

DESIGN

VINYL CUTTERS READ ILLUSTRATOR FILES

Suggested Software



**Illustrator
Rhino 8**

Export your Rhino file as an Illustrator file

YOU CAN USE VINYL FOR SIGNAGE, STENCILS, T-SHIRTS, OR CUSTOM STICKERS. ADDITIONALLY, YOU CAN UV PRINT ON VINYL CUT PIECES.

Your vinyl cutting files need to be made at a 1:1 scale.

All elements of your design need to be outlined (vector shapes). Indicate the shapes you are intending to keep by giving them a black fill.

Prepare your file with a 1" border between the edge of the material and the cut lines.

If you will be viewing your vinyl through a window or heat transferring it, you will need to mirror your design.

Your artboard should correspond to the width of the roll of vinyl we are cutting from. It can be as long as you need.

! Vinyl can only be cut with the vinyl cutter, no laser cutting!

!! We recommend cutting text no smaller than 30pt font. Very small details are not guaranteed to be successful.

PRICING

**JOB COST IS CALCULATED
ACCORDING TO:**

SET-UP

\$7.50 SET-UP FEE

!! You can request for us to weed it but you will be charged \$27.50/hr. This service is not guaranteed to be available year-round.

MATERIAL

**\$2/LINEAR FOOT
OF VINYL**

**+\$2/LINEAR FOOT OF
TRANSFER TAPE**

! You will not be charged for material if you bring in your own.

THE LAB ONLY ACCEPTS ONECARD AS PAYMENT

!! we recommend loading your OneCard beforehand which can be done in-person @ the OneCard office, @ the campus PHIL machines, or online. Link with this QR code:



The Creative School

Design + Technology LAB

MATERIALS

VINYL CUTTER

SIZE ACCOMMODATION

Our vinyl cutter can accommodate material up to 56" wide - however, we only have 24" rolls in stock.

24" STOCK MATERIAL

- Matte black and white
- We have a range of coloured vinyl remnants while supplies last. Please visit us in-person for more details.

ADHESIVE VINYL

Most standard vinyl has an adhesive back that can be used to apply it to a range of surfaces including walls, glass, etc.

HEAT TRANSFER VINYL

Not provided at the D+TL, but you can purchase it online. You can use it to make shirt designs or add embellishments to fabric.

!! **WEEDING** is the process of manually removing areas of vinyl that you intend to leave as negative space in your design. This is done with tweezers and x-acto blades. If you have many details, or a great deal of text, weeding can be a very time consuming and tedious process.

UN-WEEDED



WEEDED



VINYL CUTTING

SUBMISSION & PICKUP

**SERVICE BUREAU SUBMISSIONS
ARE COLLECTED VIA GOOGLE
FORM. FIND THE LINK ON OUR
WEBSITE OR SCAN THIS QR CODE**



**SUBMIT YOUR FILE AT LEAST 1 WEEK IN ADVANCE
TO ENSURE YOUR JOB IS PROCESSED IN TIME**

ONCE YOU SUBMIT

Your file gets added to the Service Bureau queue which staff tackle on a first-come, first-served basis.

!! **NO RUSH JOBS**

NO QUEUE HOPPING

AFTER SUBMITTING

Keep an eye on your email as staff may reach out with questions, concerns, or any issues.

MINOR ISSUES: can be troubleshooted by LAB staff

MAJOR ISSUES: may result in your submission being cancelled

WHEN PICKING UP

You will weed your file at the LAB and add your transfer tape or you will have requested for us to weed it for you in advance, at an additional cost, which is not always guaranteed.

**WE WILL EMAIL YOU WHEN
YOUR PIECE(S) ARE READY
WITH YOUR TOTAL**

You will have two weeks to pick up your piece(s)-get in touch if that doesn't work for you!