

Events and Outreach Activities Fund

Deadline / Continuous intake.

Purpose / The Arts Event and Outreach Activities Fund (EAF) aims to help support a workshop, conference, film/music event, a speaker series with non-TMU speakers, etc., **that has the opportunity to attract a wide audience.**

Eligibility /

- The Arts Event and Outreach Activities Fund is targeted for faculty members for whom research related activities are part of their contractual obligations.
- Personnel (RAs): for broader research connected to the event or help with planning
- Booking of space and/or catering
- Expenses related to promotion and/or knowledge mobilization (e.g. printed materials, websites, video production)
- EAFs cannot be used to pay honoraria
- Detailed budgets are required

Note: For smaller faculty department SRC events, seek department funding first and the Event Fund can be used as top-up.

Amount / You are eligible to apply for up to \$500. The total amount of funding that can be requested by an individual faculty member in an academic year shall not exceed \$500.

Review Process / The Associate Dean of Research and Graduate Studies will evaluate applications to make sure they meet guidelines for funding. Decisions are final and not subject to appeal.

Application / Please complete the [Google Form](#) using your TMU login and include additional documentation(s) as noted on the form.

Acknowledgement / Successful applicants are required to acknowledge funding from the Faculty of Arts in posters, presentations or on the web in the case of events sponsorship with statements such as the following. "This [lecture/conference/reading/workshop, event, regional meeting, speaker series, etc.] was supported with a grant provided by the Office of the Dean of Arts, Toronto Metropolitan University." Faculty members are reminded of their [Professional Development Allowance](#) that can be used for any special SRC project.