

How to obtain a Police Reference Check (PRC) - Vulnerable Sector Screening (VSS) from Toronto Police Services (TPS)

If you are a resident of the GTA, you must request the unique agency code from the MEP office by contacting midwiferyplacements@torontomu.ca. Once you have the code, you can apply online at www.tps.to/police-checks

Students who live in other municipalities or provinces can request a PRC - VSS letter from the MEP office to provide to their local Police Services. Please contact midwiferyplacements@torontomu.ca to request a PRC-VSS letter.

PRC - VSS is a requirement and must be renewed on an annual basis and valid for the duration of each placement. Please refer to the MEP website for more information.

Process for GTA residents:

- Request the unique agency code from midwiferyplacements@torontomu.ca and apply online at www.tps.to/police-checks.
- Applicants can still apply in-person or by mail using a new TPS VSC form. Please contact midwiferyplacements@torontomu.ca if you would like a copy of the form.
- The fee is \$26.72
- The processing time varies. We recommend you allow 6-8 weeks for processing.
- Students are required to upload their original PRC - VSS to [Synergy Verified](#). It is the responsibility of the student to have the valid original available at all times during clinical placements.
- If the PRC - VSS is 'Not Clear', this does not automatically disqualify a student from entering a placement. Please contact the MEP Program Director to discuss options.

For further information, please visit the Toronto Police Services website: www.tps.to/police-checks