

**CHEMICAL ENGINEERING GRADUATE PROGRAM  
YEATES SCHOOL OF GRADUATE STUDIES**

**Dissertation Oral Examination Scheduling Request**

Student Name:	Student ID:
Dissertation Title	

**Dissertation Examining Committee nominated, approved, and appointed**

**External Examiner nominated, approved, and appointed**

**Examination Committee**

\_\_\_\_\_

*Chair (YSGS Dean or Designate)*

\_\_\_\_\_

*Department*

\_\_\_\_\_

*Member*

\_\_\_\_\_

*Department*

\_\_\_\_\_

*Member*

\_\_\_\_\_

*Department*

\_\_\_\_\_

*Member*

\_\_\_\_\_

*Department*

\_\_\_\_\_

*Member*

\_\_\_\_\_

*Department*

\_\_\_\_\_

*External Member*

\_\_\_\_\_

*Affiliated University/Company*

**Examination Date:** \_\_\_\_\_  
DD/MM/YY

**Time:** \_\_\_\_\_ **a.m./p.m.** **Room:** \_\_\_\_\_

**Seminar requirement/completion:** Satisfactory

Unsatisfactory

\_\_\_\_\_

Student's Signature

\_\_\_\_\_

Supervisor's Signature

**Confirmation by Program Director**

\_\_\_\_\_

Program Director's Signature

\_\_\_\_\_

Date

**Note:**

1. An oral examination will only be scheduled after the required seminars are given.
2. As per the Faculty Handbook, the responsibilities of the *Faculty Advisor and Members of the Supervisory Committee* include: 'Knowing the program and university regulations and standards for a dissertation, thesis or major project, and ensuring that the Graduate Student is aware of them. The dissertation, thesis or major project must be of an acceptable standard prior to submission to the Examining Committee; if the members of the Supervisory Committee believe that it is not ready for submission, or will not be ready within a particular time, the Graduate Student, the Program Director, and the Dean of Graduate Studies must be informed of the reasons in writing'. If the student chooses to proceed against the recommendation of his/her supervisor or supervisory committee, the Program Director, School of Graduate Studies Dean and the student must be informed in writing that the supervisor or supervisory committee considers it not ready for defense.