



IS8100 Field Placement and Seminar Course WORK SITE PLACEMENT FORM

If a student wants to complete the field placement at her/his worksite, it must be clearly differentiated from her/his employment and focused on immigration or settlement issues. The placement requirement of 150 hours should be separated from employment-related time.

Name of Student _____

Student ID _____

Name of Agency/Organization _____

Designation _____

Address _____

Phone _____ Email _____

Name of Work Supervisor _____

Name of Agency/Organization _____

Designation _____

Phone _____ Email _____

Name of Field Placement Supervisor (If Different) _____

Name of Agency/Organization _____

Designation _____

Address _____

Phone _____ Email _____

Description of main work-related role, responsibilities and tasks

How is the field placement different from the student's designated job? (Tick appropriate box/s)

- | | |
|--|--|
| <input type="checkbox"/> Different department | <input type="checkbox"/> Different project |
| <input type="checkbox"/> Different location | <input type="checkbox"/> Different service |
| <input type="checkbox"/> Different population served | <input type="checkbox"/> Different team |
| <input type="checkbox"/> Different program | <input type="checkbox"/> Other |

Specify "Other" _____

Start Date _____ End Date _____ Division of 150-Hours _____ Per Week

This form must be signed by the following key people

Name and Signature of Student _____
Date

Name and Signature of Work Supervisor _____
Date

Name and Signature of Field Placement Supervisor _____
Date

If you have any questions or concerns, please contact Farishta Dinshaw, Field Placement Coordinator at f2dinsha@torontomu.ca or MA program in Immigration and Settlement Studies, Yeates School of Graduate Studies, Toronto Metropolitan University, 350 Victoria Street, Toronto, Ontario M5B 2K3.