

**RYERSON UNIVERSITY**  
**AGENDA**  
**ACADEMIC COUNCIL MEETING**

**Tuesday, November 9, 2004**

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- 5:30 p.m.      A light dinner will be served in The Commons, Jorgenson Hall, Room JOR-250.
- 6:00 p.m.      Meeting in The Commons.
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- Pages 1-2      **1.      President's Report**
- 1.1      Ryerson Achievement Report
  - 1.2      Rae Task Force
  - 1.3      Report of the COU Colleague
  - 1.4      Student Survey
- 2.      Report of the Secretary of Academic Council**
- 3.      The Good of the University**
- Pages 3-8      **4.      Minutes:**
- 4.1      Minutes of the October 5, 2004 Meeting
- 5.      Business arising out of the Minutes**
- 5.1      Appointment of a Librarian observer to Academic Council
- 6.      Correspondence**
- 7.      Reports of Committees**
- Page 9              7.1      Report #F2004-2 of the Nominating Committee  
**Motion:** *That Academic Council approve the nominees as presented in the report of the Nominating Committee*
- Pages 10-16      7.2      Report #F2004-2 of the School of Graduate Studies
- 7.2.1      **Motion #1:** *That Academic Council approve the submission of the proposal for an MA in Early Childhood Studies to the Ontario Council for Graduate Studies for Standard Appraisal*
  - 7.2.2      **Motion #2:** *That Academic Council approve the submission of the proposal for a PhD in Chemical Engineering to the Ontario Council for Graduate Studies for Standard Appraisal.*
- Page 17              **For information only:** New course numbers Candidacy/  
comprehensive examinations for four existing PhD programs
- Pages 18-19      7.3      Report #F2004-1 of the Research Ethics Board
- Pages 20-29      7.4      Report #F2004-2 of the Academic Standards Committee
- 7.4.1      **Motion #1:** *That Academic Council approve the designation of*

*Bachelor of Arts (International Economics and Finance) for students graduating from the International Economics program offered and administered by the Department of Economics.*

7.4.2 **Motion #2:** *That Academic Council approve the new Minor in Politics.*

7.4.3 **Motion #3:** *That Academic Council approve the proposed curriculum restructuring in Retail Management.*

**8. Reports of Actions and Recommendations of Departmental and Divisional Councils**

Pages 30-51

8.1 From Arts:

- Program Name Change from “*International Economics*” to “*International Economics and Finance*”
- Course changes from Arts and Contemporary Studies
- Course changes from Department of English
- Course changes from Department of Politics and Public Administration
- Course changes from Liberal Studies
- Course changes from Department of Sociology

Pages 52-55

8.2 From Business:

- Course changes in ITM

Pages 56-67

8.3 From Communication and Design:

- Course changes from Graphic Communications Management
- Course changes from Interior Design

Pages 68-81

8.4 From Community Services:

- Course changes from School of Child and Youth Care
- Course changes from School of Nursing
- Course changes from School of Nutrition
- Course changes from School of Urban and Regional Planning

Pages 82-93

8.5 From Engineering and Applied Science:

- New Transition Programs in *Aerospace, Electrical/Computer and Mechanical Engineering*
- Course changes in Aerospace Engineering
- Course changes in Civil Engineering
- Course changes in Electrical & Computer Engineering
- Course prefix changes in Electrical and Computer Engineering
- Restructuring of the *Department of Mathematics, Physics and Computer Science*
- Course changes in Mechanical and Industrial Engineering

**9. New Business**

**10. Adjournment**

# RYERSON ACHIEVEMENT REPORT

For the November 2004 meeting of Academic Council.

**Tammy Landau** of the School of Criminal Justice has been appointed (by Order in Council) to the Ontario Civilian Commission on Police Services for a three-year term. The Commission is an independent, quasi-judicial agency that ensures that adequate and effective policing services are provided to the community in a fair and accountable manner.

## ***Events***

Hundreds of faculty and staff took part in the Universities' Fair Sept. 24-27, at the Convention Centre.

Ryerson hosted the Mayor's Advisory Panel on Youth and Community Safety Oct. 30, featuring sessions hosted by Ryerson faculty from a range of programs. Mayor David Miller, President **Claude Lajeunesse**, and Chief Justice Roy McMurtry, who is chairing the panel, were on hand for the day-long conference on youth issues in the city.

Academic awards were presented to hundreds of graduands at Fall convocation Oct. 20. **Peter Krimbalis** of the graduate program in Mechanical Engineering won the Governor General's Gold Medal, and **Michael Goodchild** and **Jack Cockwell** were awarded honorary doctorates.

In October, Ryerson sponsored an Interdisciplinary Conference on the Evolution of World Order, which addressed global issues such as United Nations reform and social justice with the goal of creating governmental policy recommendations. Lieutenant Governor James K. Bartleman hosted a reception for the conference at his Queen's Park suite.

On Oct. 19 the annual meeting of the Southwestern Ontario Research Ethics Boards held its meeting at Ryerson. Ken Anderson, assistant privacy commissioner of Ontario, was keynote speaker.

On Sept. 27, Hospitality and Tourism Management students hosted a conference on Sport and Tourism at the Comfort Suites Hotel, with a panel of industry leaders discussing the topic.

The Andy Kuflik Electronic Field Production Distribution Centre was officially opened Monday, October 4, in the Rogers Communications Centre. The Centre is named for a former faculty member.

On Oct. 15, President **Claude Lajeunesse** hosted a welcome party for international and exchange students. Ryerson is home to more than 900 international and exchange students.

An official groundbreaking for Heaslip House, the new home of the G. Raymond Chang School of Continuing Education was held Oct. 1 with special guest **Mary Anne Chambers**, Minister of Training, Colleges and Universities; **Bill and Nona Heaslip**; **Jack Cockwell**; and **G. Raymond Chang**.

Homecoming Oct. 1 and 2 attracted hundreds of alumni to campus. Special reunions were held for the 50<sup>th</sup>, 25<sup>th</sup>, and 10<sup>th</sup> anniversary classes.

A special celebration for the staff and faculty who were instrumental in the successful launch of the Centre for Computing and Engineering was held Sept. 27.

### ***In the media***

**Myer Siemiatycki** of Politics appeared on CBC Radio stations across the country Sept. 9 discussing a federal government report on immigration. And he appeared CBC Radio's *The World At Six* on how to help foreign trained workers integrate into Canadian economy.

**Wayne Petrozzi** of Politics was quoted in a Canadian Press story Sept. 28 about the minority government's chances for survival in Ottawa.

Occupational and Public Health faculty member **Marilyn Lee** was quoted in the *Globe and Mail* Sept. 27 about new regulations regarding sushi. She appeared on TVO's *Studio 2* on the same subject on Sept. 30; and she appeared on CBC Radio's *Metro Morning* Oct. 7 talking about handwashing as a way to avoid infection.

President **Claude Lajeunesse** appeared on TFO-TV's *Panorama* Oct. 6 discussing university issues.

**Arne Kislenko** of History appeared on a panel on TVO's *Studio Two* Sept. 8 on the terrorist massacre of children in Russia.

**Sandra Tullio-Pow** of Fashion was quoted in the *Toronto Star* Sept. 9 on the impact that celebrities have on fashion and clothing design.

**Art Pierce** of Business was quoted in the *Toronto Star* Sept. 6 on the marketing of cellphones to youth.

**Kathryn Woodcock**, Occupational and Public Health, appeared on the Discovery Channel's program *Daily Planet* Sept. 27 on the design and safety of amusement park rides.

*The Chronicle of Higher Education* reported on Ryerson's two renowned hot dog vendors, Ernie and George, and their contributions toward student bursaries.

**John Shields** of Politics was quoted in a Canadian Press story Sept. 12 on John Tory's bid for the Conservative leadership in Ontario. He appeared on Toronto 1 Sept. 13 on the federal-provincial discussions on medicare; and he commented in the *Globe and Mail* Sept. 20 on Tory's prospects as leader.

**Neil Thomlinson** of Politics appeared on CBC Radio's *Ontario Today* discussing the demand of cities for a share of the gas tax.

**Suane Kelman** of Journalism appeared on CBC TV's *Canada Now*, national edition, discussing inaccurate information reported by CBS News.

Sociology's **Murray Pomerance** appeared on CBC Radio stations across the country in a series of syndicated interviews Sept. 17 on the attraction of non-mainstream religion to celebrities. He also appeared on Australian Broadcasting Corporation radio discussing his new book on Alfred Hitchcock. Prof. Pomerance is also appearing as a commentator on TVO's series *Interviews*, which coincides with *Saturday Night At the Movies*.

**Maurice Mazerolle** of Business appeared on ROB TV *Business Morning* Sept. 9 on two-tier compensation for different levels of workers.

Registrar **Keith Alnwick** was quoted in the *National Post* and CanWest papers across the country in a story about academic preparedness of high school students, and Ryerson's pilot program to identify students who need assistance with writing and math.

**MINUTES OF ACADEMIC COUNCIL MEETING**  
**Tuesday, October 5, 2004**

<b>Members Present:</b>			
<b>Ex-Officio:</b>	<b>Faculty:</b>		<b>Students:</b>
K. Alnwick	H. Alighanbari	N. Lister	R. Akhavan
E. Aspevig	J. P. Boudreau	D. Mahoney	M. Annecchini
S. Boctor	D. Checkland	M. Malone	D. Ayub
M. Booth	S. Cody	D. Mason	A. Bridges
C. Cassidy	J. Dianda	M. Mazerolle	F. Gorospe
M. Dewson	M. Dionne	D. McKessock	L. Islam
L. Grayson	M. Dowler	G. Mothersill	A. Jurczak
A. Kahan	F. Duerden	B. Murray	A. Ladhani
T. Knowlton	D. Elder	M. Nicholson	K. Medri
C. Lajeunesse	C. Evans	S. O'Neill	S. Mirowski
I. Levine	C. Farrell	S. Rosen	S. Norrie
C. Matthews	M. Greig	P. Schneiderman	T. Nguyen
J. Sandys	R. Hudyma	D. Shipley	R. Rose
P. Stenton	A. Johnson	K. Tucker Scott	V. Tighe
S. Williams			
M. Yeates			<b>Alumni:</b>
			J. Gryn
			L. Merali
<b>Regrets:</b>	<b>Absent:</b>		
A. Lohi			
I. Guindo			
C. O'Brien			
K. Penny			
F. Salustri			
T. Spencer			

**1. President's Report** – The president welcomed everyone to the first meeting of Academic Council for 2004-05 and moved the agenda to item 2.1, Nomination of Vice Chair. Jim Dianda and Sheila O'Neill were asked to give short introductions prior to the vote.

Ryerson has appointed two more Canada Research Chairs - Irene Gammel, who will be joining the Faculty of Arts, and Michael Kolios, who is currently in the Department of Math Physics and Computer Science.

The Rae report was released last Friday, and members were asked to read the report, available at [www.raereview.on.ca](http://www.raereview.on.ca) or from the Secretary. Ryerson is concerned about the recommendation to develop differentiated universities, and that will be a major focus of the Ryerson response to the report. A series of Roundtable Dialogues and Town Hall meetings are scheduled and Ryerson is assigned the last session on December 8. A delegation of 7-10 people will be present to represent the institution.

The government decided that this would be the last year of the student opportunity trust fund, even though it had been announced as an 8-year program. Institutions such as Ryerson which exceeded the target are being penalized as promises for student funds are not being met by the government.

Fall convocation is on October 20. Honorary Doctorates will be presented to Jack Cockwell and Dr. Michael Goodchild.

The State of the University address will be on October 14 at 1:30 p.m., in the new Engineering building (ENG 103).

The President thanked the faculty and staff who represented Ryerson at the University Fair. Gene Logel and Charmaine Hack were particularly commended. Thousands of Ryerson bags were distributed.

The Vice Presidents made a presentation on the new academic term. E. Aspevig reported on admission and enrolment statistics. Fall registrations at Ryerson were down far less than that at other institutions. There was a drop in applications – specifically, in IT and engineering programs. Increased intake in other programs compensated for this drop. G. Logel, P. Stenton and K. Alnwick were commended for their work on admissions offers. G. Logel's success rate in meeting targets is exceptional.

Graduate enrolment has increased and the new PhD programs have met or exceeded their targets. There was an increase in new tenure track faculty and a decrease in LTF. There are 4 additional professional librarians.

L. Grayson presented on support for students and facilities. Teams of students called more than 5000 students and contacted 3000 of them, providing information on Ryerson. Workshops were offered for incoming students with 600 participants and 3600 students attending orientation. The first-year message board was very successful. There were 26,000 hits. In addition, there are a number of programs for students which continue through the

year. The tri-mentoring program has over 1000 student participants. A variety of other programs are offered. The activities of Student Services focus on the work of the Task Force on Student Success and Retention, which highlights the need for students to connect. More information on programs can be obtained from her office.

The distribution of OSAP, bursaries and work study awards were outlined. There is a workshop on English and communication support. Marion Creery and her staff were commended.

Physical facilities – The Centre for Computing and Engineering was opened. There were a variety of facility improvements made, including the upgrading of classrooms and labs, the Ronald D. Besse Information and Learning Commons, O’Keefe House, accessibility projects, and increased wireless access. A list of the 38 classrooms which have been renovated is available. Ian Hamilton was commended for the work of his team.

A. Kahan announced that University Advancement has moved to 415 Yonge Street, bringing all members of his team together in one place. The Invest in Futures Campaign has raised \$65M. A new cabinet has been formed for the business building and a \$65M campaign has been launched. The naming gift is \$15M. Homecoming this past weekend was very successful. Alumni development has a new strategic plan, and there is a task force in process. New signs will be erected on Jorgenson Hall. A University report will be published shortly.

The annual campaign is to exceed \$1M, including a family campaign. The new fundraising system has been installed. The web system is under major review.

The President introduced Shirley Lewchuk, the new Secretary of the Board of Governors.

## **2. Report of the Secretary of Academic Council**

D. Schulman announced that Jim Dianda was elected as Vice Chair for the 2004-05 session of Academic Council. The President thanked both Sheila O’Neill and Jim Dianda for running for the position.

D. Schulman stated that the documents included with the agenda were for Council’s information. Included were Academic Council By-Laws, the Ryerson Act, a list of Academic Council members and members of committees, and an Academic Council Schedule.

As part of the ongoing review of Academic Council Policies, four policies: (Policy 18 - Organization of Continuing Education; Policy 62 – Policy on Resale of Desk Copies Provided Free of Charge to Faculty; Policy 73 – Recommendations of the Ad Hoc Committee on Learning & Teaching; and Policy 94 – Educational Facilitator/Coordinator) were all removed as policy as they were either reports, recommendations or obsolete, and are not policy.

Nominations for Honorary Doctorates for 2005 are open and due by October 29.



### **3. Good of the University**

D. Mason asked about the tobacco policy on campus. L. Grayson responded that there is no advertising or sale of tobacco. The only place it could be purchased was at the Oakham House Pub, whose board decided that the sale would continue. She agreed that that decision would be revisited considering the new legislation on smoking in bars.

### **4. Minutes**

Motion to approve the Minutes of the May 4, 2004 meeting

C. Matthews, seconded by D. Mason

**Motion approved.**

### **5. Business Arising**

There was no Business arising.

### **6. Correspondence**

A memo from the Chair of the Board of Governors, distributed over the summer, and a report from the 2003-04 COU Colleague, Sanjeev Bhole, were circulated in the agenda.

### **7. Reports of Actions and Recommendations of Departmental and Divisional Councils**

**Motion: That Academic Council approve the name change of the “*School of Justice Studies*” to “*School of Criminal Justice*”.**

E. Aspevig moved, T. Nguyen seconded

**Motion approved.**

**Motion: That Academic Council approve the name change of the “*Department of Politics and School of Public Administration*” to “*Department of Politics and Public Administration*”.**

E. Aspevig moved, D. Mason seconded.

**Motion approved.**

E. Aspevig presented changes in Business and Engineering and Applied Science.

### **8. Reports of Committees**

Report of the Awards & Ceremonials Committee – The report was amended as follows:

There were 3795 candidates in total approved for June 2004 graduation, which included 3030 Undergraduate, 72 Masters and 693 Certificate students. This compares to 3522 total candidates in June 2003; including 2806 Undergraduates, 26 Masters and 689 Certificates students. Of the June 2004 Undergraduate candidates, 439 graduated with Honours, as compared to 379 for June 2003.

Report of the Nominating Committee

**Motion: That Academic Council approve the nominees as presented in the report of the Nominating Committee.**

M. Dionne moved, M. Booth seconded.

**Motion approved.**

Report of the School of Graduate Studies

**Motion: That Academic Council approve the submission of a proposal for an MN in Nursing to the OCGS for Standard Appraisal.**

M. Yeates moved, K. Tucker Scott seconded.

A summary of the program was distributed in the agenda and a full description is available on the website. The curriculum vitas (CVs) are available for viewing in the School of Graduate Studies. Karen Spalding gave an overview of the program.

**Motion approved.**

Academic Council was thanked by K. Tucker Scott for its support, and M. Yeates thanked the School of Nursing for its work.

There were several course changes presented by graduate studies for information.

Report of the Academic Standards Committee

**Motion: That Academic Council approve the periodic program review as conducted by the Theatre School with the recommendations listed in the ASC evaluation section.**

E. Aspevig moved, I. Levine seconded

M. Zeytinoglu presented the report as distributed. Recommendations of the ASC were outlined.

**Motion approved.**

**Motion: That Academic Council approve the periodic program review as conducted by the School of Fashion with the recommendations listed in the ASC evaluation section.**

E. Aspevig moved, I. Levine seconded

M. Zeytinoglu presented the report as distributed. Recommendations of the ASC were outlined.

**Motion approved.**

D. Checkland commended the committee and the schools for the clear reviews. He commented on the importance of clarifying departmental SRC expectations when faculty start. He also noted the recommendations for the improvement of facilities.

**Motion: That Academic Council reject the periodic program review as conducted by the School of Graphics Communication Management.**

E. Aspevig moved, D. Mason seconded

M. Zeytinoglu presented the report as distributed. He reviewed the history of the report and noted the reasons for the rejection of the review, which do not in any way reflect the quality of the program

**Motion approved. (3 abstentions)**

D. Mason expressed his sympathies to GCM, but stated that he was pleased to see that the program review process works. It was clarified that the program has been asked to redo its program review and that it be resubmitted.

Report of the Vice Provost, Faculty Affairs on the Report of the Committee to Review the Learning and Teaching Office.

M. Dewson informed Council that the entire committee report is on his website for review. He had formed a committee to examine the operations and role of the LTO. There are a lot of initiatives which are quite different from what the office did in years past. He invited discussion on the floor, but encourages further written comments. He commended committee members for the report.

C. Matthews stated that she is delighted to see a commitment to a Learning & Teaching Office and the role it plays at Ryerson. She requests that the acquisition of resources be coordinated with the library.

The President thanked the Vice Provost, Faculty Affairs, and the committee.

## **9. New Business**

There was no new Business.

## **10. Adjournment**

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Dr. Diane R. Schulman  
Secretary of Academic Council

**Report of the Nominating Committee #F2004-2  
November 9, 2004**

**Motion: That Academic Council approve the following nominations:**

**Composition and By-Laws Committee**

Dan Mahoney, Community Services

**Research Ethics Board**

Susan Cody, Communication and Design

Respectfully submitted,

Michele Dionne, Chair, for the Nominating Committee:

Katherine Penny  
Gillian Mothersill  
Dale Shipley  
Chris Evans  
Stalin Boctor  
Carla Cassidy  
Issa Guindo  
Anna Bridges  
Jacob Gryn

**REPORT TO ACADEMIC COUNCIL, NOVEMBER 2, 2004**

**SCHOOL OF GRADUATE STUDIES**

1. The School of Graduate Studies has reviewed the proposal for an *MA in Early Childhood Studies* listed below, and submits it to Academic Council for its approval for it to be sent to the Ontario Council on Graduate Studies for external review ('standard appraisal'). Vol. I of the brief ('The Program') is available for review in the office of the Secretary of Academic Council, and Volumes I & II ('The Program', and 'Curricula Vitae') are available for review in the office of the Dean of the School of Graduate Studies (EPH 439). Vol. I of the brief ('The Program') is also available for review at [www.ryerson.ca/gradstudies/temp](http://www.ryerson.ca/gradstudies/temp) . Username: gradstudies Password: 4ryerson

It is planned that the *MA in Early Childhood Studies* will be implemented in Fall 2006.

**Motion**

To approve the submission of the proposal for an *MA in Early Childhood Studies* to the Ontario Council for Graduate Studies for Standard Appraisal.

**Note:** *Once a program is approved by OCGS, it is presented to the Board of Governors for approval. The Provost has final authority to determine whether a program may proceed.*

**RYERSON UNIVERSITY**

**Early Childhood Studies (MA)**

**SUMMARY**

Ryerson University proposes to establish a Master's in Early Childhood Studies (MECS) that will be a high quality program to prepare students for advanced practice and study in the fields of education and community. The proposed program is presented in recognition of the need for a master's level program in the field of early childhood studies that would build on Ryerson's unique undergraduate program. The focus of the proposed program is specifically on issues of diversity and inclusion in the field of early childhood studies with an emphasis on children and their families. This program would offer a solid research-oriented graduate program in early childhood studies and would prepare students for research, for work in the field, or both.

**Ryerson University provides an excellent home for a MECS with a concentration on issues of diversity and inclusion. The immigrant population in Canada, and the rest of the world, is increasing at a rapid rate, and the city of Toronto houses the largest percentage of this immigrant population. In 2001, immigrants comprised 43.7% of the Toronto Census Metropolitan Area (CMA). This high immigrant influx is evident not only in the major cities such as Toronto, Vancouver, and Montreal but also in mid-sized cities such as Hamilton, Victoria, and London. Developing a program that specifically addresses Canada's diversity is critical to the healthy integration and academic success of the children of these immigrants. Ryerson University possesses the faculty complement, as well as the institutional and community ties, required to launch an MA Program in Early Childhood Studies.**

The program meets all of the conditions outlined in Ryerson's academic plan for graduate studies. The program: has a particular focus on societal need, career/professional relevance; is designed to provide students with innovative, applied curriculum and research opportunities; builds on established strengths of the university and contributes to the university's strategic goals; has high potential to contribute to both scholarly research and undergraduate program strength (including increasing the number and quality of research proposals; generate new opportunities for graduate and undergraduate students to be involved with scholarly research projects; and increase the number of research partnerships within Ryerson and with external organizations); will not place undue financial burdens on the University; will be a major factor in attracting and retaining faculty; and will allow the School of Early Childhood Education to build research capacity through the program requirements and by supporting graduate students financially as Research Assistants on faculty research projects.

The program is designed for both full-time and part-time studies and anticipates accepting its first cohort of students in September of 2005 (15 full-time students and 15 part-time students). The flexibility of the program is designed to allow students to customize their studies depending on their own educational goals, personal circumstances and work contexts.

The requirement for the MA degree in Early Childhood Studies is the successful completion of 7 courses: four required courses and three elective courses. The program includes a Major Research paper (3 course equivalents). Depending on the path of study, the program is designed to be completed by both part and full-time students in 12-24 months and must be completed within six years of enrolment. Applicants must meet normal requirements for admission to the Ryerson School of Graduate Studies as well as an undergraduate course in Research Methods.

#### Course Curriculum:

Required Courses	Elective Courses *
Research Methods in Early Childhood Studies (Fall)	Implications of Educational Change for Learners from Diverse Backgrounds
Theoretical Frameworks for Childhood Studies (Fall)	Achieving Social Justice in Education
Curriculum Development in a Changing Society (Spring)	Special Needs across Diverse Populations: Issues in Assessment and Pedagogy
Families and Educational Equity (Spring)	Multiage Groupings in Early Education
Major Research Paper (Spring/Summer)	Statistics
	Risk and Resilience among Children and Families
	Social and Political Contexts for Early Childhood Professionals
	Transformative Literacy: Critical Pedagogy in Action
	Linguistic Issues of Minority Language Children
	Social Policy and Early Childhood Education
	Policy Issues Related to Immigrant and Refugee Children

\* It is recognized that not all elective courses will be offered in a given academic year but rather three in the fall and two in the spring. The current list may be expanded as enrolments increases, the program develops and new faculty or adjunct faculty become involved with the program.

As the program reaches a steady state, additional elective courses would be developed and the potential for developing electives that may be of interest to students in several graduate degrees at Ryerson would be explored.

Eighteen faculty members will be part of the program. Faculty participants come from five disciplinary areas: 1) early childhood education; 2) sociology; 3) political science; 4) psychology; and 5) child and youth care. Out of the total of eleven faculty members from the Ryerson School of Early Childhood Education, nine will participate in the proposed Master's Program. Eight further members of the proposed program will be from departments corresponding to the remaining four disciplines cited. The core faculty have recognized research and practice expertise, as well as publication records. The reputation of faculty members in each field would attract students for graduate study. Ongoing research in these fields is supported by various funding agencies including SSHRC, HRDC, CERIS and several national foundations and agencies.

2. The School of Graduate Studies has reviewed the proposal for a *PhD in Chemical Engineering* listed below, and submits it to Academic Council for its approval for it to be sent to the Ontario Council on Graduate Studies for external review ('standard appraisal'). Vol. I of the brief ('The Program') is available for review in the office of the Secretary of Academic Council, and Volumes I & II ('The Program', and 'Curricula Vitae') are available for review in the office of the Dean of the School of Graduate Studies (EPH 439). Vol. I of the brief ('The Program') is also available for review at [www.ryerson.ca/gradstudies/temp](http://www.ryerson.ca/gradstudies/temp). Username: gradstudies Password: 4ryerson

Please see attached **Appendix A: Status of New Programs in Graduate Review Process (as of October 19, 2004, for programs planned for September, 2005)**.

## Motion

To approve the submission of the proposal for a *PhD in Chemical Engineering* to the Ontario Council for Graduate Studies for Standard Appraisal.

**Note:** *Once a program is approved by OCGS, it is presented to the Board of Governors for approval. The Provost has final authority to determine whether a program may proceed.*

### **RYERSON UNIVERSITY Chemical Engineering (PhD) SUMMARY**

Ryerson University proposes to establish a doctoral degree program in Chemical Engineering that will be of high quality in advanced teaching and learning practices. Chemical Engineers have made tremendous contributions to the Canadian economy by being involved in the development and viable production of important chemical products such as polymers, medicine, fertilizers, and by serving in the imperative areas of engineering such as energy, biotechnology, environmental engineering, pharmaceutical technology, and food engineering.

Chemical Engineering plays a vital role in Ontario, which is the major industrial as well as the most populated center of Canada. Although it is a blessing for a strong and growing economy, this accumulation of people and industry has imposed excessive pressures to preserve our environment as well as to maintain and advance the current state of technology. Consequently, the training of highly qualified Chemical Engineering personnel, and their subsequent availability in adequate numbers to Ontarian and Canadian industries and universities has become increasingly important.

The proximity of Ryerson University to many research-focused industries and governmental laboratories in the Greater Toronto Area (GTA) is a major accessibility advantage to its Chemical Engineers who aspire to pursue advanced research through working toward their doctoral degrees, and continue to develop professionally. Among the universities in Ontario that have Chemical Engineering graduate training, Ryerson is the only one with no doctoral degree. Furthermore, the opportunity of studying for a doctoral degree in Chemical Engineering in the GTA, which accommodates almost half of Ontario's population, is available at only one of its institutions, as compared with four in Montreal.

Reports issued by both the Canadian and Ontario governments, OCUFA, and AUCC are all indicative of a well-defined need for the training of doctoral students in Chemical Engineering, and this Department has the capacity and will to provide an advanced and innovative program to complement its seasoned Master's program. This program is supportive of the aims and objectives of "Canada's Innovation Strategy", announced by the Government of Canada in February 2002. It is also congruent with Ryerson's academic plan "Learning Together", and the academic plan of the Faculty of Engineering and Applied Science.

The program curriculum is designed for full-time learners. The core faculty are involved in the two fields of **(i) Water/Wastewater and Food Treatment Technologies**, and **(ii) Polymer and Processing Engineering** at the Master's level. These fields of specialization will be extended to the doctoral level, where students will pursue more focused, advanced scholarly research work and high level of intellectual developments in these two fields. As mentioned earlier, these fields are vital to the viability of both regional and national economic growth, and to the research community. It is anticipated that the first cohort of graduate students would enter the doctoral program in September 2005. The intake for the first year will be 3–4 students; however, the planned steady-state enrolment (total) in the Doctoral program will be 12–14 students.

### **Objectives and Structure of the Proposed Program**

The intellectual development of doctoral students is the primary commitment and objective of the proposed program. The central mechanism for this intellectual growth will be the preparation of an advanced research thesis. A doctoral student will be required to perform, report and defend an original research that makes a significant scholarly contribution to the field. The student, guided by the faculty supervisor(s), will learn how to clearly define an advanced research problem, how to specify a systematic plan for its investigation, how to analyze the problem which may include experimental techniques and or simulation/modeling methods, and finally how to expand their findings to new feasible initiatives. The development of the student's critical thinking abilities will be fostered by regular meetings with the faculty supervisor(s). The student's progress will be monitored through weekly meetings and annual oral presentations. The student will be required to make an oral presentation of her/his research progress as part of a research seminar series, and to attend special lectures by eminent scholars in the field. Students in the advanced stages of their thesis research will be required to present and publish their research findings at regional, national, and international conferences. With the guidance of the faculty supervisor(s), students will also be strongly encouraged to prepare manuscripts for submission to refereed scholarly journals. The following are the specific requirements of the proposed doctoral program:

### **General Admission**



A master's degree preferably in one of the two main fields, or in a relevant engineering discipline with at least a B+ standing and demonstrated research capabilities.

**General Courses**

At least four one-term graduate courses beyond the master's degree.

**Candidacy Examination**

A written examination and defence of dissertation proposal.

**Minimum Residency**

Two years.

**Doctoral Thesis:**

Based on original research, and examination of thesis following Ryerson's established dissertation defence procedures.

**Faculty Resources**

A total of 13 core faculty members are supporting the proposed Ph.D. program in Chemical Engineering. The diverse background and expertise of the faculty in the Department of Chemical Engineering, who are all Professional Engineers, and the two participating faculty from the Department of Chemistry and Biology, and the School of Nutrition are added advantages for the proposed program. The core faculty members, individually and as a group, in each of the above two fields, possess extensive research experience exhibited by their publication records in peer-reviewed journals, books, and (inter)national conferences. In total, the faculty members have supervised 31 Master's students, 5 Ph.D. students, and 5 postdoctoral fellows. Currently, the faculty members are supervising 41 Master's students, 5 Doctoral students (at other Universities), and 4 postdoctoral fellows. The faculty members are involved as principal investigators with individual projects, and as co-investigators in large projects funded by the Government and industry, i.e., NSERC, CFI, OIT, Imperial Oil, and Dairy Farmers of Canada. The current operating research funds of the faculty members total more than \$800,000. It is hoped that the establishment of the proposed doctoral program will improve the growth of funds and increase the number of research publications.

<b>Appendix A - Status of New Programs in Graduate Review Process (as of October 19, 2004, for programs planned September, 2006).</b>					
<b>Approval or Action by</b>	<b>Responsibility</b>	<b>MA – Int Economics &amp; Fin.</b>	<b>MA – Pub. Pol. &amp; Administration</b>	<b>MN -- Nursing.</b>	<b>PhD Chem Eng</b>
<b>Ryerson Review</b>					
Dean - SGS	Letter of Intent (LoI) – including initial analysis of financial viability	X	X	X	X
SGS Program & Planning Comm	Reviews LOI to determine if program appears feasible.	X	X	X	X
Provost	Decides to proceed based on responses to LoI. Instructs sponsors to prepare OCGS program proposal.	X	X	X	X
Internal/External Consultant	An expert in the field from another university reviews the proposal. Sponsors re-draft if necessary.	X	X	X	X
Provost	Discusses proposal with Dean, sponsor.	X	X	X	X
P&P	Reviews draft OCGS brief in light of I/E report – recommends to Council SGS based on academic quality	X	X	X	X
Council, SGS	Reviews proposal	X	X	X	X
Academic Council	Reviews program proposal for academic quality and moves to proceed to OCGS	X	X	X	
<b>Ontario Council on Graduate Studies Review</b>					
Appraisal Committee	7 senior faculty from across Ontario + Exec. Dir read brief and comment to Ryerson. Univ can advertise program.	X	X		
External Consultants	2 or 3 selected, visit Ryerson for a two day period. Prepare reports for submission to OCGS, which sends reports to Ryerson.	X	X		
Ryerson	Responds to report(s)		X		
Appraisal Committee	Reviews report and response and presents recommendation to OCGS (All graduate Deans in Ontario)				
OCGS Executive Director	Informs Ryerson of decision, provides letter required by Ministry for funding claim. <b>OCGS meeting.</b>				
<b>Further Procedures</b>					
Board of Governors	Program is presented to Board of Governors for approval of financial viability.				
Ministry	The Program is presented to the Ministry for approval				
Provost	Provost decides about implementation				

**REPORT TO ACADEMIC COUNCIL, OCTOBER 5, 2004 cont'd**

**School of Graduate Studies**

3. For information, the School of Graduate Studies submits the following three courses offered at the University of Toronto for the joint graduate program in *Spatial Analysis*, to be offered in Winter 2005, to Academic Council for information. These courses are being submitted for information purposes in order to have the courses listed on RISIS for the registration of Ryerson students in Winter 2005. No Ryerson teaching faculty or department is affected by these changes.

SA89XX (Elective Course)

***Sedimentation and Fluvial Geomorphology***

Programs Affected: GSPA, GSPP

Programs and Planning Approval: October 12, 2004

SGS Council Approval Date: October 21, 2004

SA89XX (Elective Course)

***Advanced Hydrology and Water Quality***

Programs Affected: GSPA, GSPP

Programs and Planning Approval: October 12, 2004

SGS Council Approval Date: October 21, 2004

SA89XX (Elective Course)

***Health in Urban Environments***

Programs Affected: GSPA, GSPP

Programs and Planning Approval: October 12, 2004

SGS Council Approval Date: October 21, 2004

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Dr. Maurice Yeates  
Chair  
School of Graduate Studies Council

**ADDITIONAL REPORT TO ACADEMIC COUNCIL, NOVEMBER 2, 2004**

**SCHOOL OF GRADUATE STUDIES**

The following information is sent to Academic Council for information purposes:

The requirement for a candidacy/comprehensive examination for the four existing PhD programs in the School of Graduate Studies was approved by Academic Council as part of the original briefs for those programs. However, the requirement was not given a course number at the time the programs began. Since a Pass/Fail must be recorded for this requirement before proceeding to the Dissertation, the following course numbers have been created.

Communication and Culture:

CC9098 Commun. & Culture: Comprehensive Examination

Electrical & Computer Engineering:

EE9100 Elec. Engineering: Candidacy Examination

Civil Engineering:

CV9100 Civil Engineering: Candidacy Examination

Mechanical Engineering:

ME9100 Mech. Engineering: Candidacy Examination

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Dr. Maurice Yeates  
Chair  
School of Graduate Studies Council

**Report F2004-01 to Academic Council  
from the Research Ethics Board  
9 November 2004**

The academic year 2003-2004 was an extremely busy and productive one for the Research Ethics Board (REB). The Board met fourteen times during the year. This is more than in past years and includes, for the first time, meetings over the summer. Our main activities consisted of reviewing ethics protocols and discussing issues related to policies and procedures.

The REB received 79 ethics protocols over the academic year. This is an increase of 39% over the last academic year, which was our busiest previous year. Of the 79 submissions, 70 were approved, one was directed elsewhere, three were withdrawn, and for five we are awaiting responses from the principal investigator. Submissions were approved from all five Faculties, the School of Graduate Studies, and other sources both internal and external to Ryerson. Projects potentially involved more than 14,300 participants (up from 10,200 last year). In addition, the REB processed a number of renewals and consulted with researchers on numerous occasions.

Operating under the Tri-Council Policy Statement: Ethical Conduct For Research Involving Humans for the fifth year, the REB has continued its work on interpreting the policy and developing processes and procedures for implementation that result from that policy. Towards that end, after consulting with each of the Faculties, the School of Graduate Studies, and Continuing Education, the REB completed its development of a set of procedures for dealing with undergraduate student research. The procedures have been adopted and are described in the documents entitled "Undergraduate Students as Researchers," "Role of Faculty Member in Supervising Undergraduate Student Research," and "Flowchart to assist Undergraduate Students as Researchers" under AStudent Research@ in the AEthics - Humans@ section of the Office of Research Services website. They became effective as of Fall 2004.

The topic of Research Participant Pools was addressed by the REB this year. The discussion of such Pools was joined by the Psychology Department and, after consulting with Psychology and following considerable discussion, the Board adopted a set of AGuidelines for Research Participant Pools.@ The Guidelines can be found under AStudent Research@ in the AEthics - Humans@ section of the Office of Research Services website.

Over a period of months, the REB, in conjunction with CCS, worked on developing an On-line Ethics Protocol Submission and Review System. When in place, this system will facilitate the submission and review of research protocols. It will also allow researchers to access their protocol documents for future work. The system should be in operation in November 2004.

Internally, the Board developed a set of procedures for conducting reviews of protocols when data have already been collected and spent time beginning to develop a clearer set of protocol risk classifications and review procedures.

Issues for the current year include completing the revision of protocol risk classifications and review procedures; developing review procedures for doctorates in progress and ongoing research which new faculty members bring to Ryerson with them; determining how to handle the growing number of graduate student theses, major research projects, and research-related course work; deciding on procedures for dealing with institutional surveys; and determining when a research project no longer requires REB oversight.

Report submitted by \_\_\_\_\_  
Robert Rinkoff, Ph.D., Chair of the REB

REB Members: Robert Rinkoff, Chair; Geoff Arnold, Community Member; Pat Corson, School of Graduate Studies; Wasim Ghani, Graduate Student Member; David Golen, Undergraduate Student Member; Avner Levin, Legal Representative; Maurice Mazerolle, Faculty of Business; Jay Mowat, Community Member; Ann Rauhala, Faculty of Communication and Design; Lori Sutton, Undergraduate Student Member; Alex Wellington, Faculty of Arts; Sue Williams, Faculty of Community Services; and Xiao-Ping Zhang, Faculty of Engineering and Applied Science. Ex-officio Members: Robert Dirstein, ORS; Alex Karabanow, ORS; and Diane Schulman, Secretary of Academic Council.

*REPORT OF THE ACADEMIC STANDARDS COMMITTEE*

**Report #F2004–2; November 2004**

In this report we bring to Council our recommendations on three items.

- A proposal to change the degree name for the *International Economics* program.
- A proposal for a new *Minor in Politics*.
- A curriculum restructuring proposal from the *School of Retail Management*.

Further documentation on the items addressed in this and all other Academic Standards Committee (ASC) reports is available for review through the Secretary of Academic Council

## **1. Change of Degree Name: *International Economics***

Since its inception in Fall 2000, the *International Economics* program has offered a curriculum of 41 courses, including seven finance related courses<sup>1</sup>— at least one finance related course in each semester beyond the first year. Program students can also choose three additional finance-related courses as professionally-related electives. The current degree name does not fully reflect the finance component of the program, nor can program students earn a *Minor in Finance* as the finance-related courses are an integral part of the curriculum (Policy no.148: Minors Policy). In response, the *Department of Economics* proposes to change the degree name from *Bachelor of Arts (International Economics)* to *Bachelor of Arts (International Economics and Finance)*.

In its evaluation of the proposal, ASC observed that the *International Economics* program does have a significant finance component well beyond what is typically required in traditional economics programs. Furthermore, the finance component of the *International Economics* program and the proposed degree name are compatible with those at comparator programs.

### **Recommendation**

Having satisfied itself of the merit of this proposal, the Academic Standards Committee recommends:

*That Academic Council approve the degree name of Bachelor of Arts (International Economics and Finance) for students graduating from the International Economics program offered and administered by the Department of Economics.*

## **2. New Minor: *Minor in Politics***

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<sup>1</sup> The finance related required courses are *ECN 320, FIN 401, FIN 501, ECN 606, FIN 601, ECN 721 and ECN 821*.

The *Department of Politics and Public Administration* will be launching a new full-time Bachelor of Arts degree program in *Politics and Governance* commencing Fall 2005. The *Department* believes that the variety of courses available in the new degree program will have widespread appeal to students in other programs. In response, the *Department* is proposing to offer a new *Minor in Politics*. Indeed, the perceived need for the new *Minor* has been supported by a number of academic units that have expressed interest in making the new *Minor* available to their program students.

The *Minor in Politics* is comprised of several types of courses, grouped into two streams: courses that focus on Canadian government, politics and policy, and courses that approach their subject matter from a global or comparative perspective. Students may select a configuration of courses that provides depth in one stream or a cross-section of both. In either case, the *Minor in Politics* provides students from other programs with an understanding of the political world.

To receive the *Minor*, a student must complete six one-term courses (or equivalent) from the following course of study:

**Required courses:**

- POG 100 Introduction to Governance
- \* POG 110 Canadian Politics

**Select ONE from:**

- \* POG 210 Canadian Government
- POG 225 Global Governance

**Select at least ONE but not more than TWO from:**

- INP 900 Understanding the Nonprofit/Vol. Sector
- POG 225 Global Governance
- POG 310 Provincial Politics
- POG 312 Canadian Public Administration
- POG 314 Controversial Policy Topics
- POG 315 Equity and Human Rights
- POG 316 Social Policy
- POG 319 The Politics of Work & Labour
- POG 320 Social Identity & Citizenship
- POG 322 Social Movements & Civil Society
- POG 330 Social and Political Thought
- POL 122 Local Government and Politics in Canada

**Select at least ONE but not more than TWO from:**



<sup>a</sup> CRM 400	Aboriginal Governance/Justice
POG 410	Urban Government in Canada
POG 412	How Governments Spend
POG 413	Restructuring
POG 415	Policy Challenges
POG 420	Urban Governance
POG 425	Comparative Political Economy
<sup>a</sup> POG 440	Aboriginal Governance/Justice
POG 442	Women and Governance
POG 444	Politics, Media and Technology

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\* POG 110 and POG 210 are equivalent to POL 027. Students who complete POL 027 must complete POG 100 or POG 225.

<sup>a</sup> CRM 400 and POG 440 are antirequisites.

## Recommendation

Having satisfied itself of the merit of this proposal, the Academic Standards Committee recommends:

*That Academic Council approve the new Minor in Politics.*

## 3. Curriculum Restructuring: *Retail Management*

The *Retail Management* program, leading to a *Bachelor of Commerce (Retail Management)*, has been offered since September 1998. This program was the first of its kind in Canada, and was developed in response to industry demand for managerial talent with retail education and experience. It met the need for a program that could be delivered in a flexible format, and which was both compatible with ongoing employment needs in the industry and accessible across the country. Since the launch of the program seven years ago, its value has been confirmed by the industry.

Over the past year, the *School of Retail Management* has undertaken an extensive curriculum review. The review identified a number of strengths as well as areas for improvement. The following six objectives for curriculum restructuring address these areas:

1. To meet the accreditation standards of *Association for the Advancement of Collegiate Schools of Business (AACSB)*.
2. To strengthen the core elements of retail education.
3. To ensure the sequencing of courses to build depth.
4. To provide breadth in professionally related areas, as well as access to a range of minors.
5. To support multiple points of entry and flexible learning modes.

6. To ensure the curriculum meets the needs of the retail industry.

To meet the curriculum restructuring objectives the *School* initiated the following changes:

- alignment of the foundation of the program more closely with the standards normally associated with a *Bachelor of Commerce* degree;
- elimination of specialized courses for the program with different academic standards and substitution by standardized business courses in subjects such as accounting and management;
- introduction of teaching modules which build on each other at each level in the curriculum (for example, ethical and legal responsibilities of corporations, communications, information technologies, etc. will be reinforced through modules in several courses rather than in a single course.);
- logical curriculum progression beginning with an introduction to the discipline, and progressing through an examination of key elements in the retail process and further exploration of specific aspects in detail, and capped with a strategy course and a review of emerging issues;
- formation of an extensive list of professionally-related elective courses; and
- maintenance and enhancement of multiple entry points and flexible delivery modes through: full-time and part-time programs, transfers from *School of Business Management*, Internet delivery and direct entry for qualified graduates of 3-year CAAT diploma programs.

The proposed new curriculum consists of 41 courses with 27 required (11 P and 16 PR), 8 elective (4 P and 4 PR), and 6 liberal studies courses. The proposed new curriculum is presented in *Appendix 1*. If approved, the new curriculum will be phased in over the next 4 years beginning in Fall 2005. The complete curriculum changeover will have occurred by the start of the 2008/2009 academic year.

## ASC Evaluation

The main structural changes to the current curriculum are: (i) elimination of specialized courses which have been replaced by standardized business courses, and (ii) the opportunity for the program students to select 4 PR elective courses from an extensive list. The new curriculum builds on the current *Retail Management* curriculum and improves on it in many ways.

The following comments may assist the *School* in its on-going curriculum revisions.

- ASC recommends that the *School of Retail Management* regularly monitor its PR electives table with the goal of including new courses emerging from curriculum changes in other programs that are relevant to Retail (for example, *Fashion Communication* and *Fashion Design* courses).

- ASC recognizes that, in keeping with the AACSB accreditation criteria, learning objectives should be met through teaching modules integrated into several courses. The *School of Retail Management* plans to reduce the Business and Technical Communication (CMN) courses from two courses (CMN 201 and CMN 301) to a single course (CMN 201), with the intention of integrating most of the communication skills covered in CMN 301 into other courses.

While ASC agrees with this approach, it notes the possibility that communication skills may not be sufficiently covered in the new curriculum as a result not only of the reduction in CMN courses, but also because of other curricular changes such as dropping the HTH 102 and grading the internship course on a pass/fail basis. ASC recommends that the *School of Retail Management* consult with the *Department of Business and Technical Communication* on the development and delivery of communication skills modules that will ensure that the learning objectives are met.

- In recognition of the importance of service management quality to retail management, ASC recommends that this area receive appropriate coverage in the revised curriculum.

## Recommendation

Having satisfied itself of the academic merit of this proposal, the Academic Standards Committee recommends:

*That Academic Council approve the proposed curriculum restructuring in Retail Management.*

Respectfully submitted by

Errol Aspevig,  
for the 2004/2005 Academic Standards Committee

K. Alnwick (Registrar)	J. Paisley (Food and Nutrition)
Z. Fawaz (FEAS)	K. Penny (Hospitality and Tourism Management)
D. Glynn (Continuing Education)	D. Phelan (Library)
R. Keeble (Urban and Regional Planning)	D. Schulman (Secretary of Academic Council; ex-officio)
C. Livett (student, Geographic Analysis)	D. Smith (FCAD)
L. McCarthy (Chemistry and Biology)	R. Stagg (History)
A. Mitchell (Interior Design)	D. Sydor (Business Management)
H. Moreau (student, Business Management)	M. Zeytinoglu (Electrical and Computer Engineering)
B. Murray (Philosophy)	

# APPENDIX 1

## Proposed Curriculum in Retail Management

### First Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Introduction to Financial Accounting	ACC 100	3	1
	Introduction to Management	MGT 200	3	
	Organizational Behaviour and Interpersonal Skills	MHR 405		3
	Marketing I	MKT 100	3	
	Issues & Innovations in Retailing I	RMG 100	3	

### Second Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Introductory Management Accounting	ACC 406	3	
	Retail Management Communication	CMN 201		3
	Business Information Systems I	ITM 102	2	1
	Business Statistics I	QMS 102	3	
	Introduction to Retail & Services Management	RMG 200	3	

### Third Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Introductory Microeconomics	ECN 104	3	
	New Venture Start Up	ENT 500	3	
	Retail Technology	RMG 301	3	
	Buying Process I	RMG 400	3	
<b>LIBERAL STUDIES ELECTIVE GROUP A:</b>	One one-tem course required from Lower-Level Liberal Studies Elective Table.		3	

### Fourth Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Introductory Macroeconomics	ECN 204	3	
	Consumer Behavior	MKT 502	3	
	Retail Information Management	RMG 300	3	
	Visual Merchandising & Space Planning	RMG 452	2	1
<b>LIBERAL STUDIES ELECTIVE GROUP A:</b> One one-tem course required from Lower-Level Liberal Studies Elective Table.			3	

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### Fifth Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Geodemographics	GEO 419	2	1
	Business Law	LAW 122	3	
<b>LIBERAL STUDIES ELECTIVE GROUP A:</b> One one-tem course required from Lower-Level Liberal Studies Elective Table.			3	
<b>PROFESSIONAL ELECTIVE GROUP B:</b> One one-term course required from Professional Elective Table 1.			3	
<b>PROFESSIONALLY-RELATED ELECTIVE GROUP C:</b> One one-term course required from Professionally-Related Elective Table 2.			3	

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## Sixth Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Managerial Finance I	FIN 300	3	1
	Applied Retail Research	RMG 700	3	
<b>LIBERAL STUDIES ELECTIVE GROUP A:</b>	One one-tem course required from Upper-Level Liberal Studies Elective Table.		3	
<b>PROFESSIONAL ELECTIVE GROUP B:</b>	One one-term course required from Professional Elective Table 1.		3	
<b>PROFESSIONALLY-RELATED ELECTIVE GROUP C:</b>	One one-term course required from Professionally-Related Elective Table 2.		3	

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## Seventh Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Retail Strategy	RMG 500	3	
	Internship	RMG 801		3
<b>REQUIRED-GROUP 1: Select one course</b>				
	Effective Persuasion	MKT 504	3	
	Services Marketing and Management	MKT 723	3	
<b>LIBERAL STUDIES ELECTIVE GROUP A:</b>	One one-tem course required from Upper-Level Liberal Studies Elective Table.		3	
<b>PROFESSIONAL ELECTIVE GROUP B:</b>	One one-term course required from Professional Elective Table 1.		3	
<b>PROFESSIONALLY-RELATED ELECTIVE GROUP C:</b>	One one-term course required from Professionally-Related Elective Table 2.		3	

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## Eighth Semester

	<i>Course Title</i>	<i>Course Number</i>	<i>Hours</i>	
			<i>Lec</i>	<i>Lab</i>
<b>REQUIRED</b>				
	Retail Operations I: H.R. Challenges	RMG 900	3	
	Issues & Innovations in Retailing II	RMG 908	3	
<b>LIBERAL STUDIES ELECTIVE GROUP A:</b>	One one-tem course required from Upper-Level Liberal Studies Elective Table.		3	
<b>PROFESSIONAL ELECTIVE GROUP B:</b>	One one-term course required from Professional Elective Table 1.		3	
<b>PROFESSIONALLY-RELATED ELECTIVE GROUP C:</b>	One one-term course required from Professionally-Related Elective Table 2.		3	

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### TABLE 1: Professional Electives

RMG 800	Independent Project
RMG 901	Retail Operations II: Productivity Issues
RMG 902	Franchising
RMG 903	Logistics Management I: The Demand Side
RMG 904	Logistics Management II: The Supply Side
RMG 905	Design, Commerce and Culture
RMG 906	International Retailing
RMG 907	Relationship Marketing
RMG 909	Buying Process II
RMG 910	Virtual Retailing
GEO 302	Retail Location I
IRP 653	Store Design and Planning

**TABLE 2: Professionally-Related Electives**

Not all courses are available each semester. Registration in courses is subject to prerequisite(s), precursor(s), and co-requisite(s). All courses are three hours per week.

ACC 305 Computerized Accounting	GEO 221 Location Analysis	MKT 200 Marketing II
ACC 414 Intermediate Accounting I	GEO 301 Marketing Geography	MKT 403 Marketing Communications I
ACC 507 Accounting for Managers	GEO 421 Retail Economy	MKT 423 Marketing Research
ACC 514 Intermediate Accounting II	GEO 521 Geodemographics	MKT 503 Marketing Communications II
ACC 522 Taxation	GEO 621 Advanced Retail Analysis & Planning	MKT 504 Effective Persuasion
ACC 607 Accounting for Small Business	GEO 719 GIS in Business: Strategic Management Decisions	MKT 530 Internet Marketing
ACC 621 Internal Auditing		MKT 621 Business-to-Business Marketing
ACC 801 Intermediate Cost & Mgmt Accounting	HST 500 Understanding International Relations	MKT627 Advanced Research for Marketers
	HST 600 Innovators, Capitalists and Managers	MKT723 Services Marketing and Management
CMN 313 Report Writing		MKT 724 Sales Management
CMN 314 Oral Communication	IBS 522 International Marketing	MKT 730 The Management of New Products
CMN 315 Business Correspondence	IBS 600 International Business Strategy	MKT 731 Market Planning and Strategy
CMN 413 Corporate Communication	IBS 723 International Trade	MKT 732 Problem-Solving: Non-profit Marketing
CMN 414 Interpersonal Communication in Mgmt	IBS 724 The Management of International Enterprise	OHS 208 Occupational Health & Safety Law
CMN 443 International Business Communication	IBS 800 Legal Aspects of International Business	OHS 718 Systems Management I
		PHL 307 Business Ethics
ECN 301 Intermediate Macroeconomics I	ITM 350 Concepts of E-Business	POL 122 Local Government and Politics in Canada
ECN 501 Industrial Organization	ITM 360 Establishing an E-Business Operation	POL 302 Power and Influence in Canadian Politics
ECN 504 Intermediate Microeconomics I	LAW 525 The Law of the Marketplace	POL 402 Political Conflicts in Canada
ECN 506 Money and Banking	LAW 529 Labour Law	
ECN 605 Labour Economics	LAW 603 Advanced Business Law	PPA 322 Understanding Canadian Public Administration
ECN 606 International Monetary Issues	LAW 723 Issues in Information Tech. Law	PPA 422 People, Policy & Money: Public Administration
ECN 703 Public Finance I	MGT 401 Operations Management	PPA 533 Labour, the State & Politics of Work
ECN 707 International Economics	MGT 402 Intro. to Managerial Economics	PPA 623 Public Policy
ECN 801 Principles of Engineering Economics	MGT 550 Business-to-Business eCommerce	PPA 624 Theories of Bureaucracy and Organization
ECN 803 Public Finance II	MGT 701 Purchasing and Supply Management I	PPA 633 Public Sector Restructuring
ECN 808 Economics of Technological Change	MGT 750 Consulting to Management	
	MGT 801 Purchasing and Supply Mgmt II	QMS 202 Business Statistics II
ENG 520 The Language of Persuasion	MGT 802 Ethical Leadership	QMS 402 Quality Management
	MGT 803 Principles of Transportation	QMS 442 Multiple Regression for Business
ENT 501 Family Business in Canada	MGT 829 Advanced Managerial Economics	QMS 521 Business Optimization
ENT 526 Introduction to Entrepreneurial Behaviour	MHR 505 Organizational Behaviour II	QMS 522 Linear Algebra
ENT 527 Studies in Entrepreneurship	MHR 522 Industrial Relations	QMS 621 Introduction to Quality Control
ENT 601 Identifying Opportunities	MHR 523 Human Resources Management	QMS 641 Business Research
ENT 725 Management of Innovation	MHR 600 Equal Opportunity Management	QMS 702 Calculus for Business
ENT 726 Creating a Business Plan	MHR 623 Recruitment and Selection	QMS 703 Business Forecasting Techniques
	MHR 634 Fundamentals of Learning	QMS 751 Decision Models for Managers
FIN 401 Managerial Finance II	MHR 635 Training Needs Assessment and Evaluation	
FIN 501 Investment Analysis I	MHR 650 Management of Change	
FIN 502 Personal Financial Planning	MHR 700 Cross-Cultural Dimensions / Organizational Behaviour	
FIN 510 Entrepreneurial Finance	MHR 721 Negotiation and Conflict Resolution	
	MHR 733 Training and Development	
FRE 502 Business French I	MHR 741 Managing Interpersonal Dynamics	
FRE 602 Business French II	MHR 749 Compensation Management	
	MHR 841 Organization Design	
	MHR 849 Human Resources Planning	
	MHR 850 Organization Development	



October 27, 2004

Secretary of Academic Council

Request for approval of name change for International Economics Degree Program

We are seeking approval from Academic Council to change the name of our undergraduate program in International Economics to **International Economics and Finance**. The Departmental Council of the Economics Department in its meeting of April 6, 2004 approved of the proposed change. The change in the name of the degree is being dealt with separately.

*Original signed by:*

Ingrid Bryan, Chair  
Department of Economics

**INITIATING SCHOOL / DEPARTMENT: Arts and Contemporary Studies**

**DATE of SUBMISSION: October 26,**

**2004**

Is this the Teaching School/Department, Program School/Department, or both? **Both**

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Provost and Vice-President Academic

Date

INITIATING SCHOOL/DEPARTMENT:

ENGLISH

DATE of SUBMISSION: 20 October 2004

Course Code/ Number	Course Title	Nature of Change										Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓								
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally- Related Elective					
JUS300	Canadian Justice: A Systems Approach	Lect. 3 hrs	N			✓	✓					JUSP1 - R Group 1 SWRP4, SWRK4 - E Group C CYCP - E Group B PADP - E Group B	Being replaced by CRM100 (equivalent course)	N/A	F2005
JUS601	Violence, Victims and the Justice System	Lect. 3 hrs	N			✓				✓		JUSP2 - R Group 1 CYCP - E Group B DISP - E Group D LERN, LERP - E Group C ECHE4, ECHP4 - E Group C SWRK2, SWRP2 - E Group C RNDC,G,R, PRNF, PNPf - E Table 1	Being replaced by CRM202 (equivalent course)	N/A	F2005
CRM100	Introduction to Canadian Criminal Justice	Lect. 3 hrs	Y		✓		✓					JUSP1 - R Group 1 SWRP4, SWRK4 - E Group C CYCP - E Group B PADP - E Group B	Formerly JUS300	N/A	F2005
CRM200	Criminal Law	Lect. 3 hrs	Y		✓					✓		JUSP LVL 1	Replacing LAW400	N/A	F2005
CRM202	Victims and the Criminal Process	Lect. 3 hrs	Y		✓					✓		JUSP2 - R Group 1 CYCP - E Group B DISP - E Group D LERN, LERP - E Group C ECHE4, ECHP4 - E Group C SWRK2, SWRP2 - E Group C RNDC,G,R, PRNF, PNPf - E Table 1	Formerly JUS601	N/A	F2005

Is this the Teaching School/Department, Program School/Department, or both? \_\_\_\_\_ Yes \_\_\_\_\_

\_\_\_\_\_  
Provost and Vice-President Academic

\_\_\_\_\_  
Date

Please add extra rows as needed if more courses are involved.

Course Code/ Number	Course Title	Nature of Change									Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓							
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally- Related Elective				
ENG 060	Modern Women's Writing	3hr lecture	N			X				X	RTA	To accommodate new semesterized programs		Fall 2005
ENG 60XYA	Reading/Writing Women I	3hr lecture	Y		X					X	ditto	Semesterized version of ENG060		Fall 2005
ENG 60XYB	Reading/Writing Women II	3hr lecture	Y		X					X	ditto	ditto		Winter 2006
ENG 061	Nineteenth Century Studies	3hr lecture	N			X				X	ditto	To accommodate new semesterized programs		Fall 2005

ENG 61ZZA	19 <sup>th</sup> Literature and Culture	3hr lecture	Y		X					X	ditto	Semesterized version of ENG061		Fall 2005
ENG 61ZZB	Great Authors of the 19 <sup>th</sup> C	3hr lecture	Y		X					X	ditto	Ditto		Winter 2006
ENG 071	Modern Canadian Literature	3hr lecture	N			X				X	ditto	To accommodate new semesterized programs		Fall 2006
ENG 71ZYA	Canadian Culture: Inventing the Nation	3hr lecture	Y		X					X	ditto	Semesterized version of ENG071		Fall 2006
ENG 71ZYB	Canada on a World Stage	3hr lecture	Y		X					X	ditto	ditto		Winter 2007
ENG 072	Popular Literature	3hr lecture	N			X				X	ditto	To accommodate new semesterized programs		Fall 2006
ENG 72YXA	Popular Literature of Sensation	3hr lecture	Y		X					X	ditto	Semesterized version of ENG072		Fall 2006
ENG 72YXB	Popular Literature of Exploration	3hr lecture	Y		X					X	ditto	ditto		Winter 2007
ENG 024	Children's Literature	3hr lecture	N			X				X	ditto	To accommodate new semesterized programs		Fall 2006
ENG 24YZA	Fairy Tales and Fantasies	3hr lecture	Y		X					X	ditto	Semesterized version of ENG024		Fall 2006
ENG 24YZB	Children's Fiction	3hr lecture	Y		X					X	ditto	ditto		Winter 2007

INITIATING SCHOOL/DEPARTMENT:

ENGLISH

DATE of

SUBMISSION:

October 20,2004

Is this the Teaching School/Department, Program School/Department, or both? \_\_\_YES\_\_\_\_\_

\_\_\_\_\_  
Provost and Vice-President Academic\_\_\_\_\_  
Date

Please add extra rows as needed if more courses are involved.

Course Code/ Number	Course Title	Nature of Change									Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date	
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓								
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally- Related Elective					
ENG071	Modern Canadian Literature	3hrs lecture	N			X					X	JRNL	To accommodate reduction of English to one-semester in Third Year of program		Fall 2005
ENG71XXA	CanCon: Inventing the Nation	3hrs lecture	Y		X						X	ditto	ditto		Fall 2005
ENG71XXB	Canada on a World Stage	3hrs lecture	Y		X						X	ditto	ditto		ditto

ENG072	Popular Literature	3hrs lecture	N			X				X	ditto	ditto		Winter 2006
ENG72YYA	Pop Lit of Sensation	3hrs lecture	Y		X					X	ditto	ditto		Fall 2005
ENG72YYB	Pop Literature of Exploration	3hrs lecture	Y		X					X	ditto	ditto		Winter 2006

**UNDERGRADUATE COURSE CHANGE FORM**

**INITIATING SCHOOL / DEPARTMENT:** Department of Politics and Public Administration **DATE of SUBMISSION:** 20 October 2004

Is this the Teaching School/Department, Program School/Department, or both? Program

*Errol Bayly*  
 \_\_\_\_\_  
 Provost and Vice-President Academic

29/10/04  
 \_\_\_\_\_  
 Date

Please add extra rows as needed if more courses are involved.

Course Code/ Number	Course Title	Nature of Change										Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓								
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally-Related Elective					
SOC 107	Sociology of Everyday Life	L 3	Y		Y						Y	Both courses to be added to the PR table of Public Admin & Gov. to facilitate the taking of a Sociology Minor by Public Admin students		F 05	
SOC 470	Toronto: The Changing City	L 3	Y		Y						Y			F05	



UNDERGRADUATE COURSE CHANGE FORM

INITIATING SCHOOL / DEPARTMENT: Department of Politics and Public Administration

DATE of SUBMISSION: 20 October 2004

Is this ~~the~~ Teaching School/Department, Program School/Department, or both? Both

*Enrol Lopez*  
 \_\_\_\_\_  
 Provost and Vice-President Academic

*29/10/04*  
 \_\_\_\_\_  
 Date

Please add extra rows as needed if more courses are involved.

Course Code/ Number	Course Title	Nature of Change										Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓								
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally-Related Elective					
INP 915	Financial Mgt. in the Nonprofit Sector	L-3	N		Y								Content very similar	Public Administration	F05
	Show in Minor Table: PPA600 <i>or</i> INP 915												Courses offered only in alternating years		

UNDERGRADUATE COURSE CHANGE FORM

INITIATING SCHOOL / DEPARTMENT: Department of Politics and Public Administration DATE of SUBMISSION: 20 October 2004

Is this the Teaching School/Department, Program School/Department, or both? Both

Provost and Vice-President Academic

Date

Please add extra rows as needed if more courses are involved.

Course Code/ Number	Course Title	Nature of Change									Program(s) / School(s) / Department(s) / Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓							
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally- Related Elective				
POL 032	Politics in Canada	L 3	N			Y	Y				JOUB3, JOURN3, JOUN3	de-listed by Journalism	none	F05
POL 222	Urban Policy in Canadian Cities	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 420	Public Admin	F05

Course Code/ Number	Course Title	Nature of Change									Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓							
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally- Related Elective				
POL 032	Politics in Canada	L 3	N			Y	Y				JOUB3, JOUM3, JOUN3	de-listed by Journalism	none	F05
POL 302	Power and Influence in Canadian Politics	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 210	Public Admin	F05
POL 402	Political Conflict in Canada	L 3	N			Y		Y		Y	see attached list & memo	replace by POG 110	Public Admin	F05
POL 440	Aboriginal Politics and Self- Government	L 3	N			Y		Y		Y	JUSP PADP	replaced by POG 440	Public Admin	F05

Course Code/ Number	Course Title	Nature of Change								Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date	
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓							
				Re-position	Addition	Deletion	Required	Elective	Professional Elective					Professionally- Related Elective
POL 506	Issues in the Politics of Early Childhood Education	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 317	Public Admin	F05
POL 701	Liberalism in the Late 20 <sup>th</sup> Century	L 3	N			Y		UL			all	hasn't run in years	none	F05
POL 801	Prospects in a New Millennium	L 3	N			Y		UL			all	hasn't run in years	none	F05
POL 920	Political Economy of Science & Technology	L 3	N			Y		Y		Y	BACS	has never run de-listed by BACS	none	F05
PPA521	Issues in Equity and Human Rights	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 315	Public Admin	F05
PPA522	Provincial Government and Politics in Ontario	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 310	Public Admin	F05

Course Code/ Number	Course Title	Nature of Change									Program(s) / School(s) / Department(s)/ Continuing Education affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Check one ✓			Check one ✓							
				Re-position	Addition	Deletion	Required	Elective	Professional Elective	Professionally- Related Elective				
POL 506	Issues in the Politics of Early Childhood Education	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 317	Public Admin	F05
PPA533	Labour, the State and the Politics of Work	L 3	N			Y		Y		Y	see attached list & memo	replaced by POG 319	Public Admin	F05
PPA633	Public Sector Restructuring	L 3	No			Y		Y		Y	see attached list & memo	replaced by POG 413	Public Admin	F05

**POL/PPA Courses to be deleted from the Calendars (amended 27 Oct 04)**

POL 032 (discontinued)

- JOUB3
- JOUM3
- JOUN3

POL 222 (replaced by POG420)

- CYCP
- DISP
- NCFS
- GEOG
- GGAN
- Occupational and Public Health (PR Electives Table 1)
- PADP
- SWRK2
- Urban Planning (PR Electives Table 2)

POL 302 (replaced by POG210)

- CYCP
- GEOG
- GGAN
- ITM (PR Electives Table 3)
- Journalism (PR Electives Table 1)
- JUSP
- Nursing (PR Electives Table 1)
- Occupational and Public Health (PR Electives Table 1)
- PADP
- Urban Planning (PR Electives Table 2)

POL 402 (replaced by POG110)

- CYCP
- ITM (PR Electives Table 3)
- Journalism (PR Electives Table 1)
- Nursing (PR Electives Table 1)
- PADP

POL 440 (replaced by POG440)

- JUSP
- PADP

POL 506 (replaced by POG317)

- DISP
- LERN5
- LERN7
- LERN8
- ECHE3

- ECHE4
- Journalism (PR Electives Table 1)

POL 701 (discontinued)

- Upper Level Liberal

**POL/PPA Courses to be deleted from the Calendars (p. 2) – amended 27 Oct 04**

POL 801 (discontinued)

- Upper Level Liberal

POL 920 (discontinued)

- BACS Prof-Elective Table 1

PPA521 (replaced by POG315)

- SWRK2
- CYCP
- DISP
- HSMP
- Journalism (PR Electives Table 1)
- JUSP
- PADP

PPA 522 (replaced by POG310)

- DISP
- ITM (PR Electives Table 3)
- Journalism (PR Electives Table 1)
- PADP

PPA 533 (replaced by POG319)

- ENVC5
- SWRK2
- Business Management (PR Electives Table 1)
- CYCP
- ECHE3
- HSMP
- ITM (PR Electives Table 3)
- Journalism (PR Electives Table 1)
- JUSP
- Nursing (PR Electives Table 1)
- PADP

PPA 633 (replaced by POG413)

- Business Management (PR Electives Table 1)
- ITM (PR Electives Table 3)
- Journalism (PR Electives Table 1)
- PADP





