

## Peer-reviewed Accepted Paper Encouragement Reward (PAPER) Incentive Program

The Graduate programs in Computer Science (CS) at Toronto Metropolitan University are offering a performance-based incentive program intended to encourage the broader dissemination of peer-reviewed<sup>1</sup>, scholarly publications (PRSP) produced by CS graduate students. The PAPER incentive is designed to reward objective dissemination success through PRSPs and their presentation at a reputable venue<sup>2</sup>. In addition, PAPER incentives provide a way for the Graduate Programs in CS to track the PRSP through their citations.

### Eligibility

To be considered for a PAPER incentive, an applicant or nominee must be an active, registered student within the university's graduate programs in CS, entering a submission within the dissemination<sup>3</sup> period<sup>4</sup>, who is an author<sup>5</sup> of a PRSP.

A total of \$20,000 will be allocated for PAPER incentives each dissemination period. Normally, a student will be eligible to receive a PAPER incentive only once per dissemination period. However, in the spirit of PAPER incentives, additional applications/nominations will be considered on a first come, first served basis should there be funds available at the end of the dissemination period.

### Applying or Nominating Someone for a PAPER Incentive

Any eligible CS Graduate Student wishing to be considered for a PAPER incentive, or someone wishing to nominate another CS Graduate Student, should send an email message during the dissemination period from a valid Toronto Metropolitan University email address to the CS Graduate Program Administrator (GPA). The subject line should read: "*PAPER Incentive Application*". In the body of the email message they should include the citation, in APA (American Psychological Association) format, for the PRSP they wish to have considered. A copy of the PRSP (in PDF format) should be attached to the email. If a student is being nominated, the message should clearly indicate this fact and the name of the nominee. Multiple applications (each citing a different PRSP) are welcome. However, each PRSP should be entered by a different email message as described above<sup>6</sup>. PRSPs with multiple authors are eligible<sup>7</sup>. The GPA will acknowledge receipt of the email message and file it with all legitimate<sup>8</sup> applications/nominations.

PAPER incentives will be adjudicated using the following algorithm:

1. GPD determines valid *PRSP* defined as a correctly cited PRSP.
2. GPA determines amount of PAPER incentive through the following:
  - \$500 for any valid PRSP, whether it is presented or not;
  - an additional \$500 for an accepted PRSP presented at a virtual or GTA-based dissemination venue<sup>9</sup> related to the publication of the PRSP; or
  - an additional \$1,000 for an accepted PRSP presented at a non-GTA dissemination venue related to the publication of the PRSP.

Any PAPER application/nomination for a PRSP that was presented, virtually or in-person, should include evidence of presentation (for example: program proceedings or a registration receipt) attached to the email sent to the GPA.

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<sup>1</sup> "peer review" is defined as: a process by which a proposed or produced publication is evaluated by a group of experts in the appropriate field and accepted for dissemination to other peers.

<sup>2</sup> An acceptable venue is a conference, workshop, journal or other place that is sponsored by a well-known organization like the IEEE, ACM or similar (as determined by the GPD)

<sup>3</sup> dissemination is defined as: the act of spreading something, especially information, widely

<sup>4</sup> dissemination periods have a duration of approximately 1 year based on the university's academic year.

<sup>5</sup> "author" refers to anyone who is one the list of authors of a PRSP in any position.

<sup>6</sup> The intent is to have one application/nomination per email message. In other words, multiple nominations/applications should be broken into individual email messages.

<sup>7</sup> Application should be made individually by each eligible author of the PRSP.

<sup>8</sup> A legitimate application/nomination is one that contains all the information outlined in this document sent from an appropriate email address.

<sup>9</sup> "dissemination venue" (DV): A DV is an advertised and documented public presentation associated with a conference, workshop or other committee-based, organized event related to the publication of the PRSP. Examples of DVs are presentations at conferences or workshops. Non-examples include local presentations made in an informal setting like a lab, course or for a supervisor. Thesis presentations do not count as DVs.