



Jukebox Print is an online printing company committed to excellent customer service, leading edge print services, and creative, high quality products. An online store should not mean a less personal experience. We welcome both professional designers and beginners to use our services!

We serve a global customer base, shipping our unique products with competitive international shipping rates to 98 countries. Founded in Vancouver, Jukebox also has an office in Toronto, where local customers can pick up orders, check and feel printed samples before ordering, or simply chat with one of our customer service reps. Learn more about us at www.jukeboxprint.com.

Our Toronto Office

We are a young and dynamic group of individuals sharing a beautiful and modern office in the heart of Liberty Village, just a few steps from King Street. All your needs are conveniently located within a short walk from our office - cafes, restaurants, a grocery store, fitness centre and the GO train Exhibition station!

Interested in joining us?

We are looking for a seasoned individual to expand our Customer Service Team who is well experienced in print, has excellent organizational skills, a high attention to detail, is self-motivated and is determined to complete all tasks handed to them.

As a Print & Customer Specialist, your main responsibilities are to assist customers via phone, email, and online chat; as well as help out at our reception area when needed. You will use your print knowledge to help prospective customers put their concept to print. In short - you will need to be an expert in our products and services so you can

work in close liaison with our customers and Jukebox team, ensuring order, product, and service inquiries are adequately attended to.

Are you It?

The perfect candidate will be high-spirited, fast-learning, detail oriented, have a positive attitude, self-motivated, and stylish. **It is mandatory that you have experience in the printing/graphic communications industry.** Having a working knowledge of Adobe Creative Suite programs is an asset (e.g. InDesign, Illustrator, Photoshop, etc.). Other requirements are:

- Post-secondary education in relevant field of study
- 3+ year in a customer service position - e.g. call centre, hospitality, retail
- Exceptional communication skills, written and verbal
- 1+ year experience in graphic communications or print-related industry

The hired applicant will start working on a full-time basis immediately. Working hours are Sunday-Thursday with variations of 10AM-6PM/11AM-7PM/12:30PM-8:30PM. Training shifts will be Mon-Fri 10AM-6PM in the Office.

Job Types: Full-time, Permanent

Job Location: Toronto, Ontario

Email your resume and cover letter to: Karen Chong karen@jukeboxprint.com by deadline of July 15, 2025.

Pay: \$23.00-\$25.00 per hour

Expected hours: 40 per week

Additional pay:

- Overtime pay

Benefits:

- Company events
- Dental care
- Extended health care

- Paid time off
- Vision care

8 hour shift SUN to THURS (must be flexible to cover shifts at this 7 days/ week operation)

Application question(s):

- Minimum typing speed 55 wpm
- How many years of Prepress or Graphic Design experience do you have?

Education:

- Bachelor's Degree (Preference TMU GCM graduate)

Experience:

- Customer support: 3 years (required)
- Print/Graphic Communications: 1 year (required)

Language:

- English (required)
- Fluent English (required)

Work Location: In person