**POSITION TITLE:               Prepress Operator**

**REPORTS TO:                     Prepress Team Lead**

**DEPARTMENT:                  Prepress**

**JOB SUMMARY:**

We have an opportunity available for a Prepress Operator. This role will be responsible for preparing digital files for printing including pre-flighting and outputting files to specifications while ensuring jobs are completed in accordance with production schedule. From customer order specifications provide high quality digital colour reproductions. Verifies, corrects (as required) and prepares image for printing.

**Duties and Responsibilities:**

* Preflight and prepare art files for both digital and litho printing
* Accurately process customer supplied art files for print production and make changes as required
* Experience with file prep, impositions, image manipulation, and colour correction
* Review images and general layout for quality as per customer requirements
* Follow work schedule and maintain consistent file workflow
* Use appropriate colour management techniques to ensure print product matches colour proofs
* Keep current in new computer technology and applications.

**Experience:**

* A minimum of 2 years related experience
* Proficiency in Adobe CC software, particularly Photoshop, Illustrator, InDesign
* Experience with Heidelberg Prinect, PrintFactory and Pitstop an asset
* A solid background in preparing files for print.

**Skills:**

* Basic math skills
* Organizational and time management skills
* Attention to detail
* Proven communication and interpersonal skills
* Ability to multi-task in a fast-paced environment
* Able to take initiative and willingness to learn

**Requirements:**

* Post-secondary diploma or degree in Graphic Arts or a related field
* Shift work is required on days and afternoons
* Ability to lift up to 50 lbs
* Able to work overtime

**APPLY DIRECTLY TO:**

**Andrea Street, People & Culture Business Partner**

**Email: astreet@datacm.com**

DCM is committed to employment equity and invites resumes from all qualified applicants. Should you require any accommodation throughout the recruitment and selection process, please inform human resources so that we can ensure your equal participation.

**DCM would like to thank all applicants, however only those candidates qualified will be contacted.**