

PLAN OF STUDY FORM – Part Time students

The student and their Faculty Advisor will meet to complete an initial Plan of Study and submit it for approval by the Program Director, within four weeks of starting the student's first term of study. The Plan of Study establishes the student's plan for courses and/or research, which the student will follow in completing the MA ECS degree requirements. This will be used to monitor the student's progress in the program.

Student's Full Name	Student ID
First Term of Registration	Expected Completion Date
Faculty Advisor/Supervisor	

MA ECS Degree Requirements

MRP Stream = 2 Required + 5 Electives + MRP Milestone

Courses Stream = 2 Required + 8 Elective

PLAN OF STUDY – PART TIME

Course Code	Course Title	FIRST YEAR Term to be taken	FIRST YEAR Revised term to be taken	SECOND YEAR Term to be taken	SECOND YEAR Revised Term to be taken
REQUIRED COURSES					
CS8901	Research Methods in ECS				
CS8904	Theoretical Frameworks for Childhood Studies				
ELECTIVE COURSES*					
* Please note that not all electives listed will be offered in one academic year. View current course offerings for the list of courses being offered this year.					
CS8902	Pedagogy and Curriculum				
CS8903	Children Families Communities				
CS8922	Leadership-Educational Change				
CS8923	Social Justice and Childhood				
CS8924	Inclusion: Issues in Assessment				
CS8926	Risk and Resilience				
CS8928	Transformative Literacy				
CS8929	Minority - Language Children				
CS8930	Social Research with Children				
CS8931	Children and Canadian Policies				
CS8932	Children and Play				
CS8933(1)	Directed Studies in ECS ** Maximum number of Directed Studies allowed is 3 for the Program. Directed Studies Course Approval Form required	Supervisor/Term/Topic		Supervisor/Term/Topic	
CS8933 (2)	Directed Studies in ECS	Supervisor/Term/Topic		Supervisor/Term/Topic	
CS8933 (3)	Directed Studies in ECS	Supervisor/Term/Topic		Supervisor/Term/Topic	
CS8934 (1)	Special Topics in ECS				
CS8934 (2)	Special Topics in ECS				
CS8934 (3)	Special Topics in ECS				
CS8934 (4)	Special Topics in ECS				
CS8934 (5)	Special Topics in ECS				
CS8934 (6)	Special Topics in ECS				
CS8935	Program Evaluation				

Course Code	Course Title	FIRST YEAR Term to be taken	FIRST YEAR Revised term to be taken	SECOND YEAR Term to be taken	SECOND YEAR Revised Term to be taken
CS8936	Children's Rights				
CS8937	Queering Education				
CS8938	Cross-Cultural Development				
CS8939	Re-conceptualizing ECEC				
CS8940	Indigenous Early Learning				
CS8941	Internship				
CS8942	Children's Health				
CS8943	Eco Curric Pedagogy and Research				
COURSE SUBSTITUTIONS: Course(s) to be taken outside of the MA ECS Program. Students in the MRP Stream can take up to 2 courses outside of the program. Students in the Course Stream can take up to 4 courses outside of the program. Written permission from the course instructor and a Course Substitution Form must be submitted for registration.					

LEAVE OF ABSENCE: Students may need to request a LOA from the program due to health, financial or compassionate reasons. A LOA application form is required. The term(s) of the LOA will not be included in the calculation of time to completion of the degree					
Start term of LOA:		End term of LOA:		# of terms of LOA:	

Program Stream	Undecided:	Course Stream:	MRP Stream:
	If Program Stream is “Undecided” or “Course”, sign below, do not continue to page 4. If Program Stream is “MRP”, and the student will begin working on their MRP this term, sign below and continue to Page 4		

1st term of registration (Initial Plan) To be completed within 4 weeks of starting the program	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature	Date
	Program Director	Program Director Signature	Date

Reviews: Review of this Plan of Study is done at the end of each term, but before registration in the next term. Any revisions can be made directly on this form or via a Revised Plan of Study Form and must be approved by the Faculty Advisor/Supervisor and Graduate Program Director at that time. Signed forms must be sent to the Graduate Program Administrator for the student record.

Before registration in 2nd term By Jan. 15th Before last date to add a course for Winter	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature (only required if revision)	Date
	Program Director	Program Director Signature (only required if revision)	Date

Before registration in 3rd term By Apr. 30th Before Winter Grades are due	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature (only required if revision)	Date
	Program Director	Program Director Signature (only required if revision)	Date

Before registration in 4th term By Aug. 15th Before S/S Grade are due	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature (only required if revision)	Date
	Program Director	Program Director Signature (only required if revision)	Date

Before registration in 5th term By Dec. 15 Before Fall Grades are Due	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature (only required if revision)	Date
	Program Director	Program Director Signature (only required if revision)	Date

Before registration in 6th term By April 30th Before Winter Grades are Due	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature (only required if revision)	Date
	Program Director	Program Director Signature (only required if revision)	Date

If student completes the program requirements by the end of the 6th term of registration, no further review of their Plan of Study is required

*Before registration in 7th term By Aug 15 Before S/S grades are due	Student Name	Student Signature	Date
	Faculty Advisor Name	Faculty Advisor Signature (required)	Date
	Program Director	Program Director Signature (required)	Date

*If a Part Time Student requires longer than 6 terms to complete the Program, a [Progress Report](#) is required after completion of Term 6 but before registration in term 7 and every term after that until completion of all degree requirements.

MASTER'S RESEARCH PAPER (MRP) OPTION

This section of the Plan of Study is only required for those students who selected the MRP Program Stream AND will begin the work. MRP students should familiarize themselves with the [MA ECS MRP Guidelines](#) and the [YSGS MRP Submission Guidelines](#). Students will conduct research on a topic of their choice related to early childhood studies; produce a scholarly paper under supervision of a faculty member; and orally defend their work before a committee. The MRP is a Pass/Fail "Milestone" which is noted at the end of the students' graduate academic record. The below are the expectations for each term of MRP Registration.

First term of MRP registration (typically Fall of the second year, which runs from September to end of December):	
Outline the research objectives/methodologies/milestones to be met this term and any deadlines	
Item	Deadline
If required, submit a one-page proposal to the MRP supervisor (deadline can be by the end of term)	
Complete the MRP and Supervisor Agreement Form ; submit signed form to Graduate Program Administrator	By the end of the term
Complete YSGS Student-Supervisor Discussion Checklist ; submit signed form to Graduate Program Administrator	By the end of the term

Second term of MRP registration (typically Winter of the second year, which runs from January to end of April) :	
Outline the research objectives/methodologies/milestones to be met this term and any deadlines	
Item	Deadline
On-Line Application to Research Ethics Board (REB) if applicable	

Third and final term of MRP registration (typically Spring/Summer, which runs from May to end of August):	
Outline the research objectives/methodologies/milestones to be met this term and any deadlines	
Item	Deadline
On-Line Application to Research Ethics Board (REB) if applicable	
Ethics approval email sent to Graduate Program Administrator	Before Oral Defense
Determine which faculty member will serve as second reader of MRP	May 30th

Student Signature acknowledging and agreeing to the above expectations and deadlines		Date:
Faculty Advisor Signature acknowledging and agreeing to the above expectations and deadlines		Date:
Program Director Signature of Approval		Date:

Reviews and Progress Designation for the MRP: Review of the Plan of Study and above MRP expectations and progress is done at the end of the first term of MRP registration, and before registration in the next term. A Progress Designation for the MRP must be assigned. Any revisions can be made directly on this form or via a Revised Plan of Study Form and must be approved by the Faculty Advisor/Supervisor, Student and Graduate Program Director at that time. Signed forms must be sent to the Graduate Program Administrator for the student record.

Progress Review of First Term of MRP Registration – by December 15 th (Before Fall grades are due)				
To be completed by Supervisor	First Term of MRP Registration:			
	Progress Designation for MRP	INP (In Progress): Progress is satisfactory and student can continue as planned	UNS (Unsatisfactory): Progress is unsatisfactory. An UNS Designation Form must be filled out and submitted to the Graduate Program Administrator. A revised Plan of Study must be completed	
	Supervisor Name		Supervisor Signature	Date
Student Name			Student Signature	Date
Program Director			Program Director Signature	Date

Progress Review of Second Term of MRP Registration – by April 30 th (Before Winter grades are due)				
To be completed by Supervisor	Second Term of MRP Registration:			
	Progress Designation	INP (In Progress): Progress is satisfactory and student can continue as planned	UNS (Unsatisfactory): Progress is unsatisfactory. An UNS Designation Form must be filled and submitted to the Graduate Program Administrator. A revised Plan of Study must be completed	
	Supervisor Name		Supervisor Signature	Date
Student Name			Student Signature	Date
Program Director			Program Director Signature	Date

If the student completes their MRP by the end of their third Term of MRP Registration, no further review of their Plan of Study and MRP expectations required

*If a Part Time Student requires longer than 3 terms to complete their MRP, the following additional Progress Review and Additional Term expectations are required. In addition, a [Progress Report](#) is required at the end of the 6th term of registration and every term after that until all degree requirements are met.

Progress Review of 3rd Term of MRP Registration – by August 15 (Before Fall registration)			
To be completed by Supervisor	3 rd term of of MRP Registration:		
	Progress Designation	INP (In Progress): Progress is satisfactory and student can continue as planned	UNS (Unsatisfactory): Progress is unsatisfactory. An UNS Designation Form must be filled and submitted to the Graduate Program Administrator. A revised Plan of Study must be completed
	Supervisor Name		Supervisor Signature
		Date	
Student Name		Student Signature	Date
Program Director		Program Director Signature	Date

Additional Term of MRP registration (required if student has not completed within three terms):	
Outline the research objectives/methodologies/milestones to be met this term and any deadlines	
Item	Deadline

Student Signature acknowledging and agreeing to the above expectations and deadlines		Date:
Faculty Advisor Signature acknowledging and agreeing to the above expectations and deadlines		Date:
Program Director Signature of Approval		Date:

If the student completes their MRP by the end of this additional Term of MRP Registration, no further Progress Reviews or Progress Reports are required.

Progress Review of Additional Term of MRP Registration – by December 15 (Before Winter registration) if student has not completed			
To be completed by Supervisor	Additional Term of MRP Registration:		
	Progress Designation	INP (In Progress): Progress is satisfactory and student can continue as planned	UNS (Unsatisfactory): Progress is unsatisfactory. An UNS Designation Form must be filled and submitted to the Graduate Program Administrator. A revised Plan of Study must be completed
	Supervisor Name		Supervisor Signature
		Date	
Student Name		Student Signature	Date
Program Director		Program Director Signature	Date