

## Practice Requirement Record (PRR) Standard

In accordance with the Ryerson, Centennial, George Brown Collaborative Nursing Degree Program, the Post Diploma Degree Program, the NP Program and the Masters of Nursing Degree Program protocol on **current** completion of the PRR prior to nursing students entering their assigned clinical/practice placement, all nursing students enrolled in practice courses must have their PRR cleared and stamped by the Central Placement Office (CPO) **prior to the date of their first clinical/practice experience**. Students are required to present their cleared and stamped PRR to their Clinical Instructor (CI) on the first clinical/practice day or to their Faculty Advisor (FA) at orientation. All required elements of the PRR must be met before the PRR will be cleared and stamped. When a student's PRR is incomplete (i.e. one or more missing elements), the following steps are to be taken:

1. The CPO will provide Practice Course Lead Faculty and the Associate Director/Program Director/Program Coordinator, the names of students whose PRR forms are not cleared and stamped by the following timelines:

**Year 1 (Collaborative) – prior to the end of the fall semester (before exams) Year 2, 3, 4 (Collaborative) – by the last week of August**  
**Post Diploma, NP, MN Programs – 2 weeks prior to the start of Clinical/Practice**

The Practice Course Lead Faculty must contact the student immediately, advising that they are denied admittance to the clinical/practice placement and that the missed clinical/practice time may jeopardize success in the course.

2. When the student's PRR is cleared and stamped, the CPO will notify the Practice Course Lead Faculty immediately so that no clinical/practice placement time is lost unnecessarily.
3. Following a progression meeting with the Associate Director/Program Director/Program Coordinator, students who do not have their PRR cleared and stamped by the end of **Week 2 of the semester** will be withdrawn from the course.

### Rationale:

The requirement for students to assume responsibility and accountability for current completion of their PRR at the beginning of each term in their Nursing program is clearly defined in all relevant documents and correspondences with the students. However, some students still remain outstanding with their PRR's. Under our affiliation agreements with External (Agency) Placement Partners, we are obligated to ensure that Ryerson University students enter their clinical/practice placements with required documentation, and that all of the required elements have been met. It is acknowledged that students' failure to have their PRR cleared and stamped jeopardizes client safety and our clinical/practice partner affiliation agreements. In fairness to our partners, their clients, and other students, consistent application of this policy is expected.