

**Travel Grant – Spring 2024 Competition**

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| **INSTRUCTIONS**:   * Questions marked with an asterisk (\*) are **mandatory** * Please note maximum word count for each section * Text boxes will expand as you type * Once completed, save the application form in PDF format and upload onto the Research Information System (RIS) along with supporting documents |

1. Applicant Eligibility\*

\_\_\_Confirmation of Pre-tenure Status (within the first 6 years of contract or employment)

1. Have you, or will you request funds from other sources to attend the conference?\*

\_\_\_Yes \_\_\_No

1. It is expected that faculty members also access their Professional Development Funds to support SRC-related travel.

Please note your PDF contribution to the travel

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**OR**

Please provide rationale if you are **not** contributing PD funds to this travel.

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1. Have you successfully applied for an FCS Travel Grant in the past?\* (max of 2 travel awards as applicant during pre-tenure period).

\_\_\_Yes \_\_\_No

List of previous grants

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1. I have a manuscript in progress**\***

\_\_\_Yes \_\_\_No

1. Conference Name:\*

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1. Conference Description: **\***

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1. Refereed Conference? **\***

\_\_\_Yes \_\_\_No

1. Location: **\***

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1. Travel Date: **\***

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1. Presentation Format: **\***

\_\_\_Paper \_\_\_\_Poster \_\_\_\_Other (please describe)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please provide a non-technical, jargon-free summary of your presentation: **\*** (**max 250** words)

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1. Significance of your participation in this conference and your program of scholarship: **\*** (**max 300 words)**

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1. Contributions from other sources (PD Funds, other internal or external funds)

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1. Budget: **Maximum Award: $1,500 (Domestic & International)**

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|  | **Amount Requested FCS** | **Other Contributions**  **PD Funds** | **Total Project Cost** |
| i) Airfare |  |  |  |
| Justification: | | | |
| ii) Registration |  |  |  |
| Justification: | | | |
| iii) Accommodation |  |  |  |
| Justification: | | | |
| iv) Local Transportation |  |  |  |
| Justification: | | | |
| v) Other |  |  |  |
| Justification: | | | |

Total Amount Requested

**Upload Supporting Documents**