



## ***Senior Project Manager - Production***

**Location:** GTA

**Full-time Employment**

### **Job Description:**

The **Project Manager – Production (Senior)** serves as a production expert, leading complex, high-value programs from order turnover through final delivery. This role plans, schedules, and executes production workflows while proactively identifying risks, recommending solutions, and supporting margin protection.

This role owns production strategy from turnover through completion — optimizing vendor sourcing, capacity planning, quality control, and financial performance. The Senior PM anticipates risk, resolves escalations, mentors teammates, and drives process improvement across departments.

Success in this role is measured by on-time delivery, production accuracy, low variance to estimate, and disciplined workflow execution.

### **Key Responsibilities:**

- Lead complex production programs (national rollouts, multi-phase builds, specialty materials, and critical timelines).
- Anticipate constraints and capacity issues and propose solutions proactively.
- Make informed decisions on vendor selection within company guidelines.
- Approve complex change orders, negotiate turnaround, costs, and scope impacts.
- Lead root-cause reviews on quality or cost issues and implement corrective actions.
- Own financial performance — estimate to actual, cost control, waste reduction.
- Mentor Junior and Intermediate PMs; review dockets/specs as needed.
- Build strong strategic vendor relationships to support capability, cost, and reliability.
- Plan and manage production schedules, capacity conflicts, and reschedules with minimal escalation.
- Produce detailed, accurate purchase orders and execute internal work orders.
- Recommend production approaches, materials, and run strategies where appropriate.
- Review artwork, BOMs, specs, and die lines to ensure feasibility and alignment with estimate.
- Monitor production quality, proofs, prototypes, samples, and final outputs.
- Participate in supplier approvals and manage outsourced partners for quality and timing.
- Track costs and explain variances against estimate; recommend corrective actions.
- Maintain accurate production documentation, dockets, notes, and job histories.
- Support continuous improvement through better checklists, templates, and workflows.
- Ensure PODs, documentation, and invoice details are accurate and completed on time.

### **Qualifications:**

- Post-Secondary Education
- 10+ years experience production or manufacturing management
- Demonstrated ability to manage multiple jobs independently
- Deep understanding of materials, structural processes, and display manufacturing
- Proven experience leading complex, time-sensitive production programs
- Strong financial acumen related to estimating, cost control, and margin management
- Able to lead cross-functional initiatives and mentor others
- Advanced communication, negotiation, and decision-making skills
- Strong attention to detail
- Strong organizational skills
- Excellent computer operation skills
- Willingness to learn, ask question and follow structured workflows
- Proficiency with Microsoft Office, Google suite (Creative Suite is an asset)

**Salary:** \$80,000 - \$100,000

**Application Deadline:** February 6,.2026  
**Please Contact:** [hr@godinproductions.com](mailto:hr@godinproductions.com)