make MUS available to Criminal Justice	add to Criminal Justice PR Table IV
MUS211	N		Y			Make MUS available to Criminal Justice	add to Criminal Justice PR Table IV
MUS401	N		Y			Make MUS available to Criminal Justice	add to Criminal Justice PR Table IV

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy (Deletion)

DATE of SUBMISSION: October 10, 2008

PHL #	Course Title	Existing Courses Check one				New Course (Y/N)	Deletion	Required	Elective	Fall 2009/Winter 2010
		Re-position	Addition	Deletion	Check one					
PHL 104	Hindu Phil & Ethics of Modernity			X		X			Philosophy	Fall 2009/Winter 2010
PHL 604	Philosophy of Art II			X		X			Philosophy	Fall 2009/Winter 2010
PHL 809	Religion Sci & Philosophy II			X		X			Philosophy, ACS	Fall 2009/Winter 2010
PHL 920	Biotechnology and Bioethics			X		X			Philosophy, ACS	Fall 2009/Winter 2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Philosophy (Addition)

DATE OF SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change					Program(s) / School(s) / Department(s) / Continuing Education affected by and informed for change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one	Check one	Elective	Required			
			Re-position	Addition	Deletion				
PHL 365	Philosophy of Beauty	Y		X			addition	Philosophy Dept and ACS	Fall 2009/Winter 2010
PHL 366	Existentialism & Art & Culture	Y		X			addition	Philosophy Dept and ACS	Fall 2009/Winter 2010
MUS 110	Music and Film	Y		X			addition	Phil. ACS, Politics, Sociology Psychology, Crim Justice	Fall 2009/Winter 2010
MUS 406	Chinese Instrumental Music	Y		X			addition	Philosophy Dept and ACS	Fall 2009/Winter 2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Politics & Public Administration

DATE of SUBMISSION: 10 October 2008

COURSE Code Number	COURSE TITLE	NEW COURSE (Y/N)				EXISTING COURSES				Purpose of Change	CRM - Table IV PSY - Table IV	Fall 2009
		Re-position	Addition	Deletion	Required	Check one ✓	Check one ✓	Elective	Required			
POG 225	Global Governance		Y								add prerequisite to other PR offerings	Fall 2009
POG330	Western Political Thought		Y								add prerequisite to other PR offerings	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: PSYCHOLOGY DEPARTMENT

DATE of SUBMISSION: September 23, 2008

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one				Check one			
			Re-position	Addition	Deletion	Required				
PSY 806	Behaviour Modification			X				Due to changes in Psychology program	Contemporary Science	F2009/W2010
PSY 215	Psychology of Additions		X					To make stream more flexible	Contemporary Science	F2009/W2010
PSY 514	Sensory and Perceptual Processes		X					To make stream more flexible	Contemporary Science	F2009/W2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Sociology

DATE of SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses		Check one	Check one			
			Check one	Check one					
		Re-position	Addition	Deletion					
SOC 708	Environmental Sociology	Y					Add to Soc Program offerings	Sociology	F 2009
CRB 600	Postcolonial Caribbean Thought	Y					Add to SOC PR Table; make CRB available	Sociology	F2009
CRB 614	Caribbean Critical Thought	Y					Add to SOC PR table; make CRB available	Sociology	F2009
SOC 472	Sociology of Work and Occupations	N	X				To broaden PR electives	CJ001; ACS PR elective; PSY PR;	F2009
SOC 474	Immigration, Minorities and Citizenship	N	X				To broaden PR electives	CJ001; Politics & Gov PR T. IV; Prof elec, ACS, Diver & Eq op	& PSY PR F2009
SOC 706	Sociology of the Global Economy	N	X				To broaden PR electives	CJ001; PSY PR;	F2009
SOC 943	Poverty Issues	N	X				To broaden PR electives	CJ001; PSY PR	F2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Sociology

DATE of SUBMISSION: Oct 10, 2008

Course Code/Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Deletion	Required	Elective			
			Re-position	Addition						
SOC 525	Media and Images of Inequality	N	X				X	enhance Soc options for POG students	add to Politics & Gov PRT. IV	F2009
SOC 202	Popular Culture	N	X				X	enhance cultural studies option	ACS	F2009
SOC 203	Social Class and Inequality	N	X				X	enhance diversity and equity option	ACS	F2009
SOC 507	Race and Ethnicity in Canadian Society	N	X				X	enhance diversity and equity option	ACS	F2009
SOC 603	Soc of Gender	N	X				X	enhance diversity and equity option	ACS	F2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Social Science Programs (Faculty of Arts)

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one			Check one				
			Re-position	Addition	Deletion	Required	Elective			
MKT 300	Marketing Metrics and Analysis	Y	Y				Y	Replaces MKT 200 as PR elective Table III	CJ001/PG001/PS001/SO001	
MKT 300	Marketing Metrics and Analysis	Y	Y				Y	Replaces MKT 200 as PR elective Table II	AU001	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Fashion

DATE of SUBMISSION: November 17, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one	Check one	Re-position	Addition	Deletion			
FSN 505	Textiles Design II	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	moving from Prof-related Table II to Prof Table I for FA001 & FA002	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Fashion

DATE OF SUBMISSION: October 7, 2008

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one				Check one			
			Re-position	Addition	Deletion	Required				
MKT 502	Consumer Behaviour			X			X	Last offered in Fall 2009	Marketing School of Fashion	Winter 2010
MKT 504	Effective Persuasion		X				X	to replace Cancelled course MKT 502	Marketing School of Fashion	Fall 2009
MKT 504	Effective Persuasion		X				X	PROFESSIONALLY-RELATED TABLE III	School of Fashion	
								* Available only to Fashion Design student		

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Graphic Communications Management

DATE of SUBMISSION: October 17, 2008

Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one ✓				Check one ✓				
			Re-position	Addition	Deletion		Required				Elective
GRA 741	Management Studies III	N		X				X	Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012
GRA 743	Managing Advanced Technology I	N		X				X	Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012
GRA 804	Management of Workflow II	N		X				X	Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2013
GRA 843	Managing Advanced Technology II	N		X				X	Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2013

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DATE of SUBMISSION: October 17, 2008

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		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
GRAX31	Advanced Estimating	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012/WINTER 2013
GRAX32	Management Information Systems	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012/WINTER 2013
GRAX33	Customer Service in Graphic Comm	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012/WINTER 2013
GRAX34	Environmental Issues in Graphic Comm	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012/WINTER 2013
GRAX35	JDF and Workflow Automation	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012/WINTER 2013
GRAX36	Research Thesis	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2012/WINTER 2013

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Graphic Communications Management

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		New Course (Y/N)	Existing Courses Check one ✓							
			Re-position	Addition	Deletion	Required				Elective
GRAX14	Flexographic Printing for Packaging	Y	X				X	Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2012/FALL 2012
GRAX15	Managing Pressroom Technology	Y	X				X	Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2012/FALL 2012
GRAX16	Digital Printing and Variable	Y	X				X	Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2012/FALL 2012
GRA6XX	Graphic Comm Internship	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	Spring/Summer 2012

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		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓					
			Re-position	Addition	Deletion	Required	Elective				
ACC 406	Info. Management Accounting	N	X				X		Repositioning from Sem 4 to Sem 5	Graphcom/FCAD/GCMD	FALL 2011
GRA 230	Manufacturing Management	N	X				X		Repositioning from Sem 5 to Sem 6	Graphcom/FCAD/GCMD	WINTER 2012
GRA 424	Quality Control for Printing	N	X				X		Repositioning from Sem 4 to Sem 6	Graphcom/FCAD/GCMD	WINTER 2012
GRA 530	Management Studies I	N	X				X		Repositioning from Sem 5 to Sem 6	Graphcom/FCAD/GCMD	WINTER 2012
GRA X11	Colour Management	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2012/FALL 2012
GRA X12	Flexographic Preparation	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2012/FALL 2012
GRA X13	Design for Graphic Communication	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2012/FALL 2012

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		New Course (Y/N)	Existing Courses Check one			Check one					
			Re-position	Addition	Deletion	Required	Elective				
GRA 324	Printing Processes III	N	X				X		Repositioning Sem 3 to Sem 4	Graphcom/FCAD/GCMD	WINTER 2011
GRA 422	Electronic Document Design II	N				X			Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2011
MKT 300	Marketing Metrics and Analysis	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2011
QMS 102	Business Statistics I	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2011
GRA 32X	Binding and Finishing	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2011
GRA 32Y	Elec. Document Design	Y		X			X		Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2011

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DATE OF SUBMISSION: October 16, 2008

Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one ✓				Check one ✓				
			Re-position	Addition	Deletion	Required	Elective				
MTH 125	Mathematics for the Health Science	N	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2009	
GRA 651	Graphic of Comm Processes	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2009	
PCS XXX	Physics for Graphic Comm	Y	X			X		Curriculum Change	Graphcom/FCAD/GCMD	FALL 2009	
MGT 200	Introduction to Management	N				X		Repositioning from Fall to Winter	Graphcom/FCAD/GCMD	FALL 2009	
SSH 105	Critical Thinking	N			X			Curriculum Change	Graphcom/FCAD/GCMD	WINTER 2010	
GRA 103	Introductory Premedia	N				X		Repositioning from Fall to Winter	Graphcom/FCAD/GCMD	WINTER 2010	
GRA 104	Printing Processes 11	N				X		Repositioning from Fall to Winter	Graphcom/FCAD/GCMD	WINTER 2010	

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DATE OF SUBMISSION: October 16, 2008

Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓				
			Re-position	Addition	Deletion	Required	Elective			
CHY 111	Chemistry for Graphic Communications	Y	X				X		Graphcom/FCAD/GCMD	WINTER 2010
MKT 100	Marketing 1		X					Repositioning from Fall to Winter	Graphcom/FCAD/GCMD	WINTER 2010
GRA 202	Layout and Typography			X				Curriculum change	Graphcom/FCAD/GCMD	WINTER 2010
GRA 203	Intro to Electronic Premedia 11			X				Curriculum change	Graphcom/FCAD/GCMD	WINTER 2010

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**UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)**

Use only for course additions, deletions, and changes that required signatures on the Approvals, Consultations and Additional Information Form.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Graphic Communications Management

DATE of SUBMISSION: October 17, 2008

Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one				Check one				
			Re-position	Addition	Deletion	Required	Elective				
GRA 322	Electronic Document Design I	N		X	X			Curriculum Change	Graphcom/FCAD/GCMD	FALL 2010	
GRA 320	Binding and Finishing I	N		X	X			Curriculum Change	Graphcom/FCAD/GCMD	FALL 2010	
MKT 423	Marketing Research	N		X	X			Curriculum Change	Graphcom/FCAD/GCMD	FALL 2010	
GRA 204	Printing Processes II	N	X					Repositioning from Sem 2 to Sem 3	Graphcom/FCAD/GCMD	FALL 2010	
375 CMN XXX	Professional Reports in Graphic Comm	Y		X				Curriculum Change	Graphcom/FCAD/GCMD	FALL 2010	
GRA 32X	Binding & Finishing	Y		X				Curriculum Change REQUIRED--GROUP 1	Graphcom/FCAD/GCMD	FALL 2010	
GRA 32Y	Electronic Document Design	Y		X				Curriculum Change REQUIRED--GROUP 1	Graphcom/FCAD/GCMD	FALL 2010	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Professional Communication

DATE of SUBMISSION: Oct. 9, 2008

Course Code/ Number	Course Title	Nature of Change					Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date			
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)	Re-position	Addition			Deletion	Required	Elective
CMN300	Communication in the Computer Industry						X				
										Added to Business Communication Minor	
										CMN300 In Minor as Equiv. to CMN279	
CMN 228	Sales Communication in New Media Contexts					Y			X	Addition to Interdisc. Minor in Sales Mgt.	Fall 2010
CMN 100	Communication in the Health Industry					N			X	Addition to Midwifery Electives	Fall 2009

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PURPOSE: COURSE CHANGE

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Pro Com & Theatre

DATE OF SUBMISSION: Oct 16/08

Course (Code) Number	Course Title	Nature of Change						Program(s) / School(s) / Department(s) / Committee / Organization Responsible for Change	Implementation Date	
		Existing Courses Check one		New Course (Y/N)		Required	Elective			
		Check one	Check one	Addition	Deletion					
CMN 500	Research Methods	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	To be replaced by THF 501	Pro Com	Fall 2009
THF 501	Research Methods	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Replacing CMN 500	Theatre	Fall 2009

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UNDERGRADUATE SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)

Use only for course additions, deletions, and changes that required signatures on the Approvals, Consultations and Additional Information Form.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Radio and Television

DATE OF SUBMISSION: October 9, 2008

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Course Code/Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education Affected by and Informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one	Check one						Elective
			Re-position	Addition	Deletion	Required				
SDC 923	Music Publishing	Y		X			X	New course for Prof. Related Table I	Radio and Television	Fall 2009

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**UNDERGRADUATE
SIGNIFICANT COURSE CHANGE SUMMARY FORM (CCS)**

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Radio and Television Arts

DATE of SUBMISSION: October 31, 2008

Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one				Check one			
			Re-position	Addition	Deletion	Required				
BDC 101	Media Production I - Audio & Digital Media	N		X			X	To be replaced by BDC 191 & BDC 192	Radio and Television/Continuing Ed.	Fall 2009
BDC 191	Audio Production I	Y			X		X	To replace one-half of BDC 101	Radio and Television/Continuing Ed.	Fall 2009
BDC 192	Digital Media Production	Y			X		X	To replace one-half of BDC 101	Radio and Television	Fall 2009
	Music Publishing	Y			X			New course for Prof. Related Table I	Radio and Television	Fall 2009
	Issues in Popular Culture	Y			X			New course for Prof. Related Table I	Radio and Television	Winter 2010
	Decoding Canadian Television	Y			X			New course for Prof. Related Table I	Radio and Television	Fall 2009
BDC 810	Senior Capstone Lectures II	N					X	To allow more focus/time for BDC 801	Radio and Television	Winter 2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Radio and Television Arts

DATE OF SUBMISSION: June 2008

Course Code/Number	Course title	Nature of Change					Purpose of Change	Program(s)/School(s)/Department(s)/ Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one	Check one	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
BDC 801	Practicum II: Pre & Post Production		✓		✓		Course weight increase to 2.00 from 1.50	Radio and Television Arts	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Theatre

DATE OF SUBMISSION: Oct 16/08

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Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one					
		Re-position	Addition	Deletion	Required	Elective				
BDC 910	Production Management		X			X	Removed from TH003 Table II PRE	Theatre & RTA	Fall 2009	
BDC 971	Set Design		X			X	Removed from TH003 Table II PRE	Theatre & RTA	Fall 2009	
BDC 973	Lighting, Grip and Effects Specialty		X			X	Removed from TH003 Table II PRE	Theatre & RTA	Fall 2009	
BDC 975	Sound Synthesis		X			X	Removed from TH003 Table II PRE	Theatre & RTA	Fall 2009	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Theatre

DATE OF SUBMISSION: Ocf 31/08

Course Code/Number	Course Title	Nature of Change					Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one			Check one		
			Re-position	Addition	Deletion			
THM 112	Stage Management			X			Theatre	Fall 2009
THM 114	Advanced Stage Management	Y	X				Theatre	Fall 2009

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UNDERGRADUATE SIGNIFICANT COURSE CHANGE SUMMARY FORM

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: _____ THEATRE SCHOOL _____

DATE of SUBMISSION: ___AUG 7/09___

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓				Check one ✓			
			Re-position	Addition	Deletion	Required				
ENG 108	Nature of Narrative I	N	X				X	Add to Professionally Related Table II	Arts: English	Fall 09
ENG 208	Nature of Narrative II	N	X				X	Add to Professionally Related Table II	Arts: English	Fall 09

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: _____ THEATRE SCHOOL _____

DATE of SUBMISSION: _____ AUG 7/09 _____

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓		Elective			
			Re-position	Addition	Deletion	Required				
SOC 932	The Entertainment Industry	N		X			X	Add to Professionally Related Table II	Faculty of Arts: Sociology	Fall 09

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: _____ THEATRE SCHOOL _____

DATE OF SUBMISSION: ___ AUG 7/09 ___

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓		Elective			
			Re-position	Addition	Deletion	Required				
PSY 813	Psychology of Art and Creativity	N		X			X		Faculty of Arts: Psychology	Fall 09

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DATE of SUBMISSION: _____ AUG 7/09 _____

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Re-position	Addition	Deletion	Required				
FSN 706	Fashion Event Planning	N		X			X	Add to Professionally Related Table II	FCAD: Fashion Communication/Design	Fall 09

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: DISABILITY STUDIES

DATE OF SUBMISSION: SEPTEMBER 7, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one				
			Re-position	Addition	Deletion	Required			
DST727	Leadership for Social Action	X				X	Disability Studies	2009/2010	
DST505	Writing for Disability Activism	X				X	Disability Studies	2009/2010	
INP900	Program Planning & Evaluation Strategies		X			X	Disability Studies/ Interdisciplinary CE	2009/2010	
INP900	Intro to Nonprofit Voluntary Sector		X			X	Disability Studies/ POL & PUBLIC ADMIN	2009/2010	
INP901	Developing Effective Nonprofit Organizations		X			X	Disability Studies/ Nonprofit CE	2009/2010	
CLD332	Families in Canadian Context II		X			X	Disability Studies/ ECE	2009/2010	
CLD435	Theory and Practice for Family Support		X			X	Disability Studies/ ECE	2009/2010	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: DISABILITY STUDIES

DATE OF SUBMISSION: SEPTEMBER 7, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one						
			Re-position	Addition	Deletion	Required Elective			
POG314	Controversial Policy Topics		X			X	prerequisite for other POG courses	Disability Studies/ Politics & Public Admin	2009/2010
DST604	Current Topics In Disability II		X			X	recent research & trends in the field	Disability Studies	2009/2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Early Childhood Education

DATE OF SUBMISSION: October 10, 2008

Course Title	Nature of Change					Purpose of Change	Department	Implementation Date
	New Course (Y/N)	Existing Courses			Elective			
		Check one	Check one	Check one				
	Re-position	Addition	Deletion	Required				
ENG 108		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009
ENG 208		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009
ENG 520		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009
ENG 621		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009
ENG 413		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009
ENG 701		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009
ENG 921		x			x	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Early Childhood Education

DATE of SUBMISSION: October 10, 2008

Course Number	Course Title	Nature of Change						Purpose of Change	Program(s) / Department(s) / Continuing Education Initiated by and Number of Changes	Implementation Date			
		Existing Courses Check one		New Course (Y/N)		Re-position	Addition				Deletion	Required	Elective
		Check one	Check one	Y	N								
ENG 941	Gender & Sex in Literature and Culture	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	To expand student choices for electives; develop stronger writing skills for students	ECE/English Department /ECE Part time program	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Midwifery

DATE OF SUBMISSION: Oct 10, 2008

Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Re-position	Addition	Deletion	Required				
ENG621	Reading/Writing Women I	N	Y				Y	add to RG 1 - 1st and 2nd semester	English	Fall 09
ENG631	Reading/Writing Women II	N	Y				Y	add to RG 1 - 1st and 2nd semester	English	Fall 09
FRS502	French Feminisms	N	Y				Y	add to RG 1 - 1st and 2nd semester	French and Spanish	Fall 09
POG442	Women and Politics	N	Y				Y	add to RG 1 - 1st and 2nd semester	Politics and Public Administration	Fall 09
CLD101	Human Development 1	N	Y				Y	add to PR 1st and 2nd semester	ECE	Fall 09
CLD 231	Families in a Canadian Context	N	Y				Y	add to PR 1st and 2nd semester	ECE	Fall 09
CMN100	Communication in the Health Sciences	N	Y				Y	add to PR 1st and 2nd semester	Professional Communication	Fall 09

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DATE OF SUBMISSION: Oct 10, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		Existing Courses Check one	Check one	New Course (Y/N)					
		Re-position	Addition	Deletion	Required	Elective			
ENT500	New Venture Start UP		Y			Y	add to PR 1st and 2nd semester	Entrepreneurship and Strategy Department, RSBM	Fall 09
ENT 526	Entrepreneurial Behaviour & Strategy		Y			Y	add to PR 1st and 2nd semester	Entrepreneurship and Strategy Department, RSBM	Fall 09
FIN 562	Personal Finance		Y			Y	add to PR 1st and 2nd semester	Finance Department, Rogers School of Management	Fall 09
INP901	Developing Effective Organizations		Y			Y	add to PR 1st and 2nd semester	Department of Human Res. and Organizational Beh.	Fall 09
MHR405	Organizational Behaviour & Interpersona		Y			Y	add to PR 1st and 2nd semester	Department of Human Res. and Organizational Beh.	Fall 09
OHS 208	Occupational Health and Safety Law		Y			Y	add to PR 1st and 2nd semester	School of Occupational and Public Health	Fall 09
POG 100	People Power and Politics		Y			Y	add to PR 1st and 2nd semester	Politics and Public Administration	Fall 09

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Midwifery

DATE OF SUBMISSION: Oct 10, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one	Check one	Elective	Required			
			Re-position	Addition	Deletion				
POG110	Canadian Politics	n		Y			add to PR 1st and 2nd semester	Politics and Public Administration	Fall 09
POL332	Power and Influence in Canada	n		Y			add to PR 1st and 2nd semester	Politics and Public Administration	Fall 09
PPA 322	Canadian Public Administration	n		Y			add to PR 1st and 2nd semester	Politics and Public Administration	Fall 09
PSY 102	Introduction to Psychology	n		Y			add to PR 1st and 2nd semester	Psychology	Fall 09
POG315	Equity and Human Rights	n		Y			add to RG 1 Semester 3	Politics	Fall 09
PSY605	Psychology of Health and Health Care	n		Y			add to RG 1 Semester 3	Psychology	Fall 09
PSY802	Death Dying and Bereavement	n		Y			add to RG 1 Semester 3	Psychology	Fall 09

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Midwifery

DATE OF SUBMISSION: Oct 10, 2008

Course Code/Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses				Check one				
			Re-position	Addition	Deletion	Required	Elective				
PSY805	Adjustment Stress and Coping	U	Y				Y	add to RG 1 Semester 3	Psychology	Fall 09	
SOC801	Social Change: International Perspectiv	U	Y				Y	add to RG 1 Semester 3	Sociology	Fall 09	
MWF 325	Birth and its Meanings	Y	Y				Y	add to RG 1 Semester 3	Midwifery	Fall 09	
MWF 155	Social and Cultural Dimensions of HealthII	Y	Y				Y	for new post bac program only	Midwifery	Fall 09	
MWF344	Advanced Clinical Skills I	Y	Y				Y	new in FT, PT and post bac	Midwifery	Fall 09	
MWF345	Advanced Clinical Skills II	Y	Y				Y	new FT, PT and post bac	Midwifery	Fall 09	
MWF 041	Maternal and Newborn Pathology IIA/B	Y	Y				Y	for new post bac program only	Midwifery	Fall 09	

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Midwifery

DATE OF SUBMISSION: Oct 10, 08

Course Code/Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one	Check one						Elective
			Re-position	Addition	Deletion	Required				
MWF 041	Midwifery Care Clerkship II A/B	Y		Y		Y		new for new post bac program only	Midwifery	Fall 09
SOC 703	Women and Development	N		Y			Y	add to RG1 1st and 2nd semester	Sociology	Fall 09
SOC 885	Women and Islam	N		Y			Y	add to RG1 1st and 2nd semester	Sociology	Fall 09

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Nursing

DATE OF SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change				Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)				
		Re-position	Addition	Deletion	Required	Elective		
DST 501	Perspectives on Disability I		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009
DST 502	Perspectives on Disability II		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009
DST 503	Current Topics on Disability I		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009
DST 504	Mad People's History		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009
DST 603	Disability and the Law		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009
DST 613	Strategies for Community Building		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009
DST 614	Community Access and Technology		✓	✓		✓	NU 001, 002,003,004, 008	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Nursing

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion			
DST 725	Enabling Interventions	N			✓			NU 001, 002,003,004, 008	Fall 2009
DST 726	Leadership in Human Services	N			✓			NU 001, 002,003,004, 008	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Social Work page 1 of 2

DATE of SUBMISSION: October 9, 2008

Course Code/Number	Course Title	Nature of Change					New Course (Y/N)	Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓		Check one ✓						
		Re-position	Addition	Deletion	Required	Elective				
SWP13A/B	Foundations of Social Work		X		X		semesterization	Social Work Continuing Education	Fall 2009	
SWP130	Foundations of Social Work I	Y			X		semesterization	Social Work Continuing Education	Fall 2009	
SWP 131	Foundations of Social Work II	Y			X		semesterization	Social Work Continuing Education	Fall 2009	
SWP22A/B	Social Welfare Policy and Programs			X	X		semesterization	Social Work	Fall 2009	
SWP302	Social Policy Welfare and Program	Y			X		semesterization	Social Work	Fall 2009	
SWP402	Social Policy and Inclusion	Y			X		semesterization	Social Work	Fall 2009	
								Social Work		

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: School of Social Work page 2 of 2

DATE OF SUBMISSION: October 9, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one				
			Re-position	Addition	Deletion	Required			
SWP38A/B	Social Work Research			X		X	Semesterization	Social Work	Fall 2009
SWP538	Social Work Research, Part I	Y				X	Semesterization	Social Work	Fall 2009
SWP638	Social Work Research, Part II	Y				X	Semesterization	Social Work	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: URBAN AND REGIONAL PLANNING

DATE of SUBMISSION: Oct. 9/2008

Course Code/Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date		
		New Course (Y/N)	Existing Courses Check one <input checked="" type="checkbox"/>	Check one <input checked="" type="checkbox"/>	Re-position	Addition				Deletion	Required
PLE 805	Senior Planning Study					X			remove from UP01 Table 1 & UP02 Table III	URBAN AND REGIONAL PLANNING	Sept. 2009
"	"					X			remove from UP03 - Required Group I	URBAN AND REGIONAL PLANNING	Sept. 2009
PLG 805	Senior Research Project			X					add to UP03 Required - 4th semester	URBAN AND REGIONAL PLANNING	Sept. 2009
PLE 806	Senior Research Paper (current title)					X			remove from UP03 - Required Group I	URBAN AND REGIONAL PLANNING	Sept. 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Chemistry and Biology

DATE OF SUBMISSION: October 9, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓	Check one ✓					
			Re-position	Addition	Deletion	Required	Elective		
BLG 251	Microbiology II		X			X		Move to follow BLG 151 (Microbiology I)	Biology Regular and Co-operative Program Fall 2009
BLG 400	Genetics		X			X		To allow move of BLG 251 to 4th semester	Biology Regular and Co-operative Program Fall 2009
	Liberal Studies Requirement		X			X		To allow move of BLG 400 to 5th semester	Biology Regular and Co-operative Program Fall 2009
BLG 888	Biotechnology Laboratory		X			X		To better use laboratory space	Biology Regular and Co-operative Program Fall 2009
BLG 409	Biometry	X					X	Expand electives options	All Biology Programs Fall 2009
BLG 230	Botany	X					X	Expand electives options	All Biology Programs Fall 2009
BCH 580	Introduction to Biological Signaling	X					X	Expand electives options	All Biology Programs Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Chemistry and Biology

DATE OF SUBMISSION: October 9, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one	Check one						
			Re-position	Addition	Deletion	Required	Elective			
BLG 408	Introduction to Virology	X					X	Expand electives options	All Biology Programs	Fall 2009
BLG 312	Invertebrate Zoology	X					X	Expand electives options	All Biology Programs	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Computer Science

DATE of SUBMISSION: November 13/08

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Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Addition	Deletion	Re-position	Required				
CPS633	Computer Security		X				X	Add to Semester 5 as a Required Course	Computer Science	F2009
CPS506	Comparative Programming Languages		X				X	Add to Semester 6 as a Required Course	Computer Science	W2010
MTH401	Differential Equations			X			X	To be deleted from the Math elective group	Computer Science	F2009
MTH430	Dynamic Systems Differential Equations			X			X	Add to the Math elective group	Computer Science	F2009
MTH500	Introduction to Stochastic Processes			X			X	Add to the Math elective group	Computer Science	F2009
MTH820	Image Analysis			X			X	Add to the Math elective group	Computer Science	F2009

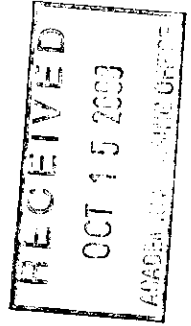
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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Computer Science

DATE of SUBMISSION: Oct. 10/2008

Course Code/Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓						
			Re-position	Addition	Deletion	Required			
MKT530	e-Marketing		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
MKT200	Marketing II		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
MKT504	Effective Persuasion		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
MHR640	Leadership		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Business Management	2009/2010
MHR405	Organizational Behaviour and Interpers		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
MHR523	Human Resources Management		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010



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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Computer Science

DATE OF SUBMISSION: Oct. 10/2008

Course Code/Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓			Check one ✓			
		Re-position	Addition	Deletion	Required	Elective			
ACC406	Intro. Management Accountin		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
ACC414	Intermediate Accounting I		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
ENT526	Entrepreneurial Behaviour and Strategy		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
FIN300	Managerial Finance I		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
FIN401	Managerial Finance II		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
FIN501	Investment Analysis I		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management	2009/2010
ITM350	Concepts of e-Business		X			X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Business Management/ITM	2009/2010

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		New Course (Y/N)	Existing Courses Check one ✓	Check one ✓					
				Re-position	Addition	Deletion			
✓BLG151	Microbiology I		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Chemistry & Biology	2009/2010
✓BLG311	Cell Biology		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Chemistry & Biology	2009/2010
✓BLG400	Genetics		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Chemistry & Biology	2009/2010
✓CHY213	Analytical Chemistry I		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Chemistry & Biology	2009/2010
✓CHY381	Physical Chemistry I		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Chemistry & Biology	2009/2010
✓CHY223	Analytical Chemistry II		X				Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Chemistry & Biology	2009/2010

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DATE of SUBMISSION: Oct. 10/2008

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		New Course (Y/N)	Existing Courses Check one ✓				Check one ✓				
			Re-position	Addition	Deletion	Required	Elective				
CMN314	Professional Presentations		X				X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Professional Communication	2009/2010	
CMN450	The Art of Podcasting		X				X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Professional Communication	2009/2010	
MGT550	Business-to-Business e-Com		X				X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./Business Management	2009/2010	
ECN301	Intermediate Macroeconomics I		X				X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Economics	2009/2010	
ECN504	Intermediate Microeconomics I		X				X	Add to PR Table 1, ENG/Sci/Bus Group	Comp. Sci./ Economics	2009/2010	

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DATE of SUBMISSION: Oct. 10/2008

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		New Course (Y/N)	Existing Courses Check one						
			Re-position	Addition	Deletion	Required			
LAW122	Business Law		X				X	Comp. Sci./Business Management	2009/2010
LAW 603	Advanced Business Law		X				X	Comp. Sci./Business Management	2009/2010
LAW 723	Issues in Information Technology Law		X				X	Comp. Sci./Business Management	2009/2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Electrical & Computer Engineering

DATE OF SUBMISSION: Nov 11, 2008

Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓				
			Re-position	Addition	Deletion	Required	Elective		
COE828	Digital System Design Automation	Y		Y			Y	Electrical / Computer Eng.	Winter 2010
ELE825	Digital Coding of Waveforms			Y			Y	Electrical/ Computer Eng.	Winter 2010
COE808	Programming Languages			Y			Y	Electrical Engineering	Winter 2010

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: October 9, 2008

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Re-position	Addition	Deletion	Required				
MTH 110	Discrete Mathematics I		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 210	Discrete Mathematics II		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 330	Calculus and Geometry		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 430	Dynamical Systems & Differential Equations		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 501	Numerical Analysis I		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 503	Operations Research I		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 540	Geometry		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: October 9, 2008

Course Code/ Number	Course Title	Nature of Change						Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one			Check one	Elective		
			Re-position	Addition	Deletion				
MTH 601	Numerical Analysis II		X				X	All Biology Programs	Fall, 2009
MTH 603	Operations Research II		X				X	All Biology Programs	Fall, 2009
MTH 607	Graph Theory		X				X	All Biology Programs	Fall, 2009
MTH 609	Number Theory		X				X	All Biology Programs	Fall, 2009
MTH 640	Complex Analysis		X				X	All Biology Programs	Fall, 2009
MTH 710	Fourier Analysis		X				X	All Biology Programs	Fall, 2009
MTH 712	Differential Equations II		X				X	All Biology Programs	Fall, 2009

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DATE of SUBMISSION: October 9, 2008

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s)/ School(s) / Department(s) / Continuing Education affected by and Informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Addition	Deletion	Re-position	Required				
MTH 714	Logic and Computability		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 718	Design and Codes		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 814	Computational Complexity		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 817	Combinatorics		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009
MTH 820	Image Analysis		X				X	For Biology Majors seeking Math Minors	All Biology Programs	Fall, 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE OF SUBMISSION: November 10, 2008

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Course Code/ Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓				Check one ✓			
			Re-position	Addition	Deletion	Required				
MTH 110	Discrete Mathematics I		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 210	Discrete Mathematics II		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 330	Calculus and Geometry		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 430	Dynamical Systems & Differential Equations		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 501	Numerical Analysis I		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 503	Operations Research I		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 540	Geometry		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: November 10, 2008

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Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓						
			Re-position	Addition	Deletion	Required			
MTH 601	Numerical Analysis 11		X				X	All Chemistry Programs	Fall 2009
MTH 603	Operations Research 11		X				X	All Chemistry Programs	Fall 2009
MTH 607	Graph Theory		X				X	All Chemistry Programs	Fall 2009
MTH 609	Number Theory		X				X	All Chemistry Programs	Fall 2009
MTH 640	Complex Analysis		X				X	All Chemistry Programs	Fall 2009
MTH 710	Fourier Analysis		X				X	All Chemistry Programs	Fall 2009
MTH 712	Differential Equations 11		X				X	All Chemistry Programs	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

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Course Code/ Number	Course Title	Nature of Change					Identify Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one ✓		Check one ✓					
			Re-position	Addition	Deletion	Required	Elective			
MTH 714	Logic and Computability		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 718	Design and Codes		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 814	Computational Complexity		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 817	Combinatorics		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009
MTH 820	Image Analysis		X				X	For Chemistry Majors seeking Math Minor	All Chemistry Programs	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: Nov 12/08

Course Title Number	Nature of Change						Identify Changes	Program(s) Deleted(s) / Department(s) / Community Institution Deleted by 2014 Informal of Change	Implementation Date
	New Course (Y/N)	Existing Courses Check one			Check one				
		Re-position	Addition	Deletion	Required	Elective			
CPS310		X				X			2009-10
CPS311		X				X			
CPS506		X				X			
CPS606		X				X			
CPS607		X				X			
CPS721		X				X			
CPS752		X				X			

add. to T,II electives Math (CompSci Opt)

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: Nov 12/08

Course Title Course Number Section	Nature of Change						Identify Changes	Program(s) / School(s) / Department(s) / Constituting Elements (checked by date informed of change)	Implementation Date
	New Course (Y/N)	Existing Courses Check one			Check one				
		Re-position	Addition	Deletion	Required	Elective			
CPS801		X				X		add. to T.II electives Math (CompSci Opt)	2009-10
CPS811		X				X			↓
CPS812		X				X			↓
CPS520				X		X		del. from T.II elect. Math (CompSci Opt)	
CPS613				X		X			
CPS530				X		X			
CPS630				X		X			↓

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: Nov 12/08

Change Course Number	Course Title	Nature of Change						Identify Change	Program(s) / School(s) / Department(s) / Division(s) affected by this information of change	Implementation Date											
		New Course (Y/N)	Existing Courses Check one			Check one															
			Re-position	Addition	Deletion	Required	Elective														
ACC100				X																	
ECN220				X																	
ECN607				X																	
ECN803					X																
ACC821					X																
PCS224					X																
PCS300					X																

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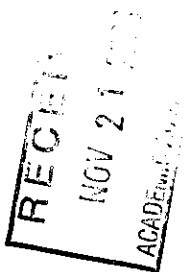
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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE OF SUBMISSION: Nov 12/08

Course Code/ Section	Course Title	Nature of Change						Identify Changes	Programs / Sections / Department(s) / Conducting Subsystem affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one			Check one				
			Re-position	Addition	Deletion	Required	Elective			
PCS358			X				X			
PCS400			X				X			
PCS700			X				X			
PCS724			X				X			



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Use only for course additions, deletions, and changes that required signatures on the Approvals, Consultations and Additional Information Form.

SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: Nov 12/08

Course Code Number	Course Title	Nature of Change						Identify Changes	Program(s) / School(s) / Department(s) / Continuing education affected by this informed of change	Notification Date
		New Course (Y/N)	Existing Courses Check one		Check one		Enclave			
			Re-position	Addition	Deletion	Required				
ECN104				X			X			
ECN204				X			X			
ECN301				X			X			
ECN504				X			X			
CPS109				X			X			
CPS209				X			X			
CPS305				X			X			
								del. from T.IV (Prof-related Stream)		

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Form CCS - October 20, 2008 NOTE: TWO HARD COPIES are required. Handwritten entries will not be accepted. Please type your entries.

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mathematics

DATE of SUBMISSION: Nov 12/08

Course Code Number	Course Title	Nature of Change						Mandatory Change	Program(s) / School(s) / Department(s) / Consulting Institution affected by and Informant of change	Implementation Date
		Existing Courses		Check one		New Course (Y/N)	Elective			
		Check one	✓	Deletion	Required					
CPS314				X			X			
CPS315				X			X			
CPS393				X			X			
MTH322				X			X			

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: MECHANICAL ENGINEERING

DATE of SUBMISSION: OCTOBER 2, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses Check one			Check one				
			Re-position	Addition	Deletion	Required	Elective			
MEC725	Selected Mech Eng Topics				X			Course Not Used	Mechanical Engineering	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Mechanical and Industrial Engineering

DATE OF SUBMISSION: November 12, 2008

MEC 324	Applied Mechanics for Industrial Engineers	Existing Courses Check one				Click one			Delete MEC 324	Mech. and Ind. Engineering	Fall 2009
		New Course (Y/N)	Re-position	Addition	Deletion	Required	Elective				
								X			

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Physics

DATE OF SUBMISSION: _____

Course Code/Number	Course Title	Nature of Change					Program(s)/School(s)/Department(s)/Continging Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one					
		Re-position	Addition	Deletion	Required	Elective		
MTH501	Numerical Analysis		X		X		BSc Medical Physics	Fall 2009
PCS500	Numerical Methods in Medical Physics			X	X		BSc Medical Physics	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Business Management

DATE OF SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change					New Course (Y/N)	Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		Existing Courses Check one	Check one	Re-position	Addition	Deletion					Required
MKT 504	Effective Persuasion		<input checked="" type="checkbox"/>				N		Replacing with ENT 526	Business Management	Fall 2009
ENT 526	Entrepreneurial Behaviour and Strategy					X	N		From 4th sem. required to 3rd sem. req.	Business Management	Fall 2009
ENT 601	Identifying Opportunities					X	N		From 5th&6th sem. req. to 4th sem. req.	Business Management	Fall 2009
FIN 510	Entrepreneurial Finance					X	N		From 5th&6th pro. group to req. group	Business Management	Fall 2009
ENT 725	Management of Innovation					X	N		From 5th&6th pro. group to 7th&8th req.	Business Management	2010-11
ENT 533	Corporate Governance					X	Y		Add to 5th, 6th, 7th, 8th sem. pro. group	And add to Pro. Table I. Business Management	Fall 2009
GMS 450	Project Management					X	N		Add to 5th&6th sem. required group	Business Management	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Business Management

DATE of SUBMISSION: October 10, 2008

Course Code/Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date	
		New Course (Y/N)	Existing Courses		Deletion	Elective				
			Check one	Check one						
			Re-position	Addition	Required					
PHL 214	Critical Thinking	N		X		X		To use in new Law and Business Major	Business Management, Arts and Contemporary Studies	Fall 2009
PHL 612	Philosophy of Law	N		X			X	To use in new Law and Business Major	Business Management, Arts and Contemporary Studies	Fall 2009
CRM 200	Criminal Law	N		X			X	To use in new Law and Business Major	Business Management, Criminal Justice	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: TRSBM - Finance

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
				Re-position	Addition	Deletion			
IBS 621	International Finance			X				HT001, BM001:all plan - see attached program offering	Fall 2009
FIN 621	International Finance					Y		HT001, BM001:all plan - see attached program offering	Fall 2009

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SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Finance

DATE of SUBMISSION: 10 October 2008

Course Code/ Number	Course Title	Nature of Change						Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one				Check one			
			Re-position	Addition	Deletion	Required				
FIN 300	Managerial Finance I	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	
FIN 401	Managerial Finance II	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	
FIN 501	Investment Analysis I	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	
FIN 512	Risk Management and Insurance	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	
FIN 562	Personal Finance	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	
FIN 610	Short-Term Financial Management	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	
FIN 611	Applied Investment Management	N	Y				Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009	

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 SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: Finance

DATE of SUBMISSION: 10 October 2008

Course Code/ Number	Course Title	Nature of Change					Purpose of Change	Program(s) / School(s) / Department(s) / Continuing Education affected by and informed of change	Implementation Date
		New Course (Y/N)	Existing Courses Check one ✓	Check one ✓	Re-position	Addition			
FIN 701	Financial Intermediation	N		Y			Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009
FIN 710	Advanced Corporate Finance	N		Y			Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009
FIN 800	Ethics in Finance	N		Y			Make Finance Minor Available	Politics/Gov - PR Table IV Public Admin/Gov - PR Tbl I	Fall 2009

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**SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: TED ROGERS SCHOOL OF BUSINESS MANAGEMENT-
MARKETING DEPARTMENT**

DATE of SUBMISSION: October 10, 2008

Course Code/ Number	Course Title	Nature of Change					PURPOSE OF CHANGE	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date
		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
				Re-position	Addition	Deletion			
MKT724	SALES MANAGEMENT			X			AC001-ARTSCONT; AC001- CULTENTMT; AC001-DIVERSEQ; AC001-ENGLISHBA; AC001- FRENCHBA; AC001- GLOBALSTUD; AC001-HISTORYBA AC001-HISTORYBA; AC001- PHILOSOPHY; AC001- SCIENCETEC; BM001-ALL PLANS GC001-GRAPHCOM; GE001- IT-ALL PLANS; RL001- RETAILMGT	<u>FALL 2010</u>	

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		Existing Courses Check one	Check one	New Course (Y/N)					
		✓	✓	Re-position	Addition	Deletion	Required	Elective	
MKT200	MARKETING II					X			F2009

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MARKETING DEPARTMENT**

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		Existing Courses Check one ✓	Check one ✓	New Course (Y/N)					
				Re-position	Addition	Deletion			
MKT300	Marketing Metrics and Analysis			x			Implementation of new MKT Curriculum	AC001-ARTSCONT;AC001-CULTENTMT; AC001-DIVERSEQ; AC001-ENGLISHBA AC001-PHILOSOPHY, AC001-SCIENCETEC; BM001-ALL Plans; CJ001, DA001, DA002 PG001-POLGOV; PS001-PSYCHDEG; RL001-RETAILMGT; SO001-SOCIOLOGY; TH001-THEATREA;TH002-THEATRED; TH003-THEATRETP OTHER-CHANG SCHOOL	F2009
						AC001-FRENCHBA; AC001 GLOBALSTUD; AC001 HISTORY;			
						FA002 COMMCTION; FN001 FOODNUTRI, GC001; GE001; IC001; IT-ALL Plans;			

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		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion			
		New Course (Y/N)							
MKT400	Understanding Consumers and the New Media				x		Implementation of new MKT Curriculum	AC001-ARTSCONT;AC001- CULTENTMT; AC001-DIVERSED; AC001-ENGLISHBA AC001-PHILOSOPHY; AC001 SCIENCETEC; BM001-ALL Plans; CJ001, DA001, DA002	W2010
							AC001-FRENCHBA; AC001 GLOBALSTUD; AC001 HISTORY;		
							FA002 COMMCTION, FN001 FOODNUTRI, GC001; GE001; IC001; IT-ALL Plans;	PG001-POLGOV; PS001- PSYCHDEG; RL001-RETAILMGT; SO001-SOCIOLOGY; TH001- THEATREA; TH002-THEATRED; TH003-THEATRETP OTHER-CHANG SCHOOL	



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		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion			
MKT500	Marketing Research				x		Implementation of new MKT Curriculum	AC001-ARTSCONT;AC001- CULTENTMT; AC001-DIVERSEQ; AC001-ENGLISHBA	F2010
							AC001-FRENCHBA; AC001 GLOBALSTUD; AC001 HISTORY;	AC001-PHILOSOPHY, AC001 SCIENCETEC; BM001-ALL Plans; CJ001, DA001, DA002	
							FA002 COMMCTION; FN001 FOODNUTRI, GC001; GE001; IC001; IT-ALL Plans;	PG001-POLGOV; PS001- PSYCHDEG; RL001-RETAILMGT; SO001-SOCIOLOGY; TH001- THEATREA;TH002-THEATRED; TH003-THEATRETP OTHER-CHANG SCHOOL	

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MARKETING DEPARTMENT

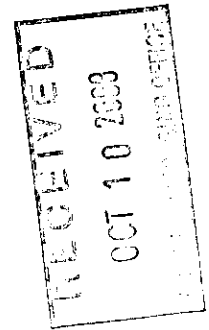
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DATE OF SUBMISSION: October 10, 2008

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		New Course (Y/N)	Existing Courses Check one		Check one				
			Re-position	Addition	Deletion	Required			
MKT503	MARKETING COMMUNICATIONS II				X		AC001-ARTSCONT; AC001- CULTENTMT; AC001-DIVERSEC; AC001-ENGLISHBA; AC001- FRENCHBA; AC001- GLOBALSTUD; GE001-GE0ANALYS; HT001- HOSPTOUR; IT-ALL PLANS RL001-RETAILMGT; RT001- RADIOTV; OTHER-CHANG SCHOOL	<u>FALL 2009</u>	
						<u>IMPLEMENTATION OF NEW PROGRAM</u> AC001-HISTORYBA; AC001-PHILOSOPHY; AC001-SCIENCETEC; AC001-SCIENCETEC; BM001-ALL PLANS; FA001-DESIGN; FA002- COMMCTION; FN001-FOODNUTR; GC001- GRAPHICOM			



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DATE of SUBMISSION: October 10, 2008

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		New Course (Y/N)	Existing Courses Check one		Check one		Elective			
			Re-position	Addition	Deletion	Required				
MKT510	Innovations in Marketing		x					AC001-ARTSCONT;AC001- CULTENTMT; AC001-DIVERSEQ; AC001-ENGLISHBA AC001-PHILOSOPHY, AC001 SCIENCETEC; BM001-ALL Plans; CJ001, DA001, DA002 PG001-POLGOV; PS001- PSYCHDEG; RL001-RETAILMGT; SO001-SOCIOLOGY; TH001- THEATREA;TH002-THEATRED; TH003-THEATRETP OTHER-CHANG SCHOOL	F2010	
							<u>Implementation of new MKT Curriculum</u> AC001-FRENCHBA; AC001 GLOBALSTUD; AC001 HISTORY; FA002 COMMCTION, FN001 FOODNUTRI, GC001; GE001; IC001; IT-ALL Plans;			

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DATE of SUBMISSION: October 10, 2008

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		Existing Courses Check one	Check one	New Course (Y/N)				
		Re-position	Addition	Deletion	Required	Elective		
MKT732	NOT FOR PROFIT MARKETING		X				BM001-ACCOUNTING; BM001-ECONMGTSC; BM001-ENTREPRENER; BM001-FINANCE; BM001-HUMANRES; BM001-MARKETING; BM001-MGTENTDEV; G=001-GEDANALYSIS HT001-HOSPTOUR; IT001-APPDEV; IT001-APPDEVC; IT001-DIGMED; IT007-ENTSYS; IT009-KDMGT; IT011-TELNET; PS001-PSYCHDEG; RL001-RETAILMGT;	<u>FALL 2009</u>

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 SCHOOL/DEPARTMENT INITIATING THE COURSE CHANGE: **TED ROGERS SCHOOL OF BUSINESS MANAGEMENT - MARKETING DEPARTMENT**
 DATE OF SUBMISSION: **October 10, 2008**

Course Code/ Number	Course Title	Nature of Change					PURPOSE OF CHANGE	Program(s) / School(s) / Department(s) / continuing education affected by and informed of change	Implementation Date	
		Existing Courses Check one ✓	Check one ✓	Re-position	Addition	Deletion				Required
MKT600	Integrated Case Analysis				x				AC001-ARTSCONT; AC001- CULTENTMT; AC001-DIVERSEQ; F2010 AC001-ENGLISHBA AC001-PHILOSOPHY, AC001 SCIENCETEC; BM001-ALL Plans; CJ001, DA001, DA002 PG001-POLGOV; PS001- PSYCHDEG; RL001-RETAILMGT; SO001-SOCIOLOGY; TH001- THEATREA; TH002-THEATRED; TH003-THEATRETP OTHER-CHANG SCHOOL	
							<u>Implementation of new MKT Curriculum</u>			
							AC001-FRENCHBA; AC001 GLOBALSTUD; AC001 HISTORY;			
							FA002 COMMCTION, FN001 FOODNUTRI, GC001; GE001; IC001; IT-ALL Plans;			

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		Existing Courses Check one <input checked="" type="checkbox"/>	Check one <input checked="" type="checkbox"/>	New Course (Y/N)						
				Re-position	Addition	Deletion	Required			
MKT700	Business Intelligence/ Decision Modeling			x					AC001-ARTSCONT;AC001-CULTENTMT; AC001-DIVERSEQ; AC001-ENGLISHBA AC001-PHILOSOPHY, AC001-SCIENCETEC; BM001-ALL Plans: CJ001, DA001, DA002 PG001-POLGOV; PS001-PSYCHDEG; RL001-RETAILMGT; S0001-SOCIOLOGY; TH001-THEATREA; TH002-THEATRED; TH003-THEATRETP OTHER-CHANG SCHOOL	F2011
									Implementation of new <u>MKT Curriculum</u> AC001-FRENCHBA; AC001 GLOBALSTUD; AC001 HISTORY; FA002 COMMCTION, FN001 FOODNUTRI, GC001; 6E001; IC001; IT-ALL Plans:	

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