# 

Volume 11, Issue 3

Using the Diversity Audit Tool to Assess the Status of Women in the Canadian Financial Services Sector: A Case Study

Wendy Cukier, Shelley Smarz and Margaret Yap



THE INTERNATIONAL JOURNAL OF DIVERSITY IN ORGANISATIONS, COMMUNITIES AND NATIONS http://www.Diversity-Journal.com

First published in 2012 in Champaign, Illinois, USA by Common Ground Publishing LLC www.CommonGroundPublishing.com

ISSN: 1447-9532

© 2012 (individual papers), the author(s)

© 2012 (selection and editorial matter) Common Ground

All rights reserved. Apart from fair dealing for the purposes of study, research, criticism or review as permitted under the applicable copyright legislation, no part of this work may be reproduced by any process without written permission from the publisher. For permissions and other inquiries, please contact <cg-support@commongroundpublishing.com>.

THE INTERNATIONAL JOURNAL OF DIVERSITY IN ORGANISATIONS, COMMUNITIES AND NATIONS is peer-reviewed, supported by rigorous processes of criterion-referenced article ranking and qualitative commentary, ensuring that only intellectual work of the greatest substance and highest significance is published.

Typeset in Common Ground Markup Language using CGPublisher multichannel typesetting system http://www.commongroundpublishing.com/software/

# Using the Diversity Audit Tool to Assess the Status of Women in the Canadian Financial Services Sector: A Case Study

Wendy Cukier, Ryerson University, Ontario, Canada Shelley Smarz, Ryerson University, Ontario, Canada Margaret Yap, Ryerson University, Ontario, Canada

Abstract: A diversity assessment measures an organization's progress in increasing diversity and inclusiveness. As part of a larger study, this paper examines and analyses the application of the Diversity Audit Tool (DAT) to the Canadian Financial Services sector to the status of women's representation within the workforce. The DAT assesses policies and practices to increase diversity and inclusiveness not only on human resource functions but also how diversity can be integrated throughout the organization's value chain. As an exceptionally adaptable and flexible tool, the DAT has been previously applied to education, health care, police services, and information and communications technology (ICT) sectors; it is generalizable enough to examine diversity initiatives across a number of groups as well as to focus on a single one, as it does in this study. This paper begins with a discussion of the current status of female workers within this sector and identifies a number of barriers that prevent full workforce participation and inclusiveness. The DAT is systematically applied to the financial services sector (reproduced in Appendix 1) and the findings are discussed, examining six key areas: leadership and governance, human resource practices; quality of life and organizational culture; measuring and tracking diversity; integrating or mainstreaming diversity across the value chain; and developing the pipeline. Finally, these findings will be discussed and conclusions will be made.

Keywords: Diversity, Leading Practices, Diversity Audit Tool (DAT), Inclusiveness, Canada

### Introduction

RGANIZATIONS THAT SEEK to increase diversity recognize and value differences in backgrounds, skills, and life experience (Cox & Blake, 1991; Robinson & Dechant, 1997; Gardenswartz & Rowe, 1998). Increasing levels of diversity within organizations is important from a social justice and human rights perspective but also from a business one. Academic (Miller & Triana, 2002; Devine et al., 2007; Pomeroy, 2007; Devine et al., 2007) and non-academic research indicates a connection between increasing diversity and improved financial and organizational performance. This "business" case for diversity identifies five key benefits, including: overcoming the skills shortage and war on talent; responding to emerging and progressively diverse consumer markets; increasing employee creativity and innovation; better employee performance, a higher degree of employee satisfaction, and greater rates of retention; and mitigating legal and reputational costs (see also: Ross & Schneider, 1992; Iles, 1995; Kandola, 1995; Wilson, 1996; Nykiel, 1997; D'Netto & Sohal, 1999; Lee & Chou, 2000; Mor Barak, 2000; Jayne & Dipboye, 2004; Schmidt, 2004; Reinhold, 2005; Tracey & Hinkin, 2008).



A diversity assessment can measure an organization's progress in increasing diversity not only within its human resources functions (Lorbiecki & Jack, 2000; Beaver & Hutchings, 2005; Day & Greene, 2008; Shen et al., 2009) but also throughout the organization's value chain. This paper is part of a larger study that examines and analyzes leading policies and practices to increase diversity across an organization. To this end, a Diversity Audit Tool (DAT) was developed to aid in the assessment of such policies as well as to indicate areas of improvement. This paper discusses how the DAT was applied to the Canadian financial services sector and is presented as a case study to demonstrate the flexibility and adaptability of the DAT across sectors, its ability to focus on diversity initiatives across a number of groups as well as focusing on a single group, in this case: women.

### **Diversity Audit Tool (DAT)**

The DAT is a useful tool for assessing and identifying leading practices to increase diversity in organizations. It aims to identify barriers to full workforce participation that continue to exist within the workplace for certain groups of individuals and to identify ways of overcoming them (Grensing-Pophal, 2001; Backlid et al., 2005). The DAT was created by Ryerson University's Diversity Institute, in partnership with Canadian Advanced Technology Alliance Women in Technology (CATAWIT) Forum, as part of a project on increasing women's participation in the information and communications technology (ICT) sector (Cukier, 2009).

The process by which the DAT was developed began by identifying the barriers to inclusion for women in the Canadian ICT sector. Leading practices that had proven successful to overcoming these barriers were identified and analyzed. Informed by these policies, the DAT was created as an assessment tool so that organizations could evaluate its diversity policies against those that had been identified as being effective interventions. Furthermore, it can also be used to inform the development of future diversity practices. Its flexibility and adaptability has resulted in a robust tool that can be identify barriers for a number of culturally diverse groups and, since its development, it has been successfully applied to a number of different Canadian sectors including police services, education, and financial services.

The DAT is divided into six key organizational levels or functions:

- Leadership and governance: Recognizes that the success of diversity initiatives depends on senior management's commitment to diversity in addition to the integration of diversity goals as part of the organization's strategy.
- Strong and transparent human resources practices: Identifies areas where organizations
  can increase diversity in recruitment, performance management, promotion, education,
  and knowledge building as well as training and development.
- Quality of life and organizational culture: Focuses on the flexibility and ensuring that
  the organizational culture is inclusive and is accommodate the divergent needs of its
  employees.
- 4. Measuring and tracking diversity: Recognizes that diversity initiatives are only successful when metrics are used to track and measure progress relative to diversity goals.
- 5. Integrating or mainstreaming diversity across the value chain: Considering diversity in product development, marketing and customer service programs, communication (both internally and externally), media buys, philanthropy, government relations, as well as in procurement decisions.

6. Developing the pipeline: Strategies aimed at developing a future workforce that is diverse and inclusive. (Cukier, 2009)

# Diversity Practices in the Canadian Financial Services Sector: A Case Study

### The Role of Employment Equity

Canada's financial services sector is federally-regulated and, as a result, falls under the jurisdiction of Canada's *Employment Equity Act* (1995), which is federal legislation requiring employers to implement non-discriminatory policies and practices as well as to implement policies to actively target underrepresented groups—referred to as Employment Equity Occupational Groups (EEOGs), consisting of women, Aboriginal persons, visible minorities, and people with disabilities—in their recruitment and promotion initiatives (Human Resources and Skills Development Canada, 2009). Under this Act, barriers that encourage discrimination and/or inhibit the recruitment and promotion of diverse groups should first be identified by an organization, which then develops an employment equity plan. Organizations in all industries that are subject to this legislation are required to track its workforce composition and report the diversity initiatives that they have implemented (and whether or not they have been successful).

The majority of the workforce in the Canadian financial services sector is made up of women. According to Catalyst (2010b), women represent 60.2% of the of the sector's workforce. However, they remain underrepresented in senior management. In other words, while men represent only 39.8% of the workforce in the financial services industry, they are 78.2% of all corporate officers, 83.2% of board directors, and 83.1% of CEOs. Figure 1 graphically represents the labour force division of women in the financial services sector in 2009:



Figure 1: Women in Canadian Finance Pyramid (Catalyst, 2010b)

RBC saw the number of women in its workforce—overall—decline by 6% since 1999. However, the number of women in management has remained relatively stable from 2007 to 2010 and

appears to have remained so since 1999 (Table 1). Finally, the number of women executives has increased at RBC by 14% since 1999 (RBC, 2010f). When you examine the 2008 external government availability—or the assessment of "the number and characteristics of designated groups available to fill specific jobs/occupations" (Harvey & Blakely, 1993, p. 248)—a pattern emerges. In terms of the data released for 2008, the external government availability is at 65.7% overall, senior management positions at 24.3%, and middle management positions at 54.5% (Scotiabank, 2010a). Based off of this data, RBC exceeds the external availability in terms of overall workforce (by 3.3%) and the number of women executives or senior management (by 14.7%) it has. In terms of middle management, external availability exceeds RBC's by 0.5%.

Table 1: Workforce Representation of Women for TD Bank, RBC, and Scotiabank

RBC: Workforce composit	ion report	(RBC, 201	10f; 2011)		
	2010	2009	2008	2007	1999
Overall	67%	68%	69%	69%	74%
Women in Management	54%	54%	54%	55%	54%
Women Executives	37%	39%	39%	36%	25%
SCOTIABANK: Workford	e represer	ntation of v	vomen (Sco	otiabank, 2	2010a)
	2009	2008	2007	2006	External Govm't Availability, 2001
Overall	-	69.6%	70.3%	71.2%	65.7%
Senior Management	-	30.7%	32.3%	30.5%	24.3%
Middle Management	-	52.4%	54.5%	52.4%	54.5%
Professional	-	49.2%	45.3%	46.2%	41.8%
TD BANK: Levels of diver	sity at TD	Bank (TD	<b>Bank</b> , 201	0a)	
	2009	2008	2007		
Overall	-	66.18%	66.88%		
Women in Senior Management	-	33.78%	26.25%		
Women in Middle Management	-	47.17%	47.36%		

Table 1 also shows that, between 2006 and 2009, Scotiabank boasted similar trends in the workforce representation of women. Women represent 69.6% of the overall workforce at Scotiabank (Scotiabank, 2010a). Over the period from 2006 to 2009, there was a 1.6% decline in the available workforce. Furthermore, other than a brief peak in 2007 (increased by 2.1%), the number of women in management returned to its 2006 value (52.4%) by dropping the amount it had increased in 2008. In senior management positions, there was a similar peak

(increased by 1.8%) and decline (decreased by 1.6%) over the years between 2006 and 2008 (Scotiabank, 2010a). However, these values exceed the external labour force availability in both the overall and senior management roles. Middle management was only 0.1% behind the external labour force availability calculation.

Between 2007 and 2008, TD Bank saw a decline in both the overall participation of women in the organization (0.7%) and a decline in the number of women in middle management (0.19%). However, the percentage of women in senior management increased during this time by 7.53%. In terms of the external availability, overall participation at TD Bank was greater, but only by 0.48%. Similarly, the number of women in senior management positions exceeded the external availability 9.48%. However, the number of women in middle management fell short of the external availability by 7.33% (Table 1). The pattern that these three banks share is that, while overall representation and representation of women in senior management tends to exceed that of the external availability, the representation of women in middle management tends to fall short of the external availability.

### **Barriers to Full Participation and Inclusiveness**

#### Stereotypes

In general, pervasive stereotyping continues to exist and has a detrimental effect on the promotion of women in corporate situations. Furthermore (Apostolidis & Ferguson, 2009), evidence suggests that in the corporate world, women and men "tend to perceive the barriers to advancement differently" (Wellington et al., 2003, p. 18). A study completed by Wellington, Kropf, and Gerkovich (2003) found that female executives identify a number of barriers to advancement, but that CEOs—the majority of whom are male—are unconvinced that this is, in fact, the reason why women cannot advance further. Instead, these CEOs identified barriers that were very much in line with typical stereotypes about women's abilities (e.g., their ineffective leadership style and the lack of skills to reach senior levels). Similarly, the data from this study demonstrates that CEOs tended to downplay the barriers to advancement that came as a result of family commitments and the lack of mentoring. Rather, the CEOs assigned stereotypes about women's ability to manage effectively as well as their previous management experience as a barrier to their advancement.

#### The Gendering of Jobs

The gendering of jobs refers to those "stereotypes [that] portray women and men as being suited to or good at different kinds of work" (Catalyst, 2005, p. 21). The corporate environment of the financial services sector has typically been gendered masculine and, as a result, those qualities, traits, abilities that make an employee an effective leader are typically masculine ones. Male leaders stereotypically embody "the hard, quantitative executive skills necessary to close business deals, do analytical analysis, penetrate new markets, generate profits, and make a business run efficiently and productively" (Reinhold, 2005, p. 46). Feminine qualities are typically presented as contrary to effective leadership as they are typically in a sportive, caregiving position that showcases their "abilities to listen, collaborate, empathize, be inclusive, and build consensus" (p. 46). As a result of these stereotypes, women are systemically disadvantaged when it comes to opportunities for advancement. For example,

Jenner and Ferguson (2009) argue that men are typically promoted to line positions in sales or management. As "line experience is often a prerequisite to promotion to the highest ranks in the company, including the position of CEO" (Jenner & Ferguson, 2009, p. 12), women's absence in terms of participation is quite significant as this disadvantages them when compared to male workers who are heavily represented in these positions.

## The Practice of Conscious and Unconscious Gender Bias and Discrimination

Reinhold (2005) calls the stereotyping of mothers "the maternal wall" (p. 46), whereby male managers advance male prospects over women who have children as they assume that maternal absenteeism is the result of an inability to properly manage work and family responsibilities (whereas male absenteeism is assumed to be business-related). In other words, there is a pervasive, yet subtle sexist bias against women that questions their ability to simultaneously and successfully manage jobs that have a high potential for advancement and their life and family responsibilities. As a consequence of this widespread stereotype, managers will assume that all women have this inability and will overlook viable female candidates for development and promotion in favour of male ones.

### Lack of Networking and Mentorship Opportunities

Studies (Metz, 2009) have shown that mentoring opportunities "assist women [to] advance more rapidly and to higher levels in the organisation than they would without it" (p. 194). Networking opportunities are scarce for women in the financial services sector and it is through these informal and formal career networks that male employees have historically held this advantage over women. In order to level the playing field, businesses need to support and set up networks—both internally and externally—in order to increase the number of contacts as well as to foster collegial, yet professional, relationships similar to the ones that male financial service sector employees have.

#### Work/Life Imbalance

In order to balance out their responsibilities in the workplace with having a family, many women strategically time having children so that it does not interfere with their career advancement and to ensure that it occurs during a period of relatively stable and predictable employment (Archbold & Hassell, 2009; Metz, 2009). These women often find themselves juggling the responsibility of both their family and work responsibilities and attempt to negotiate between the two roles, ultimately sacrificing one or the other. Alternatively, the lack of family-friendly policies also result in women who want to attain these leadership positions either choosing to remain childless or to put off having children until they have reached their occupational goals. Similarly, research (Wood & Newton, 2006) has suggested that, as women are typically responsible for the majority of domestic work inside the home while often working outside the home simultaneously, women often choose to remain in relatively stable and often non-management positions within the organization for most of their career. These positions offer little hope for advancement but have enough flexibility to allow women to successfully manage family and childcare responsibilities.

### **DAT Analysis**

These findings were the result of the systematic application of the DAT (reproduced in Appendix 1) to identify and analyze diversity initiatives in the financial services sector that aim to increase the participation of women in this sector.

### Leadership and Governance

The financial services sector demonstrates the increased likelihood of success in implementing diversity policies as many organizations have top management commitment (See Appendix 1). As a result, diversity becomes an integral part of these organizations' operational strategies and, as a result, are integrated and implemented in the firms' functional activities. For example, the CEOs and other senior managers at Scotiabank (2008), TD Bank (2009a), and RBC (Perkins, 2010), have all been very vocal in terms of the importance of diversity issues and the benefits that increasing diversity will bring. In addition, while all three of these banks had diversity councils, some even had their own specific committees for women's initiatives (BMO, 2006; RBC, 2009b; TD Bank, 2010c). RBC (2009b) reported that its President headed this council; at TD Bank (2010c), the Chairman of the Board was council head. BMO (2004) had appointed a Vice-President for Equity and Employment Engagement.

### Strong and Transparent Human Resources Practices

Both BMO (2004) and TD Bank (2010a) offer diversity training to their employees. TD Bank's training program, Embracing Diversity Workshop, boasts a 90% management completion by the year 2009. BMO (2004), recognizing that executives have a number of biases about women, focussed its executive training on battling unconscious attitudes and beliefs that can influence decisions concerning the recruitment, development, and promotion of women. In addition, CIBC's (2009) only entry on the DAT analysis concerned whether or not the organization had a plan for keeping employees' knowledge and skills current, especially after having a child. The program, called ReConnect: Career Renewal for Professional Women, was created through a partnership between the Richard Ivey School of Business and CIBC and is the first executive development program that deals with the issue of re-establishing women's place in the workforce (CIBC, 2009).

RBC (2009b), TD Bank (2009a, 2010d), BMO (2004), and Scotiabank (2010b) offer a number of programs to give, promote, and organize mentoring arrangements, and also support diversity networking events. BMO (2004) and RBC (2009b) encourage its female senior managers to take the opportunity to mentor women who are either new hires or who show great potential to becoming a leader herself. For example, Scotiabank's Advancement of Women (AoW) initiative has created a number of networking programs targeted at women–such as the Young Women of Influence series targeted at new graduates and a number of professional development workshops. Similar networking options are The Women's Executive Network, which brings together female executives who have been in the sector for many years, and the Scotia Women's Connection, which offers networking opportunities to women who are at the level of manager or director within the organization (Hsu, 2007; Scotiabank, 2008).

### Quality of Life and Organizational Culture

The financial services sector has placed strong emphasis on improving both the quality of life of its employees as well as their experiences of the overall organizational culture. This takes the form of flexible working arrangements, family-friendly policies, as well as opportunities for individuals to utilize resources that encourage a proper work/life balance. Both RBC (2010f) and BMO (2004) offer flexible work schedules, including "modified work schedules, work from home/off-site, job sharing, [and the option to] purchase vacation time" in order to allow women to better manage their work and home lives (RBC, 2010f).

Family-friendly policies also facilitate the achievement of an appropriate work/life balance, reducing stress on the employee, and increasing their level of performance within the company. This can take the form of a referral service offered by the employer to its employees for childcare and eldercare services (BMO, 2004) to emergency childcare and eldercare arrangements that can be utilized when the employee's regular caregivers are unavailable at short notice (RBC, 2010f). Similarly, organizations offer "People Care Days" (BMO, 2006, p. 19), which are paid short-term leave of absences that include personal and family health days in addition to days off so that the employee can attend educational and career development opportunities.

### Measuring and Tracking Diversity

Specifically, BMO, CIBC, Scotiabank, RBC, and TD Bank all measured the rate of women's advancement in key management and specialty roles per the requirements of the Employment Equity Act. This demonstrates the organization's commitment to diversity as once the organization starts to measure the phenomenon; they become accountable in ensuring that change occurs.

Furthermore, the reporting requirements for Employment Equity suggest that there are diversity targets for increasing the participation of women in senior management, as well as participation in equal pay audits to ensure that equal pay is given for equally valued work. As most of the banks hosted diversity reports—that exceeded the reporting requirements demanded by Employment Equity legislation—and an assortment of data on their websites, performance is most likely benchmarked and compared across the sector. Finally, publishing this data ensures that the organization must remain committed to a diversity strategy that is in excess of the one required by legislative and regulatory bodies.

### Integrating or Mainstreaming Diversity across the Value Chain

RBC (2009a) actively developed and targeted its products and services to potential female clients. Furthermore, its marketing and customer service communications reflected RBC's commitment to increasing the participation of women in the financial services sector and situating itself as the organization that is best equipped to serve this diverse population. RBC has also committed itself to diversity initiatives both internally and externally by actively seeking out female-owned suppliers (RBC, 2010d). A consequence of such a strategy is that it communicates to these suppliers that RBC not only better understands but also can better serve them than the other banks.

In terms of communicating the importance of diversity through the organization's philanthropic activities, BMO offers funds to charitable organizations that are supported through volunteer activities (BMO, 2004). Scotiabank (2010c), on the other hand, actively gives charitable donations to causes in order to communicate their commitment to increasing the number of women participating in the sector. For example, Scotiabank identified itself as supporting several organizations that provide networking opportunities for women in management: the Rotman School of Business' Women in Management Association (WiMA), Schulich's Women in Leadership (WiL) association, and Queen's Women in Leadership (Q.WiL).

### Develop the Pipeline

RBC and TD Bank are the banks that are the most heavily invested in developing the pipeline. For example, RBC provides outreach to schools through scholarships, sponsorships, donations and community programs to support education and youth (RBC, 2009a, 2009b). Similarly, it supports associations that help women in business, such as WEConnect, IMB Women in the Financial Sector, as well as sponsoring the Women of Distinction awards (RBC, 2009b).

TD Bank is involved in supporting a number of organizations and community initiatives, including: Women's Legal Education and Action Fund (LEAF; equality), Women's Executive Network (WXN; mentoring), Oasis (haven for women and children), and Wings for Success (supporting low income women) (TD Bank, 2010b). Supporting these organizations and initiatives creates public goodwill toward the company. Similarly, TD Bank's support extends to programs that encourage women to seek it out as an employer of choice. The organization sponsors a speaker series called Women in Leadership, supporting female role models (TD Bank, 2010b). TD has also pledged \$1 million dollars to the Ivey School of Business to fund scholarships for female MBA candidates (TD Bank, 2010b). For those women who have the opportunity to participate in either program, TD Bank has cast itself as an attractive employer who is committed to increasing the number of women in the financial services sector.

In terms of supporting and collaborating with organizations and their research to further increase diversity, both BMO (2006) and RBC (2010b) sponsor research reports through Catalyst, which is an organization focused on increasing the participation of women in historically underrepresented sectors. Furthermore, BMO's CEO and President serve on the Catalyst Canadian Authority Board and the Catalyst Board of Directors (BMO, 2004). By taking such an active role in supporting research, both BMO and RBC demonstrate their commitments to diversity.

#### **Discussion and Conlcusion**

Whether or not the practices identified the DAT increases the level of diversity and inclusiveness at a firm is influenced directly by how these policies are understood by all of the employees within an organization. If employees do not accept these policies, not only will the issues underlying the implementation of these practices remain unresolved, but also it will likely generate new problems that will impede the promotion of diversity and inclusiveness within the organization. Kottke and Agars (2005) note that often "these programs fail because organizations have not given enough attention to the underlying processes at work

in the organization in which these programs are being implemented" (p. 191). In other words, to increase the level of gender diversity within an organization is to actively control the influence that culture has on the organization.

Similarly, there are underlying barriers that continue to prevent women from fully participating in the workforce. Diversity initiatives intended to increase the attraction, participation, promotion, development, and retention of women will continue to do very little until these weaknesses are resolved. Despite the changes that have occurred in the last several decades, it is clear that more work needs to be done to develop and assess programs aimed at increasing women's participation in the workforce.

For example, one of the ways in which to combat stereotypical thinking consists of training individuals within the organization the ability to be self-reflexive and to deconstruct their own thought processes (Kottke & Agars, 2005). As the majority of gendered stereotypes are simultaneously unconsciously transmitted by actors within the organization and through the culture of the organization itself, training individuals to deconstruct their thought processes is one of the first steps to combating these biases and eliminating these stereotypes. The process of active self-reflexivity—wherein the practitioner interrogates the reasons why he/she made a particular decision and the process that he/she used to come to that decision—serve to minimize (and ultimately eliminate) the effect that gender stereotypes have on the decision-making process. Self-reflexivity will, therefore, eventually ensure that decisions and initiatives that are implemented are as gender neutral as possible.

The combined implementation of policies and practices to increase diversity—a product of both Employment Equity legislation and the benefits identified from the "business" case for increasing diversity—appears to have resulted in the "removal of overt discrimination and bias" (Melgoza & Cox, 2009, p. 652) from the workplace. However, discriminations "continued to exist but were masked by a strong rhetoric of gender equality, which made the articulating experiences of gender discrimination difficult" (Kelan, 2009, p. 198) to those who experienced it. Furthermore, when discrimination and bias were identified and articulated, they were often deemed as so integral to the proper functioning of that particular organizational role and could not-or should not-be questioned or challenged. As a result, female employees who experience bias and discrimination first hand "often feel individually responsible for developing mechanisms to overcome gender discrimination and seem to lack the resources to talk about this as a systemic and category-based experience" (Kelan, 2009, p. 205). Therefore, since policies and practices have created an environment where gender bias and discrimination no longer exists, this employee does not see these experiences as individual occurrences. An ideological conflict, therefore, erupts within the individual who is unable to reconcile her experiences with the assertion that the diversity practices implemented have resulted in a workplace that is free of bias and discrimination in terms of gender. As a result, these employees "lose the energy to reconcile these contradictory realities and retreat instead into a position that dismisses the relevance of gender in their working lives" (Kelan, 2009, p. 206). In other words, the covert gender bias and discrimination remains unacknowledged, unaddressed, and unresolved.

Furthermore, Kottke and Agars (2005) argue that programs that increase the number of mentoring and networking activities for the organization's female employees have some benefits (such as "an attempt to provide information, guidance, and support" (p. 196) for new graduates). However, these programs do not challenge the structural mechanisms at work that discriminate against women; they simply provide a model for female employees

to successfully navigate a discriminatory social structure. This makes discrimination a profoundly individualized act, as it divorces the acts of discrimination and gender bias from the social structures that create and recreate those inequalities. In other words, "fix the women' strategies do not get at the underlying barriers" (Kottke & Agars, 2005, p. 196) that create gender bias and discrimination within the organization. Rather, by providing an example of a woman who has successfully navigated those social structures within the organization, the focus shifts from changing the social structures that create inequalities to changing the woman.

To address the issue of conscious and unconscious gender bias that are the result of a perceived distributive injustice, the organization can proactively communicate the idea that the procedures and processes through which an organizational decision is made was equitable, just, and fair. As Kottke and Agars (2005) argue "even when a decision is not in one's favour, if the procedure [through which that decision has occurred] has been seen as fair, the decision will be accepted" (p. 197). Finally, one of the ways in which male employees and managers combat the threat of women's encroachment on male power positions, especially in jobs that are gendered masculine, is by excluding women from the decision making processes. In other words, responding to women's entry into stereotypically masculine positions, men typically "conduct less business in the formal setting where women are present and conduct more business in informal venues (e.g., the executive washroom, the golf course)" (Kottke and Agars, 2005, p. 197). To prevent this from occurring, it is imperative that organizational decision-making be made as transparent as possible. By ensuring that the decision-making process remains within the realm of the formal and the visible, male managers will have no choice but to conduct business in the formal settings where women are present.

#### References

- Archbold, C. A. & Hassell, K. D. (2009). Paying a marriage tax: An examination of the barriers to the promotion of female police officers. *Policing: An International Journal of Police Strategies and Management*, 32(1), 56-74.
- Backlid, B., Cowen, A., MacBride-King, J., & Mallett, A. (2005). Business critical: Maximizing the talents of visible minorities-An employer's guide. Retrieved from: http://www.conferenceboard.ca/documents.aspx?DID=1198
- Beaver, G. & Hutchings, K. (2005). Training and developing an age diverse workforce in SMEs: The need for a strategic approach. *Education and Training*, 47(8/9), 592-604.
- BMO. (2004). On the advancement of women in the bank. Retrieved from: http://www2.bmo.com/bmo/files/images/7/1/Reissue Women ENG Nov.pdf
- BMO. (2008). Employment equity narrative report. Retrieved from: http://www2.bmo.com/bmo/files/images/7/1/BMOnarrative report2008en.pdf
- Catalyst. (2005). Women "take care," men "take charge": Stereotyping of U.S. business leaders exposed. Retrieved from: http://www.catalyst.org/file/53/women%20take%20care,%20men%20take%20charge%20stereotyping%20of%20u.s.%20business%20leaders%20exposed.pdf
- Catalyst. (2010a). Catalyst Award winners. Retrieved from: http://www.catalyst.org/page/69/catalyst-award-winners
- Catalyst. (2010b). Women in Canadian finance [Pyramid]. Retrieved from: http://www.catalyst.org/publication/396/women-in-canadian-finance
- CIBC. (2009). Annual accountability report: We're here for what matters. Retrieved from: http://www.cibc.com/ca/pdf/about;/aar09-en.pdf
- Cox, T. H. & Blake, S. (1991). Managing cultural diversity: Implications for organizational competitiveness. *Academy of Management Executive*, *5*(3), 45-56.Den.
- Cukier, W. (2009). Attracting, retaining, and promoting women: Best practices in the Canadian Tech Sector. Canadian Advanced Technology Alliance (CATA) Women in Technology (WiT) Forum.
- Day, N. E. & Greene, P. A. (2008). A case for sexual orientation diversity management in small and large organizations. *Human Resource Management*, 47(3), 637-654.
- Devine, F., Baum, T., Hearns, N., & Devine, A. (2007). Managing cultural diversity: Opportunities and challenges for Northern Ireland hoteliers. *International Journal of Contemporary Management*, 19(2), 120-132.
- D'Netto, B. & Sohal, A. S. (1999). Human resource practices and workforce diversity: An empirical assessment. *International Journal of Manpower*, 20(8), 530-547.
- Employment Equity Act (S.C. 1995, c. 44). Retrieved from: http://laws-lois.justice.gc.ca/eng/acts/E-5.401/index.html
- Gardenswartz, L. & Rowe, A. (1998, July). Why diversity matters. HR Focus, s1-s3.
- Grensing-Pophal, L. (2001). A balancing act on diversity audits. HRMagazine, 46(11), 87-95.
- Harvey, E. B. & Blakely, J. H. (1993). Employment equity goal setting and external availability data. *Social Indicators Research*, 28(3), 245-266.
- Hsu, V. (2007). Unlocking diversity potential in financial services. *HCI White Paper for the Human Capital Institute*. Retrieved from: http://www.previsor.com/pdf/UnlockingDiversity.pdf
- Human Resources and Skills Development Canada. (2009). *Employment Equity Act*: Annual report 2008 [LT-185-05-09]. Retrieved from: http://www.hrsdc.gc.ca/eng/labour/publications/equality/annual reports/2008/docs/2008report.pdf
- Iles, P. (1995). Learning to work with difference. Personnel Review, 24(6), 44-60.
- Jayne, M. E. A. & Dipboye, R. J. (2004). Leveraging diversity to improve business performance: Research findings and recommendations for organizations. *Human Resources Management*, 43(4), 409-424.

- Jenner, L. & Ferguson, R. (2009). 2008 Catalyst census of women and corporate officers and top earners of the FP500. Retrieved from: http://www.catalyst.org/file/266/cote ca 09.pdf
- Kandola, B. (1995). Selecting for diversity. *The International Journal of Selection and Assessment,* 3(3).
- Kelan, E. K. (2009). Gender fatigue: The ideological dilemma of gender neutrality and discrimination in organizations. *Canadian Journal of Administrative Studies*, 26(3), 197-210.
- Kline, A. (2010). Diverse RBC work force reflects customer base. American Banker, 175(F316), 2.
- Kottke, J. L. & Agars, M. D. (2005). Understanding the processes that facilitate and hinder efforts to advance women in organizations. *Career Development International*, 10(3), 190-202.
- Lee, C. & Chon, K.-S. (2000). An investigation of multicultural training practices in the restaurant industry: The training cycle approach. *International Journal of Contemporary Hospitality Management*, 12(2), 126-134.
- Lorbiecki, A. & Jack, G. (2000). Critical turns in the evolution of diversity management. *British Journal of Management*, 11(Special Issue), S17-S31.
- Metz, I. (2009). Organisational factors, social factors, and women's advancement. *Applied Psychology:* An International Review, 58(2), 193-213.
- Miller, T. & Triana, M. d. C. (2009). Demographic diversity in the boardroom: Mediators of the board diversity-firm performance relationship. *Journal of Management Studies*, 46(5), 755-786.
- Mor Barak, M. E. (2000). The inclusive workplace: An ecosystem approach to diversity management. Social Work. 45(4), 339-532.
- Nykiel, R. A. (1997). Enhancing quality through diversity. *Journal of Hospitality and Leisure Marketing*, 4(4), 65-70.
- Perkins, T. (2010). How RBC became a champion of diversity. *The Globe and Mail*. Retrieved from: http://www.theglobeandmail.com/report-on-business/managing/how-rbc-became-a-champion-of-diversity/article1508812/
- Pomeroy, A. (2007). Cultivating female leaders. HRMagazine, 52(2), 44-50.
- RBC. (2005). The diversity advantage: A case for Canada's 21<sup>st</sup> century economy. Presented at the 10<sup>th</sup> International Metropolis Conference–Our diverse cities: Migration, Diversity, and Change. Toronto, Canada. Retrieved from: http://www.rbc.com/newsroom/pdf1020 diversity.pdf
- RBC. (2009a). Diversity blueprint: Priorities and objectives 2009-2011. Retrieved from: http://rbc.com/diversity/pdf/rbc-diversity-blueprint.pdf
- RBC. (2009b). Diversity progress report, 2009. Retrieved from: http://www.rbc.com/diversity/docs/diversity progress report 2009.pdf
- RBC. (2010a). Community. Retrieved from: http://www.rbc.com/diversity/community.html
- RBC. (2010b). Diversity research. Retrieved from: http://www.rbc.com/diversity/research.html
- RBC. (2010c). Employee resource groups. Retrieved from: http://www.rbc.com/diversity/employee-resource-groups.html
- RBC. (2010d). Marketplace. Retrieved from: http://www.rbc.com/diversity/marketplace.html
- RBC. (2010e). Workforce composition progress report. Retrieved file at: Retrieved from: http://www.rbc.com/reponsibility/workplace/diversity.html
- RBC. (2010f). Work/life solutions. Retrieved from: http://www.rbc.com/diversity/work-life-solutions.html
- RBC. (2011). Diversity. 2010 Corporate responsibility report and public accountability statement.

  Retrieved from: http://www.rbc.com/responsibility/pdf/RBC-CRR-Report-2010-diversity-e.pdf
- RBC receives 2010 Catalyst Award for diversity. (2010). Retrieved from: http://www.rbc.com/aboutus/20100121-catalyst.htm
- Reinhold, B. (2005). Smashing glass ceilings: Why women *still* find it tough to advance to the executive suite. *Journal of Organizational Excellence*, 24(3), 43-55.

- Robinson, G. & Dechant, K. (1997). Building a business case for diversity. *Academy of Management Executive*, 11(3), 21-30.
- Ross, R. & Schnieder, R. (1992). From equality to diversity—A business case for equal opportunities. London, UK: Pitman.
- Schmidt, P. (2004). An approach to diversity training in Canada. *Industrial and Commercial Training*, 36(4), 148-152.
- Scotiabank. (2008). Employment equity narrative report. Retrieved from: http://scotiabank.com/images/en/filesaboutscotia/21037.pdf
- Scotiabank. (2010a). 2009 Scotiabank CSR Report. Retrieved from: http://scotiabank.com/images/en/filesaboutscotia/22068.pdf
- Scotiabank. (2010b). Employee participation. Retrieved from: http://www.scotiabank.com/cda/content/0,1608,CID12984\_LIDen,00.html
- Scotiabank (2010c). Sponsorship and donations. Retrieved from: http://www.scotiabank.com/cda/content/0,1608,CID12988 LIDen,00.html
- Shen, J., Ashok, C., D'Netto, B., & Monga, M. (2009). Managing diversity through human resource management: An international perspective and conceptual framework. *International Journal* of Human Resource Management, 20(2), 235-251.
- TD Bank. (2009a). 2008 corporate responsibility report. Retrieved from: http://www.td.com/corporateresponsibility/crr2008/pdf/2008 tdcrr report.pdf
- TD Bank. (2009b). 2008 Employment Equity narrative report: Diversity at TD. Retrieved from: http://www.td.com/corporateresponsibility/crr2008/pdf/TD-EE\_Narrative\_Report\_2008.pdf
- TD Bank. (2010a) Building on our commitments: 2009 corporate responsibility summary report and public accountability statement. Retrieved from: http://www.td.com/corporateresponsibility/pdf/CR Summary Report PAS.pdf
- TD Bank. (2010b). Community diversity. Retrieved from: http://www.td.com/corporateresponsibility/crr2008/diversity/diversity leadership/
- TD Bank. (2010c). Diversity leadership. Retrieved from: http://www.td.com/corporateresponsibility/crr2008/diversity/diversity leadership/
- TD Bank. (2010d). Employee diversity. Retrieved from: http://www.td.com/corporateresponsibility/crr2008/diversity/employee diversity/
- Tracey, J. B. & Hinkin, T. R. (2008). Contextual factors and cost profiles associated with employee turnover. *Cornell Hospitality Quarterly*, 49(1), 12-27.
- Wellington, S., Krpof, M. B. & Gerkovich, P. R. (2003). What's holding women back? *Harvard Business Review*, 81(6), 18-19.
- Wilson, E. (1996). Managing diversity and HRD. In J. Stewart & J. McGoldrick (Eds.), *HRD perspectives, strategies and practice*. London, UK: Pitman.
- Wood, G. J. & Newton, J. "Facing the wall"—"Equal" opportunity for women in management? *Equal Opportunities International*, 25(1), 8-24.

### Appendix 1

	Practice	Example	Organization	Initiative	Notes	Source
(1.) Leadership and Go	overnance:					
	Does the board consider diversity in	Positive correlation between diverse board and performance				
	identifying and developing candidates?	Diverse boards have a higher ROA and ROI than do boards that are homogeneous				
	Do senior executives pro-	In addition, by having management initiate the	Scotiabank	Connects strategy to advance women to performance targets		(Scotiabank, 2008, p. 5)
	actively communicate the importance of diversity inside and outside the	management initiate the process, the strategy becomes incorporated in the firm's operational activities	TD Bank	Communicate consistently and clearly diversity commitments and initiatives	All information is on the company's diversity intranet site, including a toolkit for managers, Diversity in Action	(TD Bank, 2009a)
	organization?		RBC	Senior management/CEO discuss the importance of diversity to the employees and to their constituents		(RBC, 2009)
	Do leaders reflect the composition of the workforce?	When senior management is representative of the workforce, it can more effectively develop the pipeline (i.e. offer training and development to under- represented groups)	TD Bank	5 of the 17 members of the TD Board of Directors are Women		(TD Bank, 2010c)
	the workforce?	As a result, members of under-represented groups report more job satisfaction and greater participation	TD Bank	Women make up 33.78% of TD's VPs, SrVPs, and ExVPs		(TD Bank, 2010c)
	Is there a diversity council?	Responsible for creating and implementing policies to increase diversity	RBC	RBC's Diversity Leadership Council	Chaired by the President and CEO of the company	(RBC, 2009b, p. 3)

	Practice	Example	Organization	Initiative	Notes	Source
		Ideally, members of senior management sit on the council (increases accountability in terms of ensuring that the practices are implemented); members of the council	вмо	Established an Advisory Council on the Equitable Workplace	Also established regional Councils	(BMO, 2004)
		should be representative of the organization (i.e. all levels of employees) and of under-represented groups (i.e. women)	TD Bank	Diversity Leadership Council (with a Subcommittee for expanding leadership opportunities for women)	Drive enterprise-wide diversity initiatives; work with businesses and support groups to embed diversity into the businesse plan. Chaired by Chairman and CEO, Bill Hatanaka; create subcommittees to work on each key diversity issue	(TD Bank, 2010c)
	Is there a Chief Diversity Officer (CDO) at the Senior VP level with lines	A Chief Diversity Officer is a senior manager (at the Senior VP level) who has the authority to make the changes necessary within the organization to meet its diversity targets Must be an active	вмо	Appointed a Vice-President for Equity and Employment Engagement		(BMO, 2004)
	of authority?	participant in change (i.e. give them power and authority) rather than just a figurehead				
	Has the business case for diversity been developed and widely communicated?	Linking diversity initiatives to improving the organization's performance helps produce commitment from both managers and non-managers				
		All employees at all levels need to understand what benefits these policies will initiate				
	Are explicit diversity goals and policies in place and communicated internally and externally?	While most organizations are governed by laws and regulations when it comes to diversity, an organization can differentiate itself by going	TD Bank	Communicate consistently and clearly diversity commitments and initiatives	All information is on the company's diversity intranet site, including a toolkit for managers, <i>Diversity in Action</i>	(TD Bank, 2009a)

	Practice	Example	Organization	Initiative	Notes	Source
		beyond the reporting standard				
		Further, by communicating these policies and metrics, the organization differentiates itself from others in terms of its commitment to diversity, as well as creating an inclusive and open				
	Are there well- developed mechanisms to	organization Without adequate means to apply policies and rules, there is little that those policies can do to help combat a problem such as harassment and				
	handle employee complaints about harassment and discrimination?	discrimination Likewise, without a system of feedback, the effectiveness of these policies cannot be measured (and then changed if necessary)				
	Is performance and compensation for managers tied to meeting diversity	The result of making a performance evaluation tied to the organization's diversity goals means that these goals are likely to be acted upon instead of just being talked about	вмо	Established accountability at senior levels	Did not explain how they did this	(BMO, 2004, p. 20)
	targets?	Similarly, economic incentives are strong motivators when it comes to achieving diversity goals				
	Are there female leaders with profile internally and externally?	Promotion of leaders who are from under- represented groups in the media	RBC	Profiles of Diversity Leadership Council members	On the company's Active Leaders intranet website to tell, teach, and champion RBC's diversity strategy both inside and outside the organization	(RBC, 2009b, p. 4)
	Practice	Example	Organization	Initiative	Notes	Source
	Trucucc	Effective in attracting more	Organization	middive	Notes	Source
		applicants (these leaders then become role models, mentors, and coaches)				
(2.) Strong and Transp	parent Human Resourc					
	Are reviews of vacant positions undertaken to ensure that the	Emphasize general skills, attributes and competencies over technical knowledge to increase the number and diversity of applicants				
	qualifications required fit the demands of the job?	May also increase creativity and innovation				
	Does the organization consider alternative pathways to positions?	Open up leadership and senior management roles by defining them in terms of key competencies and skills and not technical knowledge or experience				
a. Recruitment	Are vacant positions posted?	Increase diversity by making public and then promoting job openings	вмо	Publicize management job opportunities	BMO-wide notification system to notify job opportunities at all management levels and job families internally	(BMO, 2004, p. 17)
	Do recruiters specifically target	Advertise for diverse applicants in targeted media				
	women?	Hire recruiting firm that specializes in diversity				
	Do all internship, co-op, and placement	Promote these opportunities to under- represented group associations at universities and colleges	вмо	Bank-Wide Student Training Program	College and University internships (summer students); diversity targets	(BMO, 2004, p. 5)
	programs have diversity targets?	Result: Broader range of applicants and (likely) more diverse group of participants				

### WENDY CUKIER, SHELLEY SMARZ, MARGARET YAP

	Practice	Example	Organization	Initiative	Notes	Source
	Are selection committees representative?	Diverse selection committee = first impression of the organization as one that committed to diversity (the interviewee will want to work there if hershe is from an underrepresented group)				
		Ensure that the under- represented members of the selection committee are active and involved in the process				
		Use interview techniques that are inclusive and understanding to diverse cultural histories, experiences, and expectations				
	Are bias-free interviewing processes used?	Include members from the applicants group in the interview (they might give insight)				
		Make it about sharing ideas, experiences, and competencies and not technical skills				
b. Performance Management	Is accountability for diversity targets and practices built into performance management systems?	Diversity as a key strategic goal can only occur when those who make policies to increase diversity are held accountable in terms of making sure these policies become an integral part of the organization's operational activities				
c. Promotion	Does succession planning take into account diversity targets?	Diversity has to occur at all levels in a firm (i.e. senior management has to be representative of the workforce)	TD Bank	Strategic succession planning (i.e. resource planning process)	Identify high-potential women for promotion (ongoing; through management and executive resource planning)	(TD Bank, 2009a; 2010d)

	Practice	Example	Organization	Initiative	Notes	Source
	Are high potential	Avoid "mirror hirring" – promoting individuals who look like you, act like you – by using skills inventories to determine what skills are needed  These assignments are				
	female given opportunities to take "stretch" assignments?	used to "prove" oneself in an organization (i.e. a high risk project on top of regular work)				
		Communicate that these opportunities exist to everyone in the firm and ensure that all have access to the resources and tools that they need to complete the assignment				
	Are promotional opportunities and processes communicated	Clear and consistent communication within the organization that informs everyone of promotional opportunities				
	openly and clearly to employees?	Can also occur by networking and formal mentorship				
	Are career planning systems in place to support employees?	Partner under-represented workers with senior managers so that the latter can help the former identify their career goals and construct an action plan to help advance the workers' careers	RBC	Career development for new hires	Build leadership schools through a rotation of assignments in the Graduate Leadership program; hired 25% of women candidates	(RBC, 2009b, p. 2)
c. Education,	Is diversity tracked in employee separations	Determine and track metrics in recruitment, promotion/development, and retention				
Training, and Knowledge Building	(retirements, dismissals, voluntary exits, layoffs)?	If you cannot measure it, you cannot see where leakage occurs (where the organization is failing these under-represented groups)				

	Practice	Example	Organization	Initiative	Notes	Source
	Are exit interviews conducted and are the results acted upon?	Help to identify trends or behaviours that are causing individuals to leave				
		This information can help improve those trends or behaviours, fixing the leakage problem				
	Does orientation for	Introduce new hires to diversity policies				
	new employees address diversity?	Demonstrate behaviours encouraged at the organization to promote diversity				
	Do all employees	Helps to create a common culture among the employees	TD Bank	Embracing Diversity Workshop	1-day session; by the end of 2009, over 90% of all managers will have completed this	(TD Bank, 2010a)
d. Training and Development	receive mandatory training on diversity?	Can promote awareness, make the business case, or provide resources to stop behaviours that are counterintuitive to diversity policies within the firm				
		Top-down approach	вмо	Executive gender diversity training	1.5 day workshop to battle unconscious attitudes and beliefs distort the selection, development and promotion of women	(BMO, 2004, p. 17)
	Do managers receive specialized training on diversity?	Helps to diminish bias in management and adapt an attitude that is consistent with the firm's diversity strategy (and among its managers)	вмо	Mangers underwent people development skills	Create a work environment where men and women succeed	(BMO, 2004, p. 17)
		Also gives managers the skills to identify and accommodate difference				

Practice	Example	Organization	Initiative	Notes	Source
Do individuals involved in the hiring processes	ed in the process by identifying culture-specific behaviours				
receive specialized training on hiring and bias-free hiring?	More equitable and open assessments				
	Helps to develop the next generation of senior management within the organization	RBC	Women's Association of Financial Counsellors (WAFC)	An Employee Resource Group that nurtures women's careers and aims to attract and retain future members	(RBC, 2010c)
Are high-potential female employees given access to	These training/education sessions ensures that under-represented groups have the knowledge and skills necessary to become a manager	ВМО	Created the Possibilities Centre	Gives employees professional development tools (skills assessment, career planning, goal preparation)	(BMO, 2004, p. 17)
specialized training and professional development that would enhance their ability to succeed		вмо	Career potential meetings	Gave employees the opportunity to discuss with managers and skills-training coaches to highlight their personal potential, career goals, and aspirations	(BMO, 2004, p. 18)
		ВМО	Increase career opportunities	Cross-training exchanges; job training and skills enrichment	(BMO, 2004, p. 18)
		вмо	Partnered with Dalhousie MBA	High potential employees can gain access to the MBA program there (Financial Services)	(BMO, 2004, p. 18)
Are provisions available for keeping employees current during/after parental leave?	Enable parents – while on leave – to stay on top of the changes that the organization, the industry, and the general economy	CIBC	ReConnect: Career Renewal for Returning Professional Women	In partnership with Richard Ivey school of Business; first executive development program to help professional women re-establish their careers after taking time out of the workplace to pursue other activities	(CIBC, 2009, p. 24)

### WENDY CUKIER, SHELLEY SMARZ, MARGARET YAP

Practice	Example	Organization	Initiative	Notes	Source
Are customized training programs available for high potential employees?	Firm pays for participation in seminars/workshops, subscriptions to professional associations, participation in important meetings by using the internet, and further education Give those high potential employees the opportunity and support he/she needs to become senior managers or executives				
	Helps under-represented groups learn about the organization (may feel more comfortable among their own group)	RBC	Women who are senior management mentor new female hires	Demonstrate a balance can be reached between a successful career and a good personal life	(RBC, 2009b, p. 2)
Are formal mentoring/coaching programs (internal or external) provided?	coaching nternal External mentorship	вмо	Executive Advisor Program	Mentoring and career development	(BMO, 2004, p. 18)
	need to become senior leaders or executives in their organization	TD Bank	Networking Programs	Allows women to strengthen their professional networks and meet with senior management; for middle- managers a group mentoring program was offered	(TD Bank, 2009a; 2010d)
	These groups are a place where employees feel free to discuss diversity issues and offer suggestions for their solution	Scotiabank	ScotiaWomen's Connection Network	Networking series targeted at females (at the Manager to Director levels); quarterly networking event to help put women in touch with potential role models, mentors and leaders	(Sociabank, 2010b)
Are formal diversity networks supported?	Helps improve diversity practices within the organization	Scotiabank	Advancement of Women (AoW) Initiative	Young Women of Influence Evening Series (for women just starting out in their career, networking and career development presentations). The Women's Executive Network (career networking opportunities for established businesswomen in the community); Scotla Women's Connection (see above)	(Sociabank, 2008, p. 13)

	Practice	Example	Organization	Initiative	Notes	Source
(3.) Quality of Life and	Organizational Cultur	e:				
		Flexible work options to accommodate life responsibilities (i.e. child care, elder care)	RBC	Flexible working solutions	Modified work schedule; work from home/off-site, job sharing, purchase vacation time	(RBC, 2010f)
	Are flexible working arrangements available?	Clearly communicated to all employees for the perception of fairness among employees	вмо	Formalize plans for flexible work arrangements	Corporate Policy on Balancing Multiple Commitments; codified and distributed to employees in a handbook (Flexing Your Options: A How-To Guide on Flexible Work Arrangements)	(BMO, 2004, p. 19)
			ВМО	LOA for adoptive parents	Parental benefits (combined with El) to equal 95% of the employees pre-leave weekly gross base pay/Benefit Eligible Earnings	(BMO, 2004, p. 20)
	Are family-friendly policies in place including, for example, extended	Family-friendly policies helps to integrate flexibility and helps to improve work- life balance; there's a positive link between performance and achieving this balance	вмо	Offers People Care Days	Short, paid LOAs for personal/family health, career days/education, or community service	(BMO, 2004, p. 19)
	parental leave and family emergency days, elder care, support for parents travelling?	Often people who have these kind of responsibilities were distracted from work because of personal issues – to the detriment of their productivity and performance	вмо	Taking Care	Comprehensive referral service for childcare and eldercare	(BMO, 2004, p. 19)
	Is on-site child care and emergency day	Often women cannot return to work because they need someone to care for their children	RBC	Emergency backup childcare and emergency in-home eldercare (family friendly policies)	RBC offers access to information services and resource materials by phone or online	(RBC, 2010f)
	care services available?	Top organizations utilize this to become an employer of choice				
	Are employee workloads and employer expectations	Individual plans to balance work and life				

	Practice	Example	Organization	Initiative	Notes	Source
	managed?	Overworked employees – due to stress – suffer from higher levels of absenteeism (due to health issues) and lower productivity				
	Do employees have access to coaching and counselling to help manage	EAPs/counselling/life coaches are resources that employees can use to help	RBC	Living Well intranet	Offers tools and resources to help lead manage work/life balance	(RBC, 2010f)
	workload and stress?	employees find an appropriate level of work/life balance	вмо	Employee Assistance Programs	24/7 emergency access; morning, afternoon, and some evening appointments	(BMO, 2004, p. 20)
(4.) Measuring and Tra	cking Diversity:					
	Are there metrics on the participation of	Higher levels of representation are the product of tracking and publishing diversity figures (usually taken from anonymous surveys)	RBC Scotiabank TD Bank	Given that the organization has comparative data (i.e. before and after the implementation of diversity initiatives), it must have first established a baseline measurement and then tracked the effect that the initiatives had on it	Assumption based off of the organization's reports	
	women at each management level relative to the available labour force?	agement level ive to the able labour Need to establish and track	вмо	Measured the rate of women's advancement	Key management and specialty roles; done quarterly. Establish baseline and then track effectiveness	(BMO, 2004, p. 20)
		organization's commitment to diversity	Scotiabank	Tracking representation of women at the VP+ (and equivalent) levels	In 2008, metrics were extended to include the feeder pool targets for employees at the senior manager and director levels	(Scotiabank, 2010a, p. 13)
	Are there explicit diversity targets for participation and for women in management?	Clear targets help to ensure that senior management and executives are reflects that of the workforce When published publically, gives individuals an idea of which organization leads the industry in terms of diversity	TD Bank BMO RBC Scotiabank		Assumed, given the firms' required participation in employment equity legislation	
	Boodles	Formula	Olastics	I-M-M···	Notes	C
	Practice  Are there regular employee engagement surveys with self-reported demographic data?	Self-reporting (especially anonymous self-reporting) is generally the most accurate as well as the preferred means of gathering statistical information in firms	Organization	Initiative	Notes	Source
	Are there regular employee engagement surveys with self- reported	Self-reporting (especially anonymous self-reporting) is generally anonymous self-reporting) is generally anonymous self-reporting in a self-reporting self-r	TD Bank BMO RBC Scotiabank	Initiative  Ensures equal pay for equal work	Notes  Assumed, given the firms' required participation in employment equity legislation	Source
	Are there regular employee engagement surveys with self-reported demographic data?  Are equal pay audits conducted to ensure equal pay for work of equal	Self-reporting (especially anonymous self-reporting) is generally the most anonymous self-reporting) is generally the most accurate as well as the preferred means of gathering statistical information in firms. Reveals inequalities in pay between different workers (usually gendered); organization can then rectify this manner. The openness of the process means that the organization is accountable for its compensation practices, especially if they. The audit itself helps to prove to the organization is committed to diversity. If diversity is to translate into a competitive	TD Bank BMO RBC		Assumed, given the firms' required participation in	Source
	Are there regular employee engagement surveys with self-regorder demographic data?  Are equal pay audits conducted to audits conducted to work of equal value??	Self-reporting (especially anonymous self-reporting) is generally the most anonymous self-reporting) is generally the most accurate as well as the preferred means of gathering statistical information in firms. Reveals inequalities in pay between different workers (usually gendered), receifly this manner. The openness of the process means that the organization is accountable for its compensation practices, especially if they are discriminatory. The audit tiself helps to prove to the organization is committed to diversity.	TD Bank BMO RBC		Assumed, given the firms' required participation in	Source
	Are there regular employee engagement surveys with self-reported demographic data?  Are equal pay audits conducted to ensure equal pay for work of equal value??	Self-reporting (especially anonymous self-reporting) is generally the most anonymous self-reporting) is generally the most accurate as well as the preferred means of gathering statistical information in firms. Reveals inequalities in pay between different workers (usually gendered), organization can then rectify this manuration can then rectify this manuration is accountable for its compensation is accountable for its compensation practices, especially if they are discriminatory. The audit tiself helps to prove to the organization is committed to diversity. If diversity is to translate into a competitive advantage, then it must be becompetition are self-reporting the se	TD Bank BMO RBC		Assumed, given the firms' required participation in	Source (BMO, 2004, p. 20)
(5.) Integrating or Main	Are there regular employee engagement surveys with self-reported demographic data?  Are equal pay audits conducted to ensure equal pay audits conducted to ensure equal pay to ensure equal pay audits conducted to ensure equal pay audits conducted to ensure equal pay audits conducted to ensure equal pay audits or work of equal value??  Are equal pay audits or equal pay audits or work of equal value?	Self-reporting (especially anonymous self-reporting) is generally the most anonymous self-reporting) is generally the most accurate as well as the preferred means of gathering statistical information in firms. Reveals inequalities in pay between different workers (usually gendered), organization can then receitly this manner. The openness of the process means that the organization is accountable practices, especially if they are discriminatory. The audit tief helps to prove to the organization's workers that the organization is committed to diversity. If diversity is to translate into a competitive advantage, then it must be better at it than its competitions are Benchmarking demonstrates where a firm determining where it wants to be.	TD Bank BMO RBC Scotiabank	Ensures equal pay for equal work  Published a report outlining diversity	Assumed, given the firms' required participation in employment equity legislation	

### WENDY CUKIER, SHELLEY SMARZ, MARGARET YAP

	Practice	Example	Organization	Initiative	Notes	Source
	products?	Also members of under- represented groups know what that group wants and can communicate this with the organization; creating a new market opportunity and/or competitive advantage				
b. Marketing and	Does the organization consider and communicate the importance of	Reflect diversity in the operation's marketing projects; demonstrates that this firm can better serve its diverse population	RBC	Target women and niche markets	Attract female clients and prospects	(RBC, 2009a, p. 7)
Customer Service	diversity in its marketing and customer service programs?	Expansion the firm's market into new ethno- cultural and/or socio- cultural markets				
c. Communications	Is the importance of diversity communicated in all its publications	If the importance of community is not communicated through the organization's publications, then the firm might miss out on valuable markets				
	(internal and external)?	Helps to eradicate stereotypes from the community				
d, Media Buys	Is the importance of diversity considered and communicated	Concerns itself with ensuring that the firm's advertising reflects the organization's commitment to diversity				
d. Media Buys and communicated in media buys?	Specifically targeted to under-represented groups					
e. Philanthropy	Is the importance of diversity considered and communicated in philanthropic activities?	Encourage diversity as a key strategic asset through giving	ВМО	Volunteer Grants Program	Provides funds to organizations supported through volunteer activities (permanent and pensioned BMO employees are eligible)	(BMO, 2004, p. 19)

	Practice	Example	Organization	Initiative	Notes	Source
			Scotiabank	Charitable donations and volunteering to appropriate causes	Women in Management Association (WiMA), Rotman School of Business; Schulich Women in Leadership (WiL); Queen's Women in Leadership (Q.WiL)	(Scotiabank, 2010c)
f. Government Relations	Is the importance of diversity considered in government relations?	Work with local, provincial, and federal governments to lobby for better legislation and representation in the workforce				
g. Procurement	Is the importance of diversity considered and communicated in procurement processes?	The firm is so committed to diversity (not just internally, but externally)	RBC	Use suppliers who are either female- or minority-owned		(RBC, 2010d)
(6.) Developing the Pi	peline:					
	Is outreach to schools provided regarding opportunities and incentives for women in this industry?	Publication of materials and public scholarships help to encourage students to work for that company upon graduation	RBC	Support education and youth	Scholarships, sponsorships, donations and community programs (i.e. Junior Achievement Diversity Program)	(RBC, 2009a, pp. 8- 9); (RBC, 2009b, p. 15)
	Does the organization participate with associations and professional organizations in programs to promote its commitment to diversity?	Helps the organization (and the people within it) understand under- represented (future) groups and (future) markets	RBC	Support associations that help women in business	WEConnect; IBM Women in the Financial sector; sponsored Women of Distinction Awards	(RBC, 2009b, p. 14, 17
	Is the importance of diverse representation considered in partnerships with educational institutions (i.e. research, executive education, training and development)?	Promote the organization as the employer of choice to the next generation of workers	TD Bank	Supporting other community initiatives	Supports: Women's Legal Education and Action Fund (LEAF; equality); Women's Executive Network (WXN), mentoring); Oasis (haven for women and children); Wings for Success (low-income women); New Jersey Association of Women's Business Owners; Foundation for BC Women (Aboriginal Women)	(TD Bank, 2010b)

Pi	ractice	Example	Organization	Initiative	Notes	Source
organiza collabor encoura	Does the organization collaborate and encourage development of reentry and transitional programs	Very little money is currently spent on training – resulting in limited ability to move to management roles				
entry an transitio		This might keep under- represented groups in the lower levels of the organization				
organiza with inst support encoura to enter	Does the organization work with institutions to support programs to encourage women to enter these kinds of jobs (i.e. hybrid programs and double majors)?	Create opportunities in the community for networking and mentorship in hopes of becoming the employer of choice	TD Bank	Supporting women role models	Sponsor Women in Leadership Fund (speaker series)	(TD Bank, 2010b)
program			TD Bank	Supporting education	Pledged \$1 million to Ivey School of Business for scholarships to women MBA candidates)	(TD Bank, 2010b)
that all in outreach coopera educatic institutic governn associal consider considerations.	ation ensure of its th activities in ation with onal ons, ment, and itions	In these roles, executives should act as advocates for diversity in all areas				
support and eva aimed a	ation rate and research aluation at promoting e diversity	Increased research (sponsored by organizations) will help to increase representation further	RBC	Sponsor research reports	Catalyst	(RBC, 2010b)
			вмо	Sponsor research reports	CEO and President serves on the Catalyst Canadian Authority Board and the Catalyst Board of Directors	(BMO, 2004, p. 5)

#### **About the Authors**

Dr. Wendy Cukier Ryerson University, Canada

#### Shelley Smarz

Shelley Smarz is a Research Analyst with the Diversity Institute at Ryerson University. After completing her undergraduate education at McMaster University in Sociology and English/Cultural Studies, she attended Brock University to complete a MA in Popular Culture. Her major research paper was a feminist analysis of the representation of comic book super heroines in both comic book texts and their movie adaptations. During her time at Brock, she also attended a number of conferences, presenting on a number of different topics. After a brief period, during which time she managed a comic book store, she attended Ryerson's Ted Rogers School of Management to complete a MBA. For her major research paper she analysed and evaluated the Diversity Audit Tool (DAT) that was developed by Dr. Cukier, applying it to two different sectors (police and financial services) than the one it had been developed for (information and communications technology). Since that time, she has helped to evaluate its use in several other sectors. She graduated with a specialization in Human Resources Management in the fall of 2010. In addition to her work at the Diversity Institute, Shelley is a columnist for the website Comic Book Daily.

Margaret Yap Ryerson University, Canada

#### **Editor**

Paul James, Globalism Institute, RMIT University, Australia

#### **Editorial Advisory Board**

len Ang, University of Western Sydney, Sydney, Australia.

Joanna van Antwerpen, Research and Statistics, Amsterdam, The Netherlands.

Samuel Aroni, University of California, Los Angeles, USA.

Vivienne Bozalek, University of the Western Cape, Cape Town, South Africa.

Susan Bridges, University of Hong Kong, Hong Kong.

**Duane Champagne**, University of California, Los Angeles, USA.

Guosheng Y. Chen, RMIT University, Melbourne, Australia.

Jock Collins, University of Technology, Sydney, Australia.

Bill Cope, University of Illinois, Urbana-Champaign, USA.

**Heather Marion D'Cruz**, Deakin University, Geelong, Australia.

James Early, Smithsonian Institution, Washington, D.C., USA.

Denise Egéa-Kuehne, Louisiana State University, Baton Rouge, USA.

Amareswar Galla, University of Queensland, Brisbane, Australia.

Grethe van Geffen, Seba Cultuurmanagement, Amsterdam, The Netherlands.

Barry Gills, Newcastle University, Newcastle upon Tyne, UK.

Jackie Huggins, University of Queensland, Brisbane, Australia.

Andrew Jakubowicz, University of Technology, Sydney, Australia.

Ha Jingxiong, Central University of Nationalities, Beijing, China.

Mary Kalantzis, University of Illinois, Urbana-Champaign, USA.

Jack Levin, Northeastern University, Boston, USA.

Cristina Poyatos Matas, Griffith University, Brisbane, Australia.

Peter McLaren, University of California, Los Angeles, USA.

Joe Melcher, Xavier University of Louisiana, New Orleans, USA.

Greg Meyjes, Solidaris Intercultural Services, Falls Church, USA.

Walter Mignolo, Duke University, Durham, USA.

Brendan O'Leary, University of Pennsylvania, Philadelphia, USA.

Aihwa Ong, University of California, Berkeley, USA.

Peter Phipps, Globalism Institute, RMIT University, Melbourne, Australia.

**Ronald Prins**, Bos en Lommer Neighbourhood Council, Amsterdam-West, The Netherlands.

Peter Sellars, University of California, Los Angeles, USA.

Michael Shapiro, University of Hawai'i, Manoa, USA.

David S. Silverman, Kansas Wesleyan University, Salina, USA.

Martijn F.E. Stegge, Diversity Platform, Amsterdam, The Netherlands.

**Geoff Stokes**, Institute for Citizenship and Globalisation, Deakin University, Melbourne, Australia.

Terry Threadgold, Cardiff University, Wales, UK.

Mililani Trask, Permanent Forum on Indigenous Issues for the Economic Council of the UN Assembly, Hawai'i, USA.

Marij Urlings, Inholland University, Amsterdam-Diemen, The Netherlands. !

Rob Walker, Keele University, Keele, UK.!

Ning Wang, Tsinghua University, Beijing, China.!

Owens Wiwa, African Environmental and Human Development Agency, Toronto, Canada. !

#### **The Diversity Community**

This knowledge community is brought together by a shared interest in diversity in one or another of its manifestations, in organizations, communities and nations. The community interacts through an innovative, annual face-to-face conference, as well as year-round virtual relationships in a weblog, peer reviewed journal and book imprint — exploring the affordances of the new digital media. Member of this knowledge community include academics, public administrators, policy makers, private and public sector leaders and research students.

#### Conference

Members of the Diversity Community meet at the International Conference on Diversity in Organizations, Communities and Nations, held annually in different locations around the world.

The Diversity Conference was first held in Sydney, Australia in 2000; Melbourne, Australia in 2001; University of Hawai'i, Manoa, Hawai'i, USA in 2003; University of California, Los Angeles, California, USA in 2004; Institute of Ethnic Administrators, Beijing, China in 2005; Xavier University and Louisiana State University, New Orleans, Lousiana, USA in 2006; OZW-School of Health, Amsterdam, the Netherlands in 2007; HEC Montréal, Montréal, Canada in 2008; Riga International School of Economics and Business Administration (RISEBA), Riga, Latvia in 2009; Queen's University Belfast, Northern Ireland in 2010; University of the Western Cape, Cape Town, South Africa in 2011, and in 2012 the conference will be held in Vancouver, Canada.

Our community members and first time attendees come from all corners of the globe. The Conference is a site of critical reflection, both by leaders in the field and emerging scholars, and examines the concept of diversity as a positive and at times fraught aspect of an interconnected world and globalised society. Those unable to attend the conference may opt for virtual participation in which community members can either submit a video and/or slide presentation with voice-over, or simply submit a paper for peer review and possible publication in the Journal.

Online presentations can be viewed on YouTube.

#### **Publishing**

The Diversity Community also enables members to publish through three media. First, by participating in the Diversity Conference, community members can enter a world of journal publication unlike the traditional academic publishing forums – a result of the responsive, non-hierarchical and constructive nature of the peer review process. *The International Journal of Diversity in Organizations, Communities and Nations* provides a framework for double-blind peer review, enabling authors to publish into an academic journal of the highest standard.

The second publication medium is through the book series On Diversity, publishing cutting edge books in print and electronic formats. Publication proposals and manuscript submissions are welcome.

The third major publishing medium is our news blog, constantly publishing short news updates from Diversity Community, as well as major developments in issues of diversity and community. You can also join this conversation at Facebook and Twitter or subscribe to our email Newsletter.

### Common Ground Publishing Journals '

AGING Aging and Society: An Interdisciplinary Journal Website: http://AgingAndSociety.com/journal/	ARTS The International Journal of the Arts in Society. Website: www.Arts-Journal.com		
BOOK The International Journal of the Book Website: www.Book-Journal.com	CLIMATE CHANGE The International Journal of Climate Change: Impacts and Responses Website: www.Climate-Journal.com		
CONSTRUCTED ENVIRONMENT  The International Journal of the  Constructed Environment  Website: www.ConstructedEnvironment.com/journal	<b>DESIGN</b> Design Principles and Practices: An International Journal Website: www.Design-Journal.com		
DIVERSITY The International Journal of Diversity in Organizations, Communities and Nations Website: www.Diversity-Journal.com	FOOD Food Studies: An Interdisciplinary Journal Website: http://Food-Studies.com/journal/		
GLOBAL STUDIES The Global Studies Journal Website: www.GlobalStudiesJournal.com	HEALTH The International Journal of Health, Wellness and Society Website: www.HealthandSociety.com/journal		
HUMANITIES  The International Journal of the Humanities Website: www.Humanities-Journal.com	IMAGE The International Journal of the Image Website: www.Onthelmage.com/journal		
LEARNING The International Journal of Learning. Website: www.Learning-Journal.com	MANAGEMENT The International Journal of Knowledge, Culture and Change Management. Website: www.Management-Journal.com		
MUSEUM The International Journal of the Inclusive Museum Website: www.Museum-Journal.com	RELIGION AND SPIRITUALITY The International Journal of Religion and Spirituality in Society Website: www.Religion-Journal.com		
SCIENCE IN SOCIETY The International Journal of Science in Society Website: www.ScienceinSocietyJournal.com	SOCIAL SCIENCES The International Journal of Interdisciplinary Social Sciences Website: www.SocialSciences-Journal.com		
SPACES AND FLOWS Spaces and Flows: An International Journal of Urban and ExtraUrban Studies Website: www.SpacesJournal.com	SPORT AND SOCIETY The International Journal of Sport and Society Website: www.sportandsociety.com/journal		
SUSTAINABILITY The International Journal of Environmental, Cultural, Economic and Social Sustainability Website: www.Sustainability-Journal.com	TECHNOLOGY The International Journal of Technology, Knowledge and Society Website: www.Technology-Journal.com		
UBIQUITOUS LEARNING Ubiquitous Learning: An International Journal Website: www.ubi-learn.com/journal/	UNIVERSITIES Journal of the World Universities Forum Website: www.Universities-Journal.com		

For subscription information please contact <a href="mailto:subscriptions@commongroundpublishing.com">subscriptions@commongroundpublishing.com</a>