

# Supplemental Indigenous Scholarly, Research and Creative (SRC) Fund Overview

## Available Funding

The Supplemental Indigenous SRC Fund will support up to 10 awards per year. The maximum funding available per applicant is \$5,000. Funding may be awarded up to a maximum of two times per applicant and only once in any two-year award period. In other words, funds may be awarded twice in a total of four years.

## Purpose

The Supplemental Indigenous SRC Fund offers non-competitive supplemental SRC funding support to Indigenous faculty members' SRC programs, including for the training of Indigenous undergraduate and/or graduate students at the university (see eligible expenses below).

## Submission Deadline

Applications for funding are accepted on a rolling basis, contingent on available funding.

## Eligible

Only Indigenous tenured or tenure-track TFA faculty members are eligible for support.

## Review Process

Applications will not be adjudicated. Applications will only be reviewed for eligibility by the Associate Vice-President, Research & Innovation.

## How to Apply

Please email your application form and any attachments to the [SRC Funding team](#).

## OVPRI Contact

Internal Office of the Vice-President, Research & Innovation (OVPRI) SRC Funding email: [srcfunding@torontomu.ca](mailto:srcfunding@torontomu.ca)

# Supplemental Indigenous SRC Fund Application Guidelines

## Submission Deadline

Applications for funding are accepted on a rolling basis, contingent on available funding.

## Funding Available

The Supplemental Indigenous SRC Fund will support up to 10 awards per year. The maximum funding available per applicant is \$5,000. You will not be penalized if your budget request is less than the maximum amount.

Funding may be awarded up to a maximum of two times per applicant and only once in any two-year award period. In other words, funds may be awarded twice in a total of four years.

## Description

The Supplemental Indigenous SRC Fund offers non-competitive supplemental SRC funding support to Indigenous faculty members' SRC programs. A key element of this Fund is to support the training of Indigenous undergraduate and/or graduate students towards expanding Indigenous scholarship at the university.

The award is not to be used for primary research activity.

## Applicant Eligibility

Only Indigenous tenured or tenure-track professors who are members of the Toronto Metropolitan Faculty Association are eligible for support.

## Eligible Expenses

The Supplemental Indigenous SRC Fund can cover reasonable expenses to support activities such as, but not limited to:

- Administrative support and/or research assistant staff to carry out tasks associated with the development of research projects or activities (e.g., conduct literature reviews, preparation of funding applications, etc.).
- Travel to research sites and/or miscellaneous expenses related to community SRC engagement and/or meetings.
- Honoraria for community leaders and/or Elders.
- Printing or related production costs for SRC project development and/or dissemination.
- Project development-related audio-visual equipment charges and/or internet access.

The Supplemental Indigenous SRC Fund will not cover:

- Costs directly related to research activity.
- Costs for work or activities already completed.
- Costs for the support of the day-to-day business of ongoing research programs.
- Costs to support dissemination via academic conferences or publications.
- Cost of hardware, computer equipment or software and/or “set-up costs” normally covered by Faculties and Departments.

Costs must conform to the university’s guidelines regarding pay and benefit rates and allowable expenses. Please refer to the financial services website for guidance. If you have any questions, please check with your faculty-based Research Accounts Support Officer (RASO) to ensure eligible expense requirements can be met.

## Application Requirements

### Application Documents

Please download and complete the [Application Package](#). This fillable PDF form consists of the following sections:

- **Cover Page**
- **Proposal Summary** (max. 1,000 words)
  - Proposal should describe:
    - The specific nature of the activity to be funded.
    - How the supplemental funding will be used.
    - When funding the training of Indigenous HQP, how these funds will support undergraduate and/or graduate students towards expanding Indigenous scholarship at the university.
  - The proposal summary should be provided in plain-language detail to allow for an informed review to ensure alignment with this Fund.
- **Budget Table** (fillable) and **Budget Justification** (max. 500 words):
  - An itemized budget explaining the relationship of the funds requested to the activity proposed.
- **Timeline** (optional, max. 1 page)
  - A timeline may be included with the application package as a separate document.

## Ethics Approval

TMU research is governed by policies and practices that ensure the protection of research participants, researchers (faculty, students and staff members), the university and the public. These policies and practices cover research involving humans, the use of animals, controlled goods and hazardous materials, among others.<sup>1</sup>

All funded or unfunded research involving humans, animals or controlled goods undertaken at the university's facilities and conducted by university faculty, students and staff is subject to university review and approval prior to the disbursement of any funds.

For more information, please visit the [TMU research ethics website](#).

## SRC Integrity

As set out in [Policy #118 – Scholarly, Research and Creative Activity \(SRC\) Integrity Policy](#), TMU expects that all members of the university (including faculty, staff and students), as well as those who are not members of the university but who are conducting research on university premises or using university resources, will observe the highest standards of SRC integrity in the conduct of their SRC activities.

Review SRC Integrity values and principles in the [Research Integrity Training Modules](#) and/or the [Reference Guide for Research Integrity](#).

## Term of Award

The Supplemental Indigenous SRC Fund will be awarded for a period of one year.

Extensions will not be permitted except under extraordinary circumstances. Unused funds at the end of the grant period will be automatically returned to the OVPRI.

## Acknowledgement

Recipients of a Strategic SRC Initiative grant must acknowledge the university's support of their research or research-related activities in all outputs. The following wording is suggested:

*“This research [or activity] has been supported by Toronto Metropolitan University’s Supplemental Indigenous Fund”*

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<sup>1</sup> While this fund does not directly support SRC-related activities, if it is being used to supplement a project that involves humans, animals or controlled goods. Ethics approval, or confirmation that approval is in progress, must therefore be included in the application.

## **Reporting Requirement**

Recipients of this fund are required to submit a brief report within three months of completion of the proposed activities or by one year after the release of funds, whichever comes first. Recipients will receive information about how to complete the online report.