

MSc students in Molecular Science who want to transfer to the PhD program must meet with their supervisory committee in term 4 of the student's studies. The student and supervisor are responsible for calling Supervisory Committee meetings and arranging a time and place suitable for all members of the committee. All committee members and the student must sign the Report and any addendum to recommend the student transfer to the PhD program. Supervisory committee members must also provide a letter recommending this transfer.

Section A to be completed by the Student

Student Name		Student I.D.	
Student E-mail			
Date of Registration		Meeting Date	
Thesis Title			

Prior to beginning the Supervisory Committee Meeting, the committee members must all be made aware of the following statements (the student can either read them aloud or distribute a copy to each member to read):

For students intending to transfer from the Masters to Doctoral Program, the 4th term Supervisory Committee Meeting serves as the Oral Transfer Examination. The student will begin with a ~20 minute presentation, outlining their research progress to date, followed by questions from the committee. The duration of the question period and level of the questions must be sufficient to satisfy all committee members before making their recommendation. During the question period, the research supervisor will note general question topics below.

It must be noted that this is only the first step in the MSc to PhD transfer process. If support for the transfer is unanimous at this stage, the student will submit further application documents for review by the Admissions and Scholarship Committee, and eventually the Dean of YSGS. A student who successfully transfers into the PhD program will need to complete the normal PhD Candidacy Examination by the end of their 6th term in the Molecular Science Program.

Students who successfully transfer into the PhD program may not transfer back to the MSc.

I confirm that the committee has been made aware of the above statements.

Student Signature	
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Section B to be completed by the Supervisor

Please list in point form the topics covered in the question period. Attach additional pages if necessary

PhD Supervisory Committee Members

Check this box to confirm that the Supervisory Committee* will remain the same.

*If you would like to change the supervisory committee membership, please complete a new Supervisory Committee Nomination Form and submit it to the program office together with this report.

Section C Supervisory Committee Signatures

We confirm that this meeting has provided us with sufficient familiarity with the student's research progress, depth and breadth of knowledge to make an informed recommendation for or against transfer to the PhD program. Each of us will provide a recommendation letter directly to the program office as soon as possible.

	Name	Signature	Date
Supervisor			
Co-Supervisor			
Member 3			
Member 4			
Member 5 (optional)			