

# MINUTES OF ACADEMIC COUNCIL

November 7, 1995

## MEMBERS PRESENT

C. Lajeunesse	J. Meslin
K. Alnwick	M. Miller
E. Aspevig	D. Mock
M. Bornstein	C.J. Monro
C. Bowman for A. Pokas	M. Morel
I. Bryan	M. Morriss
J. Campbell	W. Owen
P. Cheevers	A. Peart
B. Clarence for P. Jensen (regrets)	S. Port
W. Cukier	N. Potts
A.R. DeLuca	C. Ravindran
E. Deutsch	C. Sam Foh
I. Devine	J. Sandys
M. Dewson	D. Shaw
N. Dzeletovich	J. Swain
J. Easton	J. Turtle
P. Gharghouri	W. Vine
K. Goheen	C. Webb
L. Grayson	W. White
B. Hartley	P. C Wong
J. Hicks	
L. Kelly	
S. Kelman	
A. Kittler	
L. Lewis	

## MEMBERS ABSENT

A. Bonifacio  
M. Booth

I. Levine	L. Braverman (regrets)
D. McKay	M. Creery
R. Malinski	C. Cassidy (regrets)
M. Maskow	P. Flynn
D. Mason	A. Heisey
M.C. Mayo	S. Karim (regrets)
E. S. Mesbur for M. Novick	M. Kosny (regrets)

The President opened the meeting by introducing Wendy Cukier as Chair for the “Good of the University” in the absence of Vice Chair, C. Cassidy.

#### 1. President's Report

The President began his report by explaining that the announcement expected from the government on November 23, 1995 has been postponed until either November 29, December 1, 1995 or December 6, 1995. The announcement is expected to cover tuition, and transfer payments to Ryerson and other universities and colleges..

He then spoke on the COU proposal. Its major characteristic is flexibility for institutions. If the proposal is endorsed by government, Ryerson would be in a better position to deal with any increase in tuition, in that there would be flexibility in application of tuition increases to different programs. The two broad categories of programs where tuition could rise are professional programs and second entry level programs. There will also be additional enrolment flexibility during the restructuring; for example, some enrolments could drop as much as 3% below the current floor. Of the increased tuition there would be a component of increased student assistance to at least 10 % of the additional tuition collected. An element of the proposal referring to the student loan repayment program will not to be implemented until the fall of 1997. The President does not expect the government to allow major tuition increases unless compensated for by additional increases in assistance, in order to protect

students. While the proposal asks for grant and tuition policy over several years, it is expected that the announcement will be for one year only because of the uncertainty of tax revenues.

The President was pleased with the results of the student referendum in October and the level of student participation, a good sign of student interest in Ryerson affairs. Over 2300 students participated and the outcome was a "Yes" as hoped for.

Terrence Young, the Parliamentary Secretary to the Ministry of Education visited Ryerson on November 6, 1995 and saw a few examples of what Ryerson does. He left with a good impression of Ryerson and a clear understanding that Ryerson does not have the same ability as other institutions to deal with reduced transfer payments.

The President held meetings with five faculties and the C.E. division to outline Ryerson's fiscal situation. He was pleased with the level and quality of participation, and the commitment of faculty to better understand Ryerson and the current financial issues. Similar meetings will be held with staff.

The President expressed thanks to those involved in organizing several recent awards nights, which he, and students, parents, and awards sponsors attended. He was impressed by the dedication of faculty who raised money and worked hard to ensure that these evenings reflected well on Ryerson.

## 2. The Good of the University

J. Easton announced to Academic Council that the first two graduate degrees have been awarded from Ryerson's collaboration with the University of Teeside in Great Britain. R. Guerriere, adjunct faculty member in the School of Chemical Engineering received his PhD, and Liberty Victoria received her Masters Degree in Biotechnology. She is the first student to receive a Bachelors and Masters degree with all work being done at Ryerson.

B. Hartley commented on the state of the washrooms. She said students described them as 'disgusting' or 'filthy'. L. Grayson responded that every attempt is being made to address concerns but there are constraints of budget, vandalism, and use by non members of community. She invited members of Academic Council to e-mail her about problem areas.

D. Shaw expressed concern about problems with probationary contracts which she became aware of during her participation on several appeal boards. She raised several issues: 1. inconsistency in relaying to students their duties and responsibilities in the fulfilment of the requirements of probationary contracts 2. faculty handling of the guidelines for probationary contracts in terms of informing students of guidelines and ensuring the calendar is followed. 3. the calendar not being explicit enough regarding requirements and rights of students.

I. Devine reviewed the history of the incident in the Business Department which has 2400 full time students, and 700 part time students. Three hundred and eighty students in total were either given probationary contracts or were suspended in the last school year. On August 17, 1995 all students who were given probationary standing were notified by mail to sign a contract and a study plan. As well, signs were put up at registration and on the 6th and 7th floors in the School of Business, and students were given two extensions of the deadline. Of the 84 students initially without the required probationary contract, 34 did not complete contracts and were deregistered. The school met with 23 of them, and 6 full time and 6 part time students were reinstated. Finally, 22 students, representing less than 1% of the total number of business students, were deregistered. To date three have appealed - two to the Dean's level.

D. Mock said he would take the larger policy under advisement and consult with the Deans and Chairs to find out the degree to which the probationary policy is being followed according to its present definition. He agreed to review the probationary policy to see if it can be more operational and functional.

A. Wargo announced that L. Braverman had expressed regrets about her absence from

Council to attend the Lief Competition awards presentation. The competition was sponsored by the Family Law Branch of the Canadian Bar Association. He extended congratulations to Lisa on behalf of Council for her achievement in the winning second prize for her paper, “State Intervention During Pregnancy and Childbirth”. It is probable that the paper will be published.

**3. Minutes of the October 2, 1995 Regular and the June 6, 1995 Special Meetings**

It was duly moved and duly seconded that the Minutes of the October 2, 1995 meeting of Academic Council be adopted as printed in the agenda.

It was noted that, under the “Good of University”, G. Thomas should be shown as Vice President of Education not Academic Commissioner. A. Kittler was also present at the October 2, 1995 meeting.

The minutes as amended were CARRIED.

**4. Business Arising Out of the Minutes**

There was no business arising out of the minutes.

**5. Correspondence**

D. Mock commented on the list of international academic agreements as of October 1995 as printed in the agenda. He explained that the requirement of such a report was put in place three years ago. Copies of agreements are available in the Ryerson Library and Ryerson International. Questions on specific agreements should be forwarded to the appropriate Dean.

D. Mock expressed thanks to R. Nesbitt for her work as Acting Director of Ryerson International and in bringing these agreements together.

In response to a question about the approval process for these agreements, D. Mock explained that agreements go through the Dean and then IAAC. The merits of a proposal, the outcomes, the impact on Ryerson, the cost, and the quality of the university Ryerson will be involved with are among the factors taken into account.

## 7. Reports of Actions and Recommendations of Departmental and Faculty Councils

These were received for information.

## 8. Reports of the Committees

### Report # 75 of the Nominating Committee

The Nominating Committee Report was presented by E. Aspevig

#### A. **ACADEMIC AWARDS AND CEREMONIALS COMMITTEE**

##### a) **TERMS OF REFERENCE**

The committee shall recommend to Council policies and procedures respecting:

- i) awarding fellowships, scholarships, bursaries, medals, prizes, and other marks of academic achievement.
- ii) the ceremonies associated with the awarding of certificates and diplomas, and the granting of degrees.
- iii) The Ryerson Fellowship (As Ryerson's Highest Honorary Academic Award).

The following policies and procedures shall apply to the nomination of candidates for the Ryerson Fellowship:

The committee shall encourage the submission of nominations for the Ryerson Fellowship from members of the Academic Council, faculty, students, alumni and administrative personnel.

Nominations shall be made only to the committee and shall wherever possible include appropriate basic information to assist the committee in its evaluation of proposals. The committee shall feel free to ask for additional information on candidates for the Ryerson Fellowship from the nominator.

The committee shall consider nominations for the Ryerson Fellowship in camera before reporting its decisions to the Academic Council.

The following policies and procedures shall apply to the selection of recipients of the Ryerson Fellowship:

If a nominee declines the invitation or is unable to be present at the Convocation concerned, the President shall approach the next nominee, selected by the committee.

The University shall be under no obligation to award a Ryerson Fellowship each year and, in any one year, no more than six fellowships shall be awarded.

Procedures for approval of candidates for Academic Awards. The committee will review lists of potential graduands and decide their eligibility for academic awards on behalf of Academic Council.

b) **COMPOSITION**

Thirteen (13) members to include: the President, two representatives of each Faculty/Division, one of whom shall be a dean or chair.

c) **CONTINUING**

C. Lajeunesse(chair) President

K. Jones	faculty, App. Geography	(Arts)
J. Monro	faculty, Bus. Mgmt.	(Bus.)
M. Siemiatycki	Chair, Politics	(Arts)
E. Mesbur	Director, Social Work(C.S)	
W. White	Dean, Eng. & App. Sci.	(Eng.)
P. Cheevers	Pres. RYESAC	(Bus.)
I. McGregor- Bannerman	faculty, Theatre	(A.A.)
C. Fine	faculty, Nursing	(C. S.)
K. Cleaver	faculty, Fashion	(A.A.)

d) **ELECTED**

G. Zywno	faculty, Electrical & Computer Eng..	(Eng.)
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e) **VACANCIES**

Two from C.E.

**B. ACADEMIC STANDARDS COMMITTEE**

a) **TERMS OF REFERENCE**

To recommend to the Council on all academic matters referred to it and to summarize



its activities in an Annual Report.

A further responsibility of the A.S.C. shall be to work with the departments to encourage and promote:

- i) a continuing and critical self-evaluation process in terms of individual, departmental and institutional goals, and
- ii) an annual review of the program of study in relation to their objectives and the changing needs of society, and
- iii) an annual review of the individual courses in terms of content, presentation, student evaluation and other factors which bear directly on the standards.

**b) COMPOSITION**

Seventeen (17) members to include: the Vice-President, Academic, Registrar and members representative of ex-officio, faculty, students and alumni on council. Membership shall not be limited to members of Academic Council.

**c) CONTINUING**

D. Mock(chair)	V.P. Academic	(ex-officio)
K. Alnwick	Registrar	(ex-officio)
D. Rajagopal	faculty, Economics	(Arts)
K. Kellett-Betsos	faculty, French	(Arts)
J. Morgan	faculty, History	(Arts)
A. Ross	faculty, Public Admin.	(Arts)
C. Eifert	faculty, Nursing	(C.S.)
D. White	faculty, Bus. & Tech. Comm.	(A.A.)
M. Tameanko	faculty, Architecture	(Eng)

A. Kittler	faculty, Business Mgmt.	(Bus)
M. Bornstein	student, Aero.	(Eng)
P. Jensen	faculty, FNCFS	(C.S.)
M. Zeytinoglu	faculty, Electrical Eng.	(Eng)

d) **ELECTED**

M. Braun	faculty, Film & Photo.	(A. A.)
C. Wong	student, Journalism	(A. A.)

e) **VACANCIES**

One student position and 1 faculty position from Business.

C. **ADMISSIONS COMMITTEE**

a) **TERMS OF REFERENCE**

1. To examine the changing patterns of education in the Ontario high schools.
2. To examine recent trends in Ontario university admission requirements and the development of the Ontario University Applications Centre.
3. To examine the attitudes and practices of Ryerson departments with respect to admissions and to define if it exists, the University's current policy.
4. To study the possible impact of these trends on Ryerson's future enrolments.

5. To assess, in the light of the above factors, the validity of existing requirements in relation to the programs of study.
6. To prepare for consideration and adoption by Council a series of recommendations outlining a policy and a guide for future operations.

b) **COMPOSITION**

Twelve (12) members, one elected from each of the six Faculties/Division of the university, who may or may not be members of Academic Council, three elected from the students of Academic Council, one alumnus, the Registrar or Registrar's appointee and the Vice President, Academic.

c) **CONTINUING**

D. Mock	Vice President, Academic	(ex-officio)
K. Alnwick (chair)	Registrar	(ex-officio)
J. Lea	faculty, Mechanical	(Eng.)
C. Cassidy	faculty, Politics	(Arts)
D. Smith	faculty, Bus. Mgmt.	(Bus.)
J. Easton	alumnus, Applied Chem. & Bio.	(Eng)
P. Jensen	faculty, NCFS	(C.S.)
J. Keeble	faculty, RTA	(A.A.)

d) **ELECTED**

J. Campbell	student, Maths, Physics & Computer Sc.	(Eng. & App. Sc.)
A. Pokas	student, Maths, Physics & Computer Sc.	(Eng. & App. Sc.)
P. Flynn	student, RTA	(A. A.)

e) **VACANCIES**

One C.E. faculty position.

D. **ETHICS REVIEW BOARD**

a) **TERMS OF REFERENCE**

This Board will consist of the equivalent of two members and one student from each Faculty or Division within Ryerson, chosen where possible from faculty and students having an interest in or actually involved in research, especially in research involving human subjects. The Nominating Committee may from time to time replace members who retire from the Board or who go on leave. The Board will elect one of its members as chair, that person to supervise all Ethics Review Committees.

b) **CONTINUING**

D. Checkland(chair)	faculty, Philosophy	(Arts)
W. Glassman	faculty, Psychology	(Arts)
R. Morley	faculty, Bus. Mgmt.	(Bus.)
R. Rinkoff	faculty, E.C.E.	(C.S.)
V. Whitworth	faculty, Applied Chemistry & Bio.	(Eng.)
R. Cumming	faculty, Applied Chemistry & Bio.	(Eng.)
W. Kilborn	faculty, Interior Design	(A.A.)
R. Lunn	faculty, Bus. Tech. Comm.	(A.A.)
M. Hunter	faculty, Hosp. & Tour.	(Bus.)
S. Williams	faculty, Nursing	(C.S.)

c) **ELECTED**

J. Swain	student, Theatre School	(A.A.)
N. Dzeletovich	student, Hosp. & Tour.	(Bus.)
C. Webb	student, Social Work	(C.S.)
C. Bowman	student, FNCFS	(Arts)
A. Peart	student, Applied Geography	(Arts)
D Shaw	student, alumnus, AIM	(Bus)

d) **VACANCIES**

Two faculty from C.E.

E. **COMMITTEE ON INFORMATION TECHNOLOGY**

a) **TERMS OF REFERENCE**

To be determined

b) **COMPOSITION**

The Information Technology Committee shall consist of 13 persons, 5 ex-officio and 8 elected by the Academic Council: two programme students, 1 C.E. student, 1 faculty member from each of Arts, Applied Arts, Community Services, Business, Engineering, and 1 representative from C.E., the Chief Librarian, 1 rep. from CCS, the VP, Academic, the VP, Administration, and the Registrar, and shall be chaired by one of its faculty members.

c) **MEMBERSHIP**

(i) EX-OFFICIO: V.P. Academic; V.P. Administration; Registrar; Chief Librarian,  
C.C.S. rep.

(ii) Faculty/C.E. representatives:

Applied Arts	D. Gilles	(Film & Photo.)
Arts	M. Pomerance	(Sociology)
Business	V. Gibson	(AIM)
Community Services	J. Britnell	(Nursing)
C.E.	J. Hicks	(C. E.)

(iii) Student/Alumni

Business	D. Shaw	(AIM)
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d) ELECTED

C. E. Student	A. Bonifacio	(CESAR)
Eng.faculty	P. Hiscocks	(Elec. & Comp.)
Computer Science Student	J. Campbell	(Eng. & App. Sc.)

e) APPOINTED

C.C.S.	R. Patch
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F. INSTRUCTOR COURSE EVALUATION COMMITTEE

a) TERMS OF REFERENCE

This committee shall be responsible through Academic Council for annually reviewing, and revising when necessary, the (ICE) questionnaire.

**b) COMPOSITION**

Twelve (12) members to include: President of RYESAC, Vice-President Faculty and Staff Affairs, an appointee of the President of RYESAC, representative from the Psychology department, representative from the RFA, representative from the CUEW, six additional members to be elected by and from the Academic Council.

**c) CONTINUING**

M. Dewson	VP, Faculty and Staff Affairs	(ex-officio)
D. Dyson	appointee of Pres. RSU	
A. Reedyk	rep. from RFA	
M. Foster	faculty, Bus. Mgmt.	(Bus.)
E. Frankel	faculty, E.C.E.	(C.S.)
J. Hunter	faculty, Journalism	(A.A.)
G. Emslie	faculty, Psychology	(Arts)
M. Bornstein	student, Mechanical	(Eng.)
L. Braverman	alumni, NCFS	(C.S.)
A. Heisey	rep. from CUPE (CUEW)	
P. Cheevers	President, RYESAC	

**d) ELECTED**

P. Hynes	student, Bus. Mgt.	(Bus.)
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**G. INTELLECTUAL PROPERTY COMMITTEE**

**a) TERMS OF REFERENCE:**

The committee will implement the policy on ownership of faculty and student work in research projects and receive and review submissions.

**b) COMPOSITION**

Fourteen persons, the equivalent of 2 faculty members from the five Faculties of the University; 3 students from Departments, Schools or Faculties particularly affected by a student ownership issue; and 1 member appointed from within ORS.

**c) CONTINUING**

M. Hunter	faculty, Hospitality & Tourism	(Bus.)
J. Monro	faculty, Business Mgmt.	(Bus.)
R. Pushchak	faculty, Environmental Health	(C.S.)
A. Selby	faculty, NCFS	(C.S.)
D. Vasilevich	faculty, Interior Design	(A.A.)
A. Chu	faculty, Fashion	(A.A.)
J. P. Chavy	faculty, French	(Arts)

**d) ELECTED**

P. Hiscocks	faculty, Elec. & Comp. Eng..	(Eng.)
A. Pokas	student, Maths, Physics, ACPS	(Eng.)
L. Fang	faculty, Mechanical Eng..	(Eng.)
S. Webb	student, Social Work	(C.S.)
N. Dzeletovich	student, Hosp. & Tourism	(Bus.)



e) VACANCIES

One faculty from Arts and the ORS appointee.

H. LEARNING & TEACHING COMMITTEE

a) TERMS OF REFERENCE:

None.

b) COMPOSITION

Representatives of each Faculty/Division, a librarian, two from Student Development and Counselling, Director of Student Services, Students' from each Faculty/Division , the chair or delegate from GREET and the Learning and Teaching Co-ordinators.

c) CONTINUING

M. Creery	Dir. Student Services	
J. Thorpe(acting chair)	Counsellor Stnt. Dev. Counselling	
I. Sakinofsky	faculty, Business	(Bus.)
M. Koc	faculty, Sociology	(Arts)
D. Vasilevich	faculty, I.D.	(A.A.)
D. Buchanan	Learning & Teaching Co-ord.	(C.S.)
D. Smith	librarian	

d) ELECTED

J. Chappell	faculty, FNCFS	(C.S.)
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S. Liss	faculty, App. Chem. & Biol.	(Eng. & App. Sc.)
J. Campbell	student, Math, Physics & ACPS	(Eng. & App. Sc.)
P. Flynn	student, RTA	(A. A.)
N. Dzeletovich	student, Hosp. & Tourism	(Bus. Ad.)
I. Carlisle	student, Civil Engineering	(C.E.)

e) **VACANCIES**

Six, including three student positions, 1 from Student Development and Counselling, and the Chair or delegate from GREET.

I. **PLANNING & PRIORITIES ADVISORY COMMITTEE**

a) **TERMS OF REFERENCE**

To receive annual planning reports from the Academic and Support Planning Committees in order to:

- i) To act on behalf of Academic Council in reviewing the planning reports of the Vice President, Academic and Vice President, Administration.
- ii) Identify other priority areas and assess the needs of each.
- iii) Assess and recommend priorities to Academic Council while conforming to the University's Aims and Goals.

b) **COMPOSITION**

Sixteen (16) members to include: The President, the Vice-President, Academic, the Vice President, Administration, Director of Finance, Director of Student Services, 1

Dean, 6 faculty members three of whom must be from council and not more than two of whom are Chairs or Directors, 1 Associate, 3 student members from Council.

c) CONTINUING

C. Lajeunesse	President	(ex-officio)
D. Mock	Vice President, Academic	(ex-officio)
L. Grayson	Vice President, Admin.	(ex-officio)
J. Winton	Exec. Director of Finance	(ex-officio)
M. Creery	Director of Student Services	(ex-officio)
M. Maskow	Director of Media Ed.	(Associate)
M. Bornstein	student, Aerospace	(Eng.)
B. Jue	faculty, Mechanical	(Eng.)
J. Hicks	Academic Co-ordinator	(C.E.)
M. Bardecki	faculty, Arts	(Arts)
J. Sandys	Dean, Community Serv.	(C.S.)
M. Kosny (chair)	faculty, Urban Planning	(C. S.)

d) ELECTED

T. Prince	faculty, Bus. Mgt.	(Bus.)
I. McGregor		
-Bannerman	faculty, Theatre	(A.A.)
P. Cheevers	President, RYESAC	
C. Sam Foh	alumnus, A.I.M.	

J. PROCEDURES COMMITTEE

a) TERMS OF REFERENCE

Undetermined.

b) COMPOSITION

Four (4) members from Council and the President

c) CONTINUING

C. Lajeunesse	President	(ex-officio)
P. Ghargouri	faculty, Math etc.	(Eng.)
B. Hartley	Nursing	(C.S.)

d) ELECTED

C. Webb	Social Work student	(C.S.)
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K. SRC COMMITTEE

a) TERMS OF REFERENCE

A standing committee of Academic Council, known as the SRC Committee, will address broad matters of institutional SRC and will review SRC Policy as required.

Matters to be addressed by the SRC Committee include safety and liability, the role of departments, schools and Faculties with respect to SRC, copyright and trade mark policy, etc.

The Director of the Office of Research Services, and their delegate, will be ex-officio members of the Research Committee.

b) COMPOSITION

Fourteen (14) members to include a representative of each Faculty, who may include a chair or dean, 2 students and the director of ORS, and the Vice President, Academic, ex-officio.

c) CONTINUING

D. Mock	Vice President, Academic	(ex-officio)
R. Guerriere	Director, ORS	
M. Foster	faculty, Business Mgmt.	(Bus.)
T. Sly	faculty, Environmental Health	(C.S.)
E. Aspevig	Dean, Arts	(Arts)
C. Ravindran	faculty, Mechanical	(Eng.)
F. Duerden	faculty, App. Geography	(Arts)
R. Mendelson	faculty, NCFS	(C.S.)
A. Meinhard	faculty, Business Mgmt.	(Bus.)
M. Pomerance	faculty, Sociology	(Arts)
M. Murphy	faculty, RTA	(A.A.)

d) ELECTED

B. Wu	faculty, Elec. & Comp. Eng..	(Eng.)
A. Pokas	student, Math., Physics & ACPS	(Eng.)
J. Swain	student, Theatre (Tech./Prod.)	(A.A.)
N. Dzeletovich	student, Hosp. & Tourism	(Bus.)

L. STUDENT DISCIPLINE COMMITTEE

a) TERMS OF REFERENCE

None.

b) **COMPOSITION**

The Student Discipline Committee shall consist of eleven persons elected by the members of the Academic Council, four of whom shall be students, three department/school chairs/directors and four members of faculty. Members of the Committee need not be members of Academic Council.

c) **CONTINUING**

T. Byram(chair)	faculty, History	(Arts)
M. Booth	Dean, C. E.	(C. E.)
A. Mitchell	Faculty, Interior Design	(A.A.)
S. Boctor	faculty, Electrical	(Eng.)
V. Whitworth	faculty, Chemical	(Eng.)
L. Braverman	alumna, FNCFS	(C.S.)
J. Swain	student	(A.A.)
C. Webb	student	(Arts & C.S.)
A. Deluca	student	(Bus.)
S. Williams	Director, Nurs.	(C.S.)

d) **ELECTED**

J. Dianda	faculty, Philosophy	(Arts)
C. Bowman	student, FNCFS	(C.S.)

9. **New Business**

None.

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## 10. **Adjournment**

The meeting adjourned at 6:45 p.m.

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