

Graduate Student Travel Grant

The Faculty of Arts Graduate Student Travel Grant is intended to encourage graduate students to present their original research at a regional, national or international conference or equivalent academic events. This is a continuous intake program. **Virtual conference registration fees are eligible.**

Eligibility / To apply, you must be:

- A registered full-time student in a Faculty of Arts graduate program at the time of application and conference attendance; or registered full-time student in an Arts-affiliated graduate program where the student's supervisor is a faculty member in the Faculty of Arts.
- In good academic standing at the time of application and conference attendance.
- An active participant (e.g. speaker, poster presenter, member of a panel or round table) in an event relevant to your academic program.

Amount / Eligible students may apply for up to \$200, but must have matching funds from their program, up to the maximum requested. Students are also encouraged to take advantage of other funding opportunities available at Toronto Metropolitan University (see application form for details). The total amount of funding from the Faculty of Arts that can be granted to any individual student in a Graduate Program in the Faculty of Arts (including Arts Interdisciplinary Graduate Programs) in an academic year shall not exceed \$200. Each paper/presentation is eligible for one grant application.

Review Process / The Dean of Arts and the Associate Dean of Arts, Research & Graduate Studies will adjudicate the applications. Graduate Program Directors and/or Faculty of Arts SRC Committee members will be consulted if additional expertise is needed. Decisions are final and not subject to appeal.

Deadline / Intake for the Graduate Student Travel Grant is continuous and there is no application deadline. Please complete the on-line application form and include a brief description that outlines the following: project/event description; the impact of the support to your SRC program and/or for the Faculty of Arts; and budget details including specific costs estimates. The on-line application form must be submitted along with:

1. Proof of presenting at the event (e.g. copy of acceptance letter or e-mail from conference organizers)
2. A copy of your submitted abstract

3. Note: If travelling outside of Canada you must provide Toronto Metropolitan University International e-mail indicating registration with International SOS. Please consult the TMU Global Learning [risk management procedures](#) for students travelling abroad.

Completed applications must be submitted to the Faculty of Arts. You must also submit original receipts, boarding passes and other appropriate documentation to your graduate program administrator within 60 working days of the event/conference to initiate payment.

Acknowledgement / Successful applicants are required to acknowledge funding from the Faculty of Arts in all materials such as articles, books, posters, or presentations by including the Faculty of Arts logo (which we can provide) and with statements such as the following. “The preparation of this [index/article/chapter/book/study/conference presentation, etc.] was supported with a grant provided by the Office of the Dean of Arts, Toronto Metropolitan University.”

Requirements and Limitations / The Faculty of Arts retains the right to refuse expenses deemed not eligible for reimbursement under this grant. For example, the Faculty of Arts will not reimburse the purchase of alcohol, even if consumed as part of meal.