The following procedures must be followed ***each time*** a lab member visits the lab.

**1. BEFORE VISITING LAB**

**1.1 Book Visit on Google Calendar**

Register your visit on Google Calendar for Ryerson KHE Lab (**PHYSICS-KHE-240**) or iBEST Lab (**PHYSICS-LKSKI-DOUPLIK**). Note: if you currently do not have Calendar access, email Graham Ferrier (gferrier@ryerson.ca) to request access.

PHYSICS-KHE-240



PHYSICS-LKSKI-DOUPLIK



How to book visit on Calendar

* Ensure you select a time slot where there is a 30minute window before and after another member’s booked time



**1.2: Complete Health Screening Form for Ryerson employees**

If you are considered a Ryerson employee (i.e. research assistant), complete the health screening form before visiting campus each time.

Faculty/Staff Health Screening Form:

<https://www.ryerson.ca/covid-19/return-to-campus/health-hygiene/health-screening/>

Students (undergraduate, graduate) must review Student Health Screening: <https://www.ryerson.ca/covid-19/reporting-covid-19-cases/information-for-students/student-health-screening/>

**2. DURING LAB VISIT**

* Wear a mask in the lab at all times
* Keep 2m distance from others
* Wipe down touched workspaces when finished working