

Sample Practice Protocol

Protocol Number:

Title: Student Preceptor Communication and Relationships

Approved by:

Date of Approval:

Review Date:

STUDENT PRECEPTOR COMMUNICATION AND RELATIONSHIPS

Students starting placements:

- At the beginning of each student placement, the student will receive a full orientation to the practice and the hospital. This will be done by the preceptor or another midwife in the practice, along with the administrator.
- The student and preceptor will review the student's learning plan and review styles of learning, teaching and feedback that best fit the student and preceptor.
- The student will be informed of this protocol and what to do if issues come up between the preceptor and student.

Quality of placements in practice:

- As a teaching practice we are fully committed to helping students meet their objectives in a positive learning environment.
- All midwives will refrain from engaging in any gossip with students related to any midwives/students/administration at the practice.
- Students will have time at each practice meeting to discuss any issues or questions they have regarding their placement.

Feedback:

- Continual constructive feedback to students is strongly recommended.
- Preceptors will give oral feedback and debrief with the student after each birth, or as soon as possible following the birth.
- Students will be given feedback forms to carry with them. These should be given to the midwife following each birth to fill out (Particularly if the student is not working with their primary preceptor).
- All feedback to students should be given in a constructive manner.

Issues with student/preceptor relationship:

- If a student is having issues with a preceptor, the student should first try to talk to their preceptor directly.
- If the problem does not resolve, or if the student does not feel comfortable talking to their preceptor, the student should talk to the student coordinator. (If the student coordinator is their preceptor, the student can talk to any practice partner)
- The student preceptor will arrange a meeting between the preceptor and student to try to solve the issue.
- If an issue is still unresolved, the student should contact their tutor to help mediate the issue between the preceptor and student.
- If it is deemed that the student/preceptor relationship is not working, the practice will try to switch the student to another preceptor in the practice if possible. This will be discussed and determined by the practice partners. If a transfer to another midwife is not

possible, the student may need to be relocated to another practice group (which will be determined by the MEP).

- If a midwife is having difficulty with a student, the issues should be brought to a practice meeting to discuss with the other midwives.
- If another midwife is concerned about a preceptor-student relationship, it should also be brought to the practice group for further discussion. Direct communication between midwives is also encouraged.