2026 Internal Equipment Grant Application

Deadline: Tuesday, May 5, 2026 at 12:00 p.m. (noon) ET.

Name of Principal Applicant:	
Department/School:	
Faculty:	
Email Address:	
Emerging Researcher/Scholar*:	◯ Yes ◯ No
Title of Proposal:	
Total Amount Requested (up to $30,000):	$
Total Cost of Equipment:	$
Total Monetary Contribution from Other Funding Sources (if applicable):	$

If you applied to another funding source (NSERC/Faculty/Department) for this equipment, please indicate the source and amount (e.g., NSERC Discovery grant / $8,500).

I certify that the information provided in this application is true and verifiable.	◯ Yes, I confirm.
Date:	

* For the definition of Emerging Researcher/Scholar, refer to the 2026 Internal Equipment Grant Guidelines.

Formatting Your Application

Applications will only be accepted if submitted through this fillable PDF form. Please note you will have to *carefully* copy and paste your text onto the form – the text will not automatically flow between pages.

Project Description (max. 1500 words)

Applications should prepare the proposal in enough detail to allow informed assessment by the Internal Equipment Grant Review Committee members. As not all Committee members will have an intimate knowledge of the subject matter, please avoid jargon and highly technical content.

The description must include the following sections:

1. SRC program and/or SRC activities to be supported by the requested equipment. Current funding is not a requirement, but the requested equipment must relate to active/pending funding for an SRC program and/or SRC activities.
2. Need and urgency for the equipment.
    - How much equipment funding does the applicant have for their SRC program and/or SRC activities? Applicants are encouraged to leverage, not duplicate, external and/or other internal funding for their equipment needs.
        - It is permissible to have other grant or funding sources to cover any shortfalls between equipment cost and the maximum IEG award amount. Please demonstrate clearly how any shortfalls will be covered, and articulate what is confirmed versus unconfirmed funding.
    - Is the equipment essential to do the work? Are there alternative options that may be available?
    - If there is similar equipment available to the applicant, please include this information and indicate what may be limiting the applicant from using or accessing the equipment. If not, applicants should indicate that there is no similar equipment available and accessible to them.
    - How accessible will the equipment be in terms of location and technical support?
    - What is the applicant/team's capability to fully utilize the equipment?
3. Description of the applicant's relevant experience and demonstrated ability to use the requested equipment.
4. Impact potential.
    - What is the ability of the requested equipment to be transformative and impactful to the applicant's SRC program and/or SRC activities (i.e., how would this grant position a future application or applications for new external funding)?
    - Is it anticipated that the requested equipment will be available for researchers beyond the principal applicant's research team?
5. Importance of the requested item(s) for the training of highly qualified personnel (HQP).
    - Will this training be a marketable/transferable skill for students?
    - Is there an opportunity for hands-on training?
    - Is the requested equipment necessary for the completion of student projects and theses?

Appendix – Equipment quotations should be attached to your GAF as an appendix item. There is no page limit on quotations. You may optionally add (up to a maximum of three pages) of visual assets, such as timelines, graphs or imagery. These may be uploaded to your GAF as a separate appendix.

Updated Common CV (CCV) or OCGS CV – Please submit your updated CCV or OCGS CV as a separate item attached to your GAF.

Equipment Description

Provide a brief description of the equipment and list of items requested, including model, supplier and cost. For equipment items costing more than $5,000 before taxes, attach at least one quotation as an appendix item.

Item Description / Purpose	Cost (CAD)
Total	

Budget Justification (max. 500 words) Quotation(s) should be added as an appendix item if applicable.

Note on eligible expenses: Funds are intended to be used solely for the purchase of research-related tools and equipment. Specialized computer equipment and/or the rental or lease of tools and equipment must be appropriately justified. Please refer to the Financial Services website for guidance.

Note on ineligible expenses: Non-capital purchases, such as access to data; basic computers and related equipment; supplies, materials and other consumables; items typically covered by departmental budgets (e.g., printers, office furniture); and indirect costs.

List of References