

**FACULTY COUNCIL MEETING MINUTES**

Date: December 14, 2023, 12:00 -2:00pm

Location: Hybrid meeting - POD-250 & zoom

**Members present:**

<u>Ex-officio:</u>	<u>Faculty:</u>		<u>Guests:</u>
A. McWilliams	A. Abhari	M. Olson	A. Velieva
D. Mason	A. Brown	M. Santos	A. Cojita
M. Kolios	A. Johnson	M. Soutchanski	B. Filsinger
R. Viirre	A. Laursen	P. Goldman	C. Gravel
	A. Pejovic- Milic	P. Raman	C. Nguyen
	C. Antonescu	R. Botelho	D. Bell
	C. Kumaradas	R. Karshafian	D. Niculescu
	C. Rebello	R. Suehring	D. Basseri
	D. Delic	R. Valenzano	E. Hyatt
	D. Little	S. Cornelius	K. Liu
	D. Rackus	S. Impellizzeri	M. Stewart
	D. Rousseau	S. Melles	P. Wettlaufer
	E. Da Silva	S. Mustafiz	S. Rahmani
	E. De Giuli	S. Quigley	
	E. Lugez	S. Sabatinos	
	G. Gupta	S. Tajali	
	G. Wang	S. Wylie	<u>Students:</u>
	G. Wolfaardt	T. Antimirova	A. Pileggi
	I. Shelton	V. Toronov	C. Boateng Ameyaw
	I. Woungang	V. Bostan	
	J. Matejovic	Y. Bahoo	
	J. Tavakkoli		<u>Secretary of Faculty</u>
	K. Georgiou	<u>Contract</u>	<u>Council:</u>
	K. Gilbride	<u>lecturers:</u>	Luna Bogdanovic
	K. Rohlf	M. Sauer	
	K. Wilkie		<u>Regrets:</u>
	L. Campbell	<u>Staff:</u>	E. Harley
	M. Alalfi	S. Saeed	
	M. Hausner		
	M. Mattiazzi Usaj		

1) Call to Order/Establishment of Quorum (12:00pm)

D. Mason calls the meeting to order.

2) Land Acknowledgement

A. McWilliams gives the land acknowledgement. He reiterates the University's official land acknowledgement. He notes that his personal journey has taken him across the unceded lands of the Cree, the Blackfoot, the Lakota. A. McWilliams notes that the city of Toronto is voting to change names which are offensive and he hopes that we continue to advance forward in this respect.

3) Approval of Agenda

**Motion:** *That Faculty Council approve the Agenda for the December 14, 2023 meeting.*

D. Mason calls the motion to approve the agenda. S. Quigley moves; A. Pejovic-Milic seconds.  
D. Mason invites discussion. No discussion.

**Agenda approved.**

4) Announcements

The meeting of *December 14, 2023* will be recorded for the purpose of complete and accurate minutes.

5) Approval of Minutes from the previous meeting

**Motion:** *That Faculty Council approve the minutes from the meeting on October 5, 2023.*

D. Mason calls the motion to approve the meeting minutes from the previous meeting. S. Quigley moves; A. McWilliams seconds.

**Minutes approved.**

6) Matters arising from the minutes

No business arising.

## 7) Reports

### 7.1 Dean's Report

A. McWilliams acknowledges that J. Tavakkoli, Chair of the Department of Physics, is back from leave. He thanks P. Goldman for his service as Acting Chair.

A. McWilliams announces the winners of the this year's Dean's awards:

Konstantinos Georgiou received the YSGS Outstanding Contribution to Graduate Education Awards - FOS, Eric Da Silva received the Dean's Service Award, Jian Yuan received the Deans' Teaching Awards - CUPE 1, and Costin Antonescu received the Deans' Scholarly, Research and Creative Activity Awards -TENURE.

He thanks all that nominated and participated in the process.

A. McWilliams reminds all that the grading deadline is coming up on Dec 21 at noon. The unofficial grades will be released to students on the 22nd in the interest of students being aware of their situation.

A. McWilliams asks all to remind students that they need to petition for incomplete grades.

A. McWilliams notes that recruitment of international students is continuing. He notes that there will be standing winter enrollment for international students going forward and adds that this will need to be accommodated.

He notes that D. Cramb has just returned from a visit to Vietnam, where TMU has a growing reputation, despite the name change. He adds that the programs that are participating in TMU International College are looking to see their first cohort of students in Fall 2024.

A. McWilliams thanks E. Harley who continued his role as interim AD. He has made significant contributions this fall to the reimagining the learning and teaching task force, he began the work on improving the quality assurance processes between the Chang school and the day school programs, and along with R. Viirre, he began the discussions with Jennifer Simpson on how FOS can implement Recommendation 9 of the Standing Strong Task Force and how we can include indigenous knowledge in our curriculum.

A. McWilliams thanks everyone for the opportunity to be the Interim Dean. He wishes all a happy and restful break.

D. Mason invites reports from Associate Deans.

### 7.2 Associate Dean Reports

#### 7.2.1 Report of the Associate Dean Research, Innovation and External Partnerships

M. Kolios notes that the first session of the brown bag series on research security took place and that the recording is available for anyone who was not able to attend. He notes that information on this topic is available through the OVPRI.

M. Kolios notes that there has been no announcement on the Canada Foundation for Innovation infrastructure fund yet, but that it is expected shortly. He encourages all faculty to be thinking about applying for this grant as it is an excellent opportunity to get resources to support infrastructure.

M. Kolios reminds all that Canada Research Chair internal notice of intent deadline is coming up in January. He emphasizes that CRCs are not allocated to Faculties and that strong applications are needed. He notes that he is available to help with any applications and invites faculty to reach out to him.

M. Kolios shares this [presentation](#) on the 2023 FOS Research Symposium and asks for feedback for future events.

#### 7.2.2 Report of the Associate Dean, Graduate and Postdoctoral Studies

R. Viirre shares this [presentation](#). He explains that the first slide shows a 5 year history of graduate admissions in FOS programs, noting that we generally meet our targets.

R. Viirre adds that the targets for this year are the same as last year's. He notes that if there is a strong applicant pool or higher research productivity demands, arguments can be put forward for growth.

R. Botelho asks if PhD and MSc numbers are interchangeable. R. Viirre says that they are not.

R. Viirre notes that the YSGS has come up with guidance on the use of generative artificial intelligence in graduate studies, available [here](#).

D. Ruckus raises concerns regarding use of AI and confidentiality. R. Viirre agrees and notes that a graduate supervisor should be very clear with their students about specific use because it is that faculty member's data that is potentially being released.

G. Gupta asks if this document is for guidance purposes only, whether it will become policy and how it will be enforced if it does. R. Viirre notes that the rules of academic integrity and research integrity would continue to apply and the monitoring mechanisms would need to be adjusted continually.

#### 7.2.3 Report of the Associate Dean, Undergraduate

On behalf of E. Harley, A. McWilliams notes that the Undergraduate Curriculum Committee has approved the Biomedical Science PPR which will be moving on to the next stage of booking the external reviewers early in the economic year and early in the next year.

### 7.3 **Motion:**

Whereas Faculty Council Terms of Reference (TOR) provide for periodic TOR review, BIRT that an ad hoc TOR review committee be struck, with membership being the Dean, the Chair of FOS Council, and a member from each department, and that the committee seek input from members of council and propose a revised TOR to the Faculty Executive Committee for presentation at the next Faculty Council meeting on March 14, 2024.

A. McWilliams moves; A. Johnson seconds.

S. Quigley proposes a friendly amendment to the motion to include the word "elected" in the first sentence:

"Whereas Faculty Council Terms of Reference (TOR) provide for periodic TOR review, BIRT that an ad hoc TOR review committee be struck, with membership being the Dean, the Chair of FOS Council, and a member ~~↳ elected~~ from each department, and that the committee seek input from members of council and propose a revised TOR to the Faculty Executive Committee for presentation at the next Faculty Council meeting on March 14, 2024."

**Motion carried.**

8) Discussion items:

8.1 Policy 167, Academic Consideration Requests (ACRs) discussion  
- Presentation and moderated discussion, Donna Bell, Secretary of Senate

D. Bell, Secretary of Senate, shares this [presentation](#).

8.2 Standing item - EDI -  
Centre for Excellence in Learning and Teaching  
- "What FOS needs in workshop discussions", Interactive workshop  
led by Sadia Rahmani, Educational Developer, Centre for Excellence in Learning and  
Teaching

S. Rahmani, Educational Developer, Centre for Learning and Teaching, shares this [presentation](#).  
She invites [input and feedback](#).

9) Member Issues

D. Mason asks if there are member issues. None.

10) Adjournment

D. Mason adjourns the meeting.