



WORK SITE PRACTICUM FORM

If a student wants to complete the practicum at their worksite, it must be clearly differentiated from their employment and focused on immigration or settlement issues. The practicum requirement of 252 hours should be separated from employment-related time.

Name of Student _____

Student ID _____

Name of Agency/Organization _____

Designation _____

Address _____

Phone _____ Email _____

Name of Work Supervisor _____

Name of Agency/Organization _____

Designation _____

Phone _____ Email _____

Name of Practicum Supervisor (If Different) _____

Name of Agency/Organization _____

Designation _____

Address _____

Phone _____ Email _____

Description of main work-related role, responsibilities and tasks

How is the field placement different from the student's designated job? (Tick appropriate box/s)

- | | |
|--|--|
| <input type="checkbox"/> Different department | <input type="checkbox"/> Different project |
| <input type="checkbox"/> Different location | <input type="checkbox"/> Different service |
| <input type="checkbox"/> Different population served | <input type="checkbox"/> Different team |
| <input type="checkbox"/> Different program | <input type="checkbox"/> Other |

Specify "Other" _____

Start Date _____ End Date _____ Division of 150-Hours _____ Per Week

This form must be signed by the following key people

Name and Signature of Student _____
Date

Name and Signature of Work Supervisor _____
Date

Name and Signature of Field Placement Supervisor _____
Date

If you have any questions or concerns, please contact Farishta Dinshaw, Practicum Coordinator at f2dinsha@torontomu.ca or MA program in Immigration and Settlement Studies, Yeates School of Graduate and Postdoctoral Studies, Toronto Metropolitan University, 350 Victoria Street, Toronto, Ontario M5B 2K or iss@torontomu.ca