

Internal Scholarly, Research and Creative (SRC) Knowledge Mobilization Events/Activities: Supplemental Funding Support Application Form

This opportunity offers supplemental funding to tenured and tenure-track Toronto Metropolitan Faculty Association (TFA) members to support scholarly, research, and creative (SRC) knowledge mobilization events/activities held at Toronto Metropolitan University (TMU) and advance SRC priorities.

- A funding request must already have other source(s) of confirmed funding and all (cash or in-kind) sources must be clearly indicated on the application. Faculty members are limited to applying for SRC event/activity supplemental funding once per event and once in total per calendar year.
- Applications for funding are accepted on a rolling basis year-round, but should be submitted a minimum of six weeks prior to the event date. For major conferences requiring significant advance planning, please submit the application a minimum of 10 weeks prior to the event date.
- Applications submitted after the event date will not be accepted.
- This funding is meant to be a supplemental small percentage of the total event budget.
- Please ensure that you acknowledge support of the Office of the Vice-President, Research and Innovation in all event materials.
- Applications are submitted to srcfunding@torontomu.ca.

Name:

Department/School:

Faculty:

Email Address:

Co-applicants (if any):

Name of Event:

Date of Event:

Total Amount Requested: \$

Internal Funding Confirmation (email confirming internal funding source approvals):

I confirm documentation of any internal funding approvals is attached.

Applicant Confirmation:

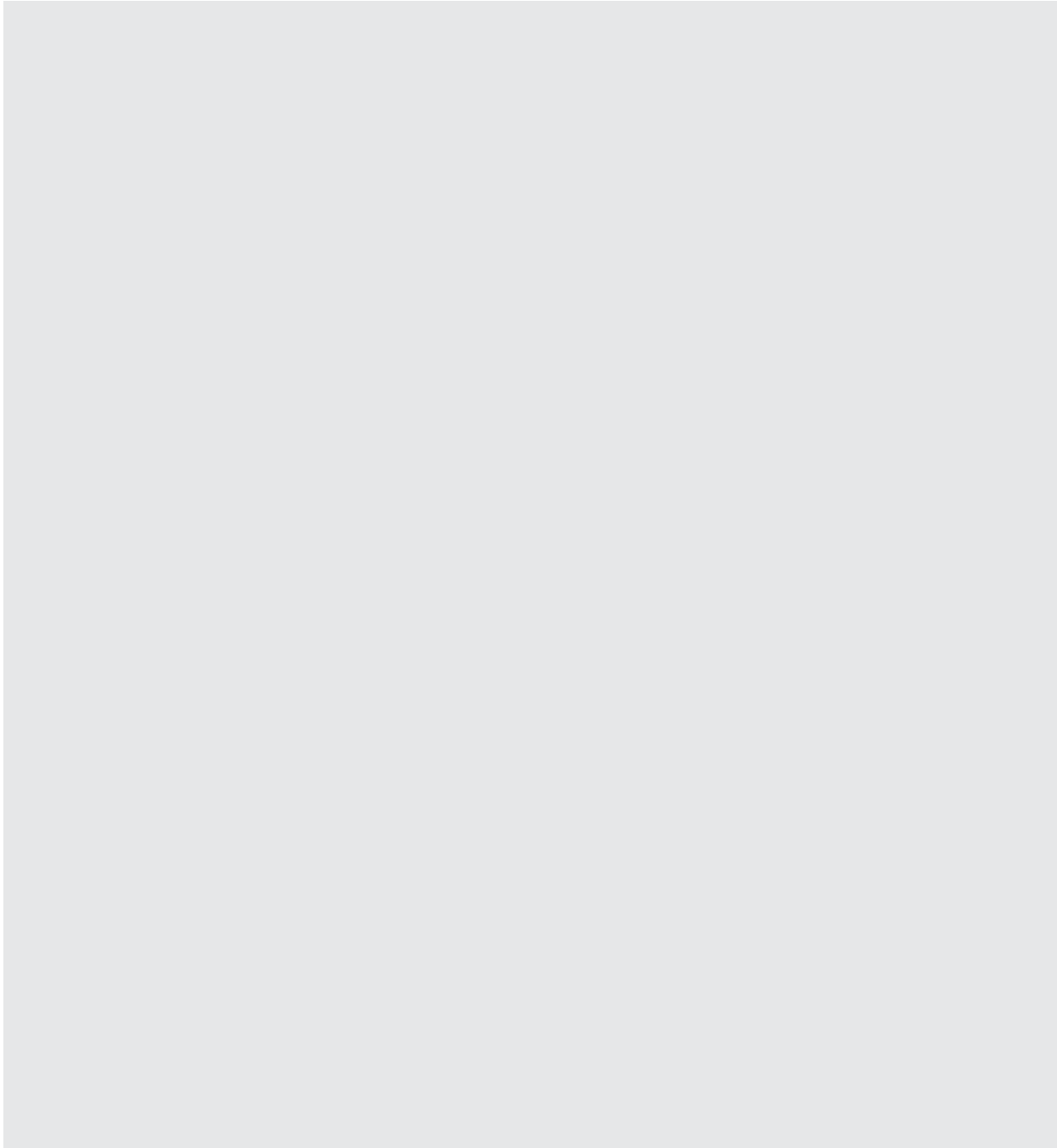
I certify that the information provided in this application is true and verifiable.

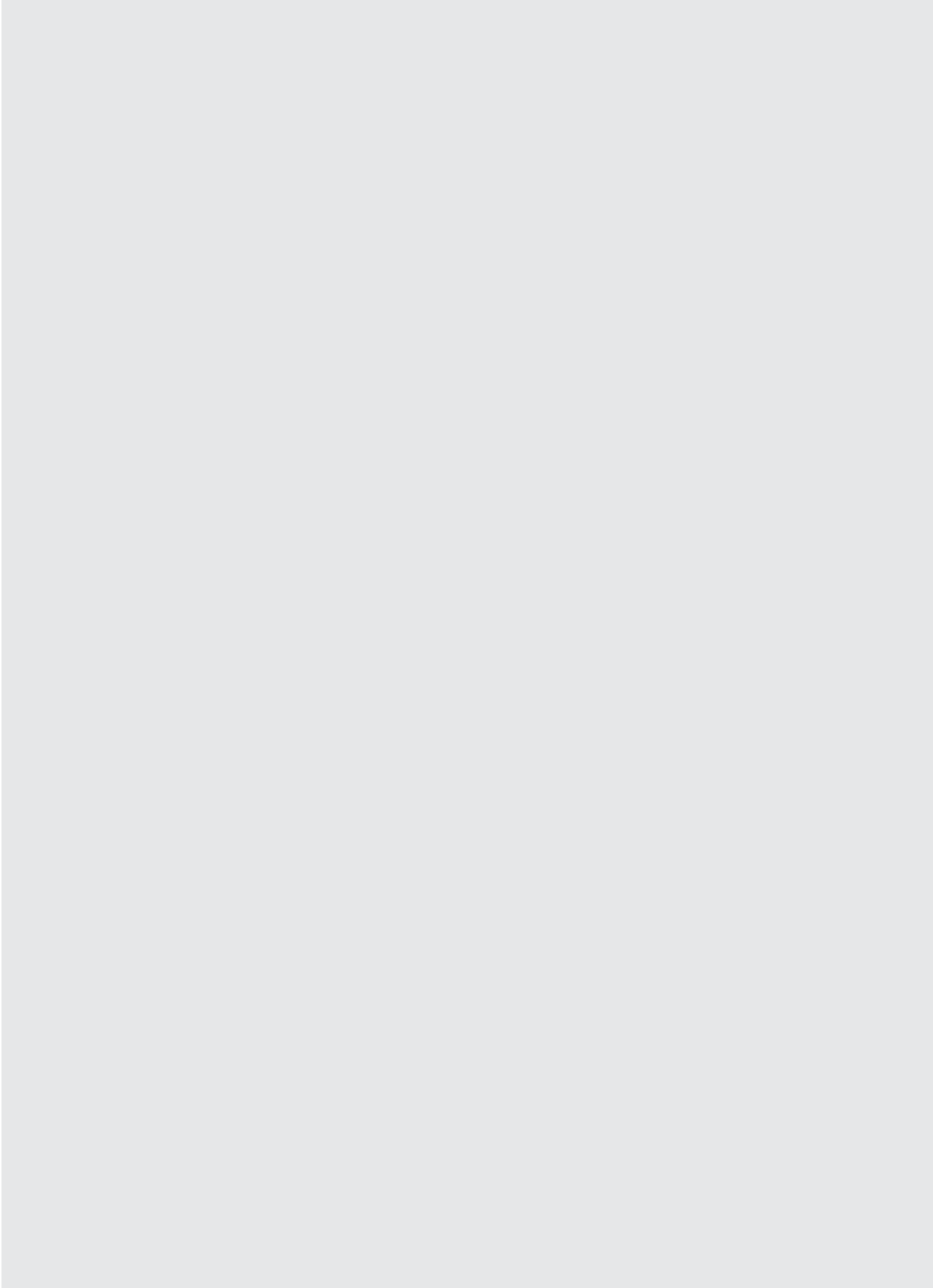
Yes, I confirm.

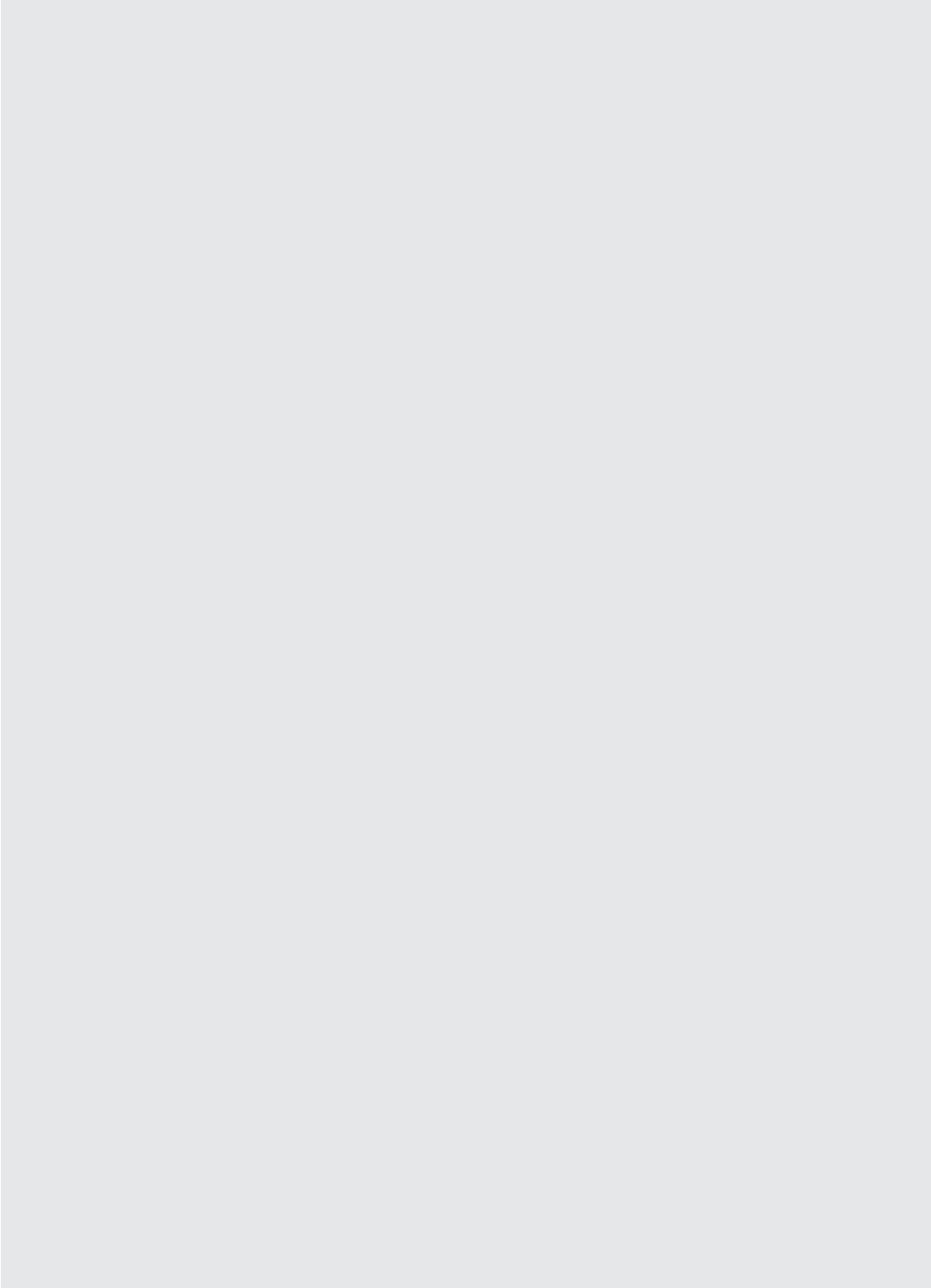
Date

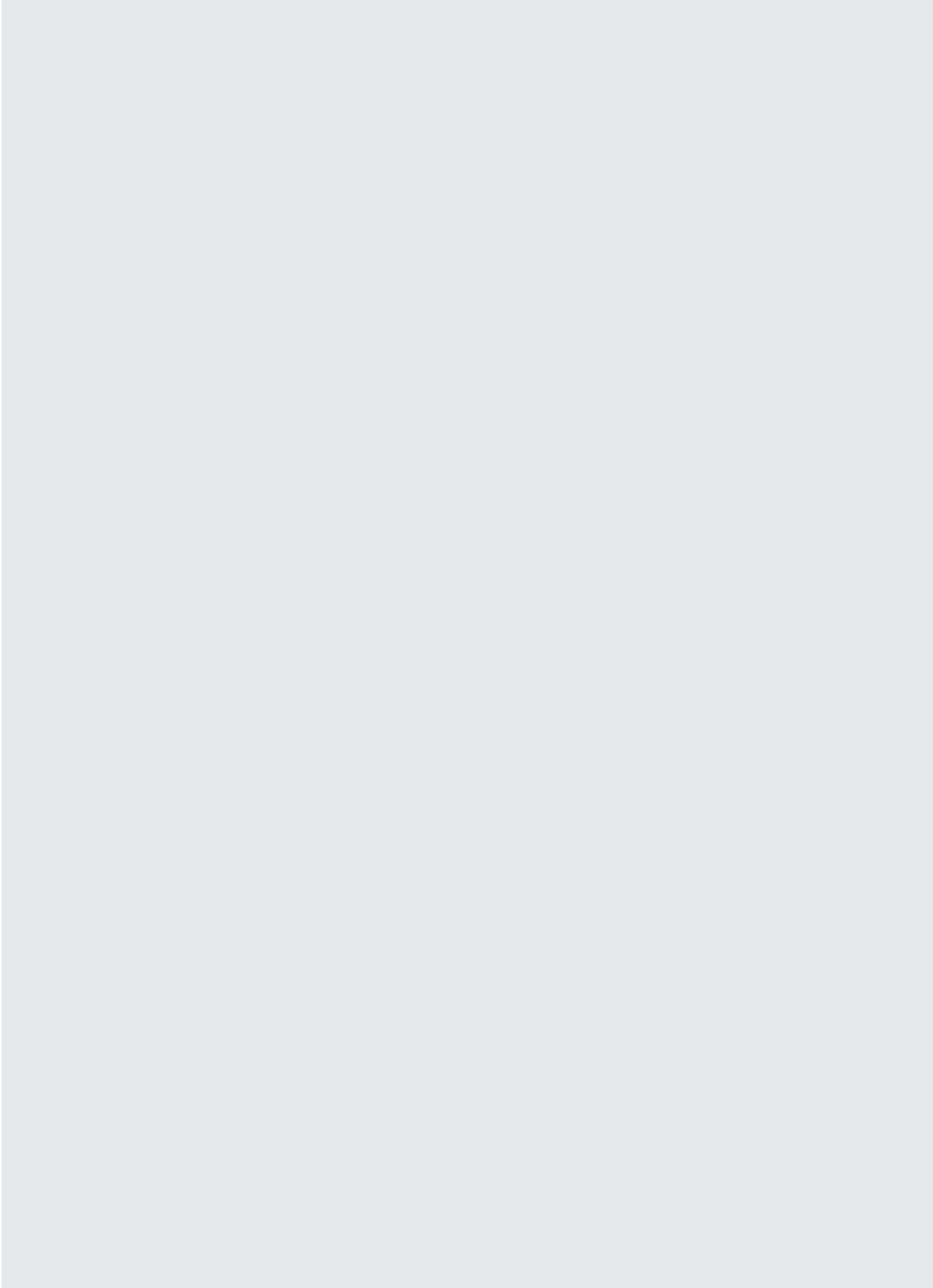
1. Description: A brief overview of the proposed event that addresses the following.

- a. Description of proposed event/activity.
- b. Significance in relation to SRC priorities at TMU.
- c. Anticipated outcome and/or impact of the event.
- d. Preliminary program.
- e. Nature of graduate and/or undergraduate student involvement.
- f. Estimated number of participants.









2. Budget: Please provide a breakdown of the event budget.

Item Description / Purpose	Cost (CAD)
Total Event Cost	

3. Funding Summary:

	Confirmed Funding	Unconfirmed Funding
Other internal funding (faculty, department/school, other). Do not include this request. Please list internal funding sources below:		
External funding. Please list source below:		

In-kind contributions. Please list source below:

Registration fees (where appropriate, it is anticipated that registration fees will form part of an event budget, but fees might be reduced or waived for students). Indicate fee schedule below:

**Total Confirmed and Unconfirmed Funding
(not including amount requested from OVPRI)**

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Please ensure that the estimated cost for this SRC activity/event can be fully covered by funding from all sources.

**A) Total conference funding
(excluding OVPRI funding request):**

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B) Amount requested from OVPRI

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**C) Total anticipated event budget
(A+B). Must equal total cost:**

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