Department of Mechanical and Industrial Engineering
Faculty of Engineering and Architectural Science

Ph.D. Preliminary Examination Scheduling Request

Department of Mechanical and Industrial Engineering

Student Name: Student ID:

Title of Research Proposal:

Supervisor(s):

Examination Committee

Chair: Department:

Member: Department:

Member: Department:

Member: Department:

Member: Department:

External Member (optional)*: Affiliated University/Company:

*Please complete this section for any External Member in the Oral Examining Committee:

Name: Position:

Address:

Phone Number: Email Address:

[1]Oral Examination Date: **Time:** **Room:**

Student's Signature: Supervisor's Signature:

Seminar requirement/completion: ◯ Satisfactory ◯ Unsatisfactory

Associate Chair's Signature: Date:

If any multimedia presentation equipment is required for the examination, students are responsible in making advance booking arrangements with the Media Equipment office located in room KHE227 (ext. 5098).

Note: As per the Faculty Handbook, the responsibilities of the Faculty Advisor and Members of the Supervisory Committee include: 'Knowing the program and university regulations and standards for a dissertation, thesis or major project, and ensuring that the Graduate Student is aware of them. The dissertation, thesis or major project must be of an acceptable standard prior to submission to the Examining Committee; if the members of the Supervisory Committee believe that it is not ready for submission, or will not be ready within a particular time, the Graduate Student, the Program Director, and the Dean of Graduate Studies must be informed of the reasons in writing'. If the student chooses to proceed against the recommendation of his/her supervisor or supervisory committee, the Program Director, School of Graduate Studies Dean and the student must be informed in writing that the supervisor or supervisory committee considers it not ready for defense.