



JOB OPENING

Graphic Design / Pre-Press / Large Format Production

Allegra – Marketing, Print, Mail is a full-service graphic design, commercial print and business solutions company located at 1149 Clyde Court in Kingston's west end.

We have a full-time opportunity for a creative individual with strong organizational, problem solving and interpersonal skills. You should have expertise in Adobe Creative Suite (In Design, Illustrator, Photoshop, Acrobat Pro).

Primary responsibilities will be the design and set-up of customer projects ranging from simple one colour to full colour artwork in both digital and press environments. In addition to being responsible for creative design, your daily activities will include pre-press functions such as file preparation and revisions, outputting to various devices, scanning, file management and organization and troubleshooting files. Communicating and collaborating with clients may also be part of your duties.

Experience with large format roll fed large format printing devices will be an asset as this role will have multiple responsibilities beyond graphic design.

You must be willing to put forth the effort to learn and grow in this ever-evolving profession. We provide support and training opportunities, but you will be expected to solve problems as they arise. The successful applicant will be a team player, highly organized, demonstrate strong attention to detail, and be able to meet tight timelines in a fast-paced deadline-oriented environment.

Preference will be given to a candidate with a Graphic Design diploma, 2-3 years' work experience and ideally with large format print production experience. This is a full-time position. Hourly rate will be based on experience.

We pride ourselves on providing a friendly, supportive and casual work atmosphere where everybody works together as a team.

Please note only qualified candidates will be contacted.

Please email your resume to ron@allegrakingston.ca