



7-800 Denison St.
Markham, ON L3R 5M9

Postalgia is seeking a Production Manager to lead and optimize our print production operations. You will manage a team of production associates, work closely with account managers and sales to align production schedules with customer needs, and collaborate with engineering to develop and implement new solutions. This role requires strong leadership, teamwork, and problem-solving skills to ensure efficient workflows, high-quality output, and seamless operations.

Responsibilities

- Oversee daily production operations to maintain efficiency and quality standards.
- Lead, train, and support production associates to meet performance goals.
- Plan and schedule production tasks in coordination with sales and account managers.
- Monitor quality control and troubleshoot production issues as they arise.
- Work with account managers and sales to ensure accurate order fulfillment and timely delivery.
- Conduct testing and measurement for engineering projects aimed at process improvement.
- Identify and address bottlenecks to improve workflow efficiency.
- Ensure compliance with safety regulations and operational best practices.
- Maintain accurate production records and provide reports to senior management.
- Manage inventory levels of raw materials and supplies to prevent shortages or excess.

Qualifications

- Experience in a production or manufacturing leadership role (e.g., Production Manager, Operations Manager, or similar).
- Strong knowledge of production workflows, process optimization, and quality control.
- Proven ability to work cross-functionally with sales, account management, and engineering.
- Excellent leadership, communication, and problem-solving abilities.
- Strong analytical skills to assess data and drive efficiency improvements.
- Proficiency in Microsoft Office (especially Excel); experience with custom software is a plus.
- Background in print media, mechanical, electrical, or hardware components is an asset.
- Exceptional attention to detail, organization, and time management.

Why Work at Postalgia?

- Be part of an innovative robotics company transforming handwritten communication.
- Work in a fast-paced, energetic startup environment with opportunities for growth.
- Gain exposure to multiple departments, including sales, account management, and engineering.



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- Join a team that values creativity, efficiency, and collaboration.

If you're a strategic leader who thrives in a dynamic environment, we'd love to hear from you!
Apply by March 31st. Send Resumes to leor@postalgia.ink Salary Range to be discussed during interview.