

Policy 166: Course Management

In the Fall of 2018, the Academic Policy Review Committee (APRC) organized a sub-committee to review Policy 145: Undergraduate Course Management and Policy 151: Graduate Course Management.

The sub-committee consisted of:

Neil Thomlinson – Faculty of Arts – Associate Professor Politics and Public Administration

Tara Burke – Faculty of Arts – Associate Professor and Undergraduate Program Director
Psychology

Paul Moore- Faculty of Arts – Associate Professor Sociology

Rachel Berman – Graduate Studies – Associate Professor Early Childhood Studies

Diane Pirner – Faculty of Community Service – Associate Professor Nursing and Associate
Director Post Diploma Degree Program

Nassima Allou – Faculty of Science - Student

Lyndall Musselman – CESAR Student Advocate

Jose Gonzalez – RSU Student Advocate

Victoria Madsen – Senate Policy and Appeals Specialist

Donna Bell – Secretary of Senate

The committee did 3 Town Halls along with a survey that had a high response rate and consulted with various key resource people within the community.

Summary of the Proposed Main Changes:

- 1) Put into the approved Senate policy framework
- 2) Amalgamation of Undergraduate Policy 145 and Graduate Policy 151 – Course Management
- 3) Procedures were developed (did not exist before)
- 4) Removing Senate Policies from the responsibility of faculty in course outlines and making the Senate Office responsible for ensuring policies are always updated in the Ryerson learning management system (which is currently D2L)
- 5) Section 5.3.6 on Assessments: Old policy said no one (1) assessment could be worth more than 70%. This policy indicates that we recommend no one (1) assessment be worth more than 50% but cannot exceed 65%. Note: There is an opportunity for a course variation in this for Graduate courses that this would not be ideal for.

- 6) Section 5.3.7 on Assessments: Graded work back by the official drop date:
Undergraduate Policy currently says some graded work must be provided to the student by the official drop date. We have now recommended that at least 20% of a student's grade that is based on individual work must be returned to the student prior to the final deadline for dropping courses without academic penalty. Note: This does not apply to Graduate courses.